

INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University of Papua New Guinea.*

*(Replaced by No. 18 of 1983.)*

GENERAL ANNOTATION.

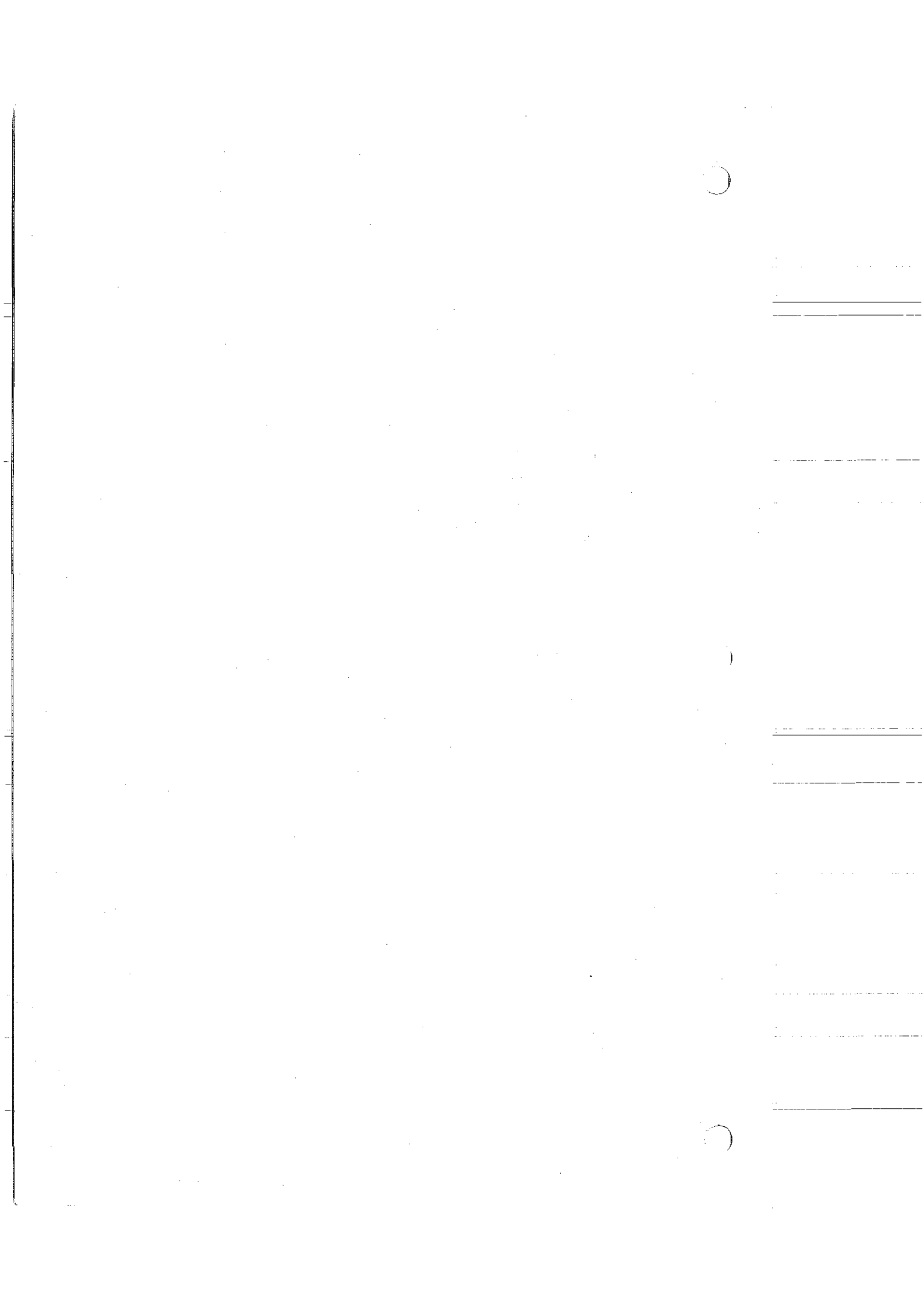
ADMINISTRATION.

The administration of this Chapter was vested in the Minister for Higher Education at the date of its preparation for inclusion.

The present administration may be ascertained by reference to the most recent Determination of Titles and Responsibilities of Ministers made under Section 148(1) of the Constitution.

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INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University of Papua New Guinea Act.*

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SCHEDULE 1.—Exceptions and Modifications to the Public Bodies (Financial Administration) Act.

INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

**University of Papua New Guinea Act.**

(Replaced by No. 18 of 1983.)

Being an Act to provide for the governance and continued incorporation of the University of Papua New Guinea established by the *University of Papua New Guinea Act* and for the repeal of that Act and for related matters.

PART I.—PRELIMINARY.

1. Compliance with Constitutional Requirements.

(1) This Act, to the extent that it regulates or restricts the right to freedom of information conferred by Section 51 of the Constitution, is a law that is made for that purpose.

(2) For the purposes of Section 53 (*protection from unjust deprivation of property*) of the Constitution and of this Act and of any other law, the purposes of the University are public purposes.

2. Interpretation.

In this Act, unless the contrary intention appears—

“Academic Board” means the Academic Board established under Section 11;

“academic posts” includes Principalships, Directorships, Professorships, Lectureships and any other category determined by the Council from time to time;

“authority” means an authority of the University as specified in Section 8;

“by-laws” means the by-laws of the University as approved by the Council;

“the commencement date” means 2 February 1984, being the date on which the *University of Papua New Guinea Act 1983* came into force;

“Commission for Higher Education” means the Commission for Higher Education established by the *Higher Education Act*;

“connected institutions” means institutions connected with the University in accordance with Section 6 (*d*);

“Council” means the Council of the University established under Section 9;

“Dean” means a Dean of Faculty;

“graduate” means a person whose name is inscribed on a roll to be kept by the Council of holders of degrees conferred by the University;

“the repealed Act” means the *University of Papua New Guinea Act* replaced by this Act;

“Rules” means Rules made by an appropriate authority or officer of the University;

“Statute” means a Statute of the University in force under Part V;

“this Act” includes the Statutes, by-laws or Rules;

"the University" means the University of Papua New Guinea, established by the repealed Act and continued by Section 3 of this Act.

PART II.—THE UNIVERSITY.

**3. Continuation of Establishment of the University.**

(1) The University of Papua New Guinea established by the repealed Act is deemed to be established under this Act and shall continue its legal entity without interruption and shall be governed by this Act.

(2) The University—

- (a) is a corporation by the name of The University of Papua New Guinea; and
- (b) has perpetual succession; and
- (c) shall have a common seal; and
- (d) is capable by that name of—
  - (i) suing and being sued; and
  - (ii) taking, purchasing and holding property, (including property devised, bequeathed or given to the University); and
  - (iii) granting selling, alienating, assigning and demising property; and
  - (iv) doing all other matters and things incidental or appertaining to a corporation.

**4. Custody and use of the seal.**

(1) The seal of the University shall be kept in such custody as the Council directs and shall not be used except by resolution of the Council or in such other manner as is authorized by the Statutes.

(2) All courts, Judges and persons acting judicially shall take judicial notice of the seal of the University affixed to a document and shall presume that it was duly affixed.

**5. Objects of the University.**

(1) The University shall be dedicated to the pursuit, advancement and dissemination of knowledge, understanding and wisdom.

(2) In pursuing the objects specified in Subsection (1), the University shall be mindful of the manpower and other needs of Papua New Guinea and shall endeavour, by the example of its corporate life, academic achievements and professional excellence, to promote national well-being and progress.

**6. Powers of the University.**

The University shall have the power—

- (a) to grant such degrees as are authorized by the Statutes and such diplomas, certificates or other academic awards as it determines; and
- (b) to provide instruction and facilities for study, education and research to persons registered as preparing for degrees, diplomas, certificates or other awards of the University; and
- (c) to provide facilities for extra-mural study, containing education to persons, whether members of the University or not, in such fields and in such manner as the University may from time to time determine; and

- (d) to co-operate in pursuance of any of the objects of the University with any other bodies or persons and to enter into agreements authorized by Statutes with institutions for their association with or incorporation into the University; and
- (e) subject to the *Salaries and Conditions Monitoring Committee Act*, to appoint academic, administrative and other staff on such terms and conditions of service as the University may determine; and
- (f) to provide for promoting the health and general welfare of the students of the University, including the establishment and supervision of residences; and
- (g) to regulate and enforce discipline among the employees and students of the University by such measures as the University may determine; and
- (h) to cancel, annul or revoke any act done in the exercise of these powers; and
- (i) to do all such other acts or things as may be done under the provisions of this Act or as may be conducive to the exercise of these powers or to the attainment of any of the objects of the University.

**7. No discrimination on grounds of religion, sex or race.**

A person shall not be denied—

- (a) admission as a student to the University; or
- (b) appointment to an office or post of the University; or
- (c) graduation; or
- (d) any benefit or privilege of the University,

on the grounds only of religious or political belief, sex or ethnic origin.

**PART III.—ADMINISTRATION.**

**8. Authorities of the University.**

The authorities of the University consist of—

- (a) the Council, which is the principal executive authority of the University; and
- (b) the Academic Board, which is the principal academic body of the University; and
- (c) such other authorities as may be established and declared by Statute to be authorities of the University.

**9. The Council.**

There is established a Council which shall consist of

- (a) the—
  - (i) Chancellor who shall be Chairman;
  - (ii) Pro-Chancellor; and
  - (iii) Vice-Chancellor; and
  - (iv) Deputy Vice-Chancellor; and
  - (v) Vice-Chancellor of the Papua New Guinea University of Technology; and

- (iv) Head of the Department of the Public Service responsible for education matters,  
who shall be *ex officio* members; and—
- (b) three members of the Parliament elected by it; and
- (c) not more than two members of the full-time academic staff of the University elected by such staff; and
- (d) not more than two Deans elected by the Academic Board; and
- (e) one member of the full-time academic staff of connected institutions elected by such staff; and
- (f) not more than two Heads of connected institutions, appointed by the Council; and
- (g) two graduates, not being employees or currently registered students of the University appointed by the Council; and
- (h) two currently enrolled full-time students of the University, one of whom shall be a woman, elected by the whole body of the students; and
- (i) two currently employed members of the non-academic staff of the University elected by such staff; and
- (j) 10 persons, at least one of whom shall be a woman, and of whom five shall be nominated by the Minister, appointed by the Council.

#### 10. Functions of the Council.

(1) Subject to Subsection (2), the functions of the Council are—

- (a) to appoint Officers of the University, Deans, Professors, Heads of Departments of the University, academic, administrative and other staff of the University; and
- (b) to have the charge of the management and administration of the revenue, property and personnel of the University, and the conduct of all matters relating to the University not otherwise provided for in or under subordinate legislation made in accordance with this Act; and
- (c) to approve the Annual Report, Annual Accounts Audit Report and the budget of the University for the next financial year; and
- (d) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act; and
- (e) generally, to take such action as appears to it best calculated to promote the interests of the University.

(2) In determining any matter which directly affects the academic policy of the University, the Council shall consult with the Academic Board.

#### 11. Academic Board.

There is established an Academic Board which shall consist of

- (a) the Vice-Chancellor who shall be Chairman; and
  - (i)
  - (ii) Deputy Vice-Chancellor; and
  - (iii) Librarian; and
  - (iv) Deans; and



- (iv) Head of each connected institution; and
- (vi) Professors; and
- (vii) Heads of Departments of the University,  
who shall be *ex officio* members; and
- (b) two currently enrolled full-time students of the University, one of whom shall be a woman, elected by the whole body of the students; and
- (c) one member nominated by the Academic Board of the Papua New Guinea University of Technology from among its members; and
- (d) not more than three members of the full-time academic staff appointed by the Academic Board.

## 12. Functions of the Academic Board.

The functions of the Academic Board are—

- (a) to have the control and general regulation, and be responsible for the maintenance of standards of admission, instruction, education, research and examination; and
- (b) to decide matters relating to the award or conferment of degrees, diplomas, certificates and other academic distinctions; and
- (c) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act.

## 13. Other authorities.

The composition, chairmanship, powers and functions of such other authorities as may be declared by Statute to be authorities of the University, shall be as prescribed by the Statutes under which they are established.

## 14. Membership of authorities generally.

(1) A person other than a student appointed or elected to an authority holds office for a period of three years and is eligible for re-appointment or re-election.

(2) A student appointed or elected to an authority holds office for one year and is not eligible for re-appointment or re-election.

## 15. Disqualifications.

A person who—

- (a) is not of the full age of 18 years, unless he is a student of the University; or
- (b) is an undischarged bankrupt or has his affairs under liquidation by arrangement with his creditors; or
- (c) has been convicted of an offence and sentenced to imprisonment and who has not been granted a free pardon or undergone the sentence; or
- (d) is a person of unsound mind within the meaning of the laws relating to insanity or unsoundness of mind; or
- (e) is barred from membership under the provisions of a Statute governing staff or student discipline,

is not qualified to be elected or appointed as, or to remain as, a member of an authority.

**16. Vacation of office.**

(1) If a member of an authority—

- (a) dies; or
- (b) declines to act; or
- (c) resigns his seat; or
- (d) is absent without leave from three consecutive meetings of the authority; or
- (e) in the case of a member of the Parliament - ceases to be a member of the Parliament; or
- (f) in the case of a student - ceases to be a student or to reside permanently in the country; or
- (g) not being a person referred to in Paragraph (e) or (f) - ceases to have the qualification by virtue of which he was elected; or
- (h) becomes a person referred to in Section 15,

his seat becomes vacant and shall be filled as a casual vacancy in accordance with Section 17.

(2) For the purposes of Subsection (1)(e), a member of the Parliament shall be deemed not to have ceased to be a member of the Parliament while he continues to be paid an allowance under the *Parliamentary Salaries Tribunal Act*.

**17. Filling of vacancies.**

Where a person ceases to be a member of an authority—

- (a) on the expiration of his term of office; or
- (b) for some other reason or in some other circumstances,

the election or appointment to fill the vacancy shall, subject to Section 18(2), be held or made as soon as is practicable, and in any case not later than two months after the date on which the vacancy occurs.

**18. Casual vacancies.**

(1) In the event of a casual vacancy in an authority, a member shall—

- (a) be elected or appointed in accordance with the appropriate provisions relating to the election or appointment of that member to that authority; and
- (b) hold office, subject to this Act, for the residue of his predecessor's term of office.

(2) If a casual vacancy occurs within three months before the expiration of the term of office of a member, the vacancy shall not be filled for the remainder of the term.

**19. Quorum at meeting.**

(1) Subject to Subsection 2, at a meeting of an authority, unless a Statute otherwise provides, not less than half of the total number of members for the time being is a quorum.

(2) Where—

- (a) at any meeting of an authority no quorum is present; and
- (b) alternative arrangements are made for reconvening the meeting after an interval of not less than 24 hours; and

- (c) members of the authority are advised of those arrangements telegraphically or by equally fast means,

there shall be no requirement of quorum at that reconvened meeting.

**20. Voting at meetings.**

(1) All questions to be decided at a meeting of an authority shall be decided by a majority of the members present.

(2) The member presiding at a meeting of an authority shall have a deliberative and, in the case of an equality of votes on any question, also a casting vote.

(3) A member of an authority shall not be entitled to vote either in the authority or in any Committee of the authority on any subject in which he has a direct pecuniary interest.

**21. Limitations on student members of authorities.**

(1) In this section, subject to Subsection (3), "reserved business" includes business relating to—

- (a) appointments, promotions and other matters affecting the personal affairs of staff; and

- (b) admission and assessment of individual students.

(2) Student members of—

- (a) the Council; and

- (b) the Academic Board; and

- (c) such other authorities or committees as the Council or the Academic Board may from time to time determine,

shall not—

- (a) participate in the consideration of; or

- (b) receive or be entitled to receive papers relating to,

reserved business.

(3) In any case where there is doubt as to whether business is reserved business, the Chairman of the meeting of the authority at which it is to be discussed or decided shall, in his own absolute judgement, decide whether or not it is reserved business.

**22. Chairmanship.**

In the absence of the Chairman of an authority at a meeting of the authority, a member elected by the members present from amongst their own number shall preside.

**23. Committees.**

(1) An authority may by resolution constitute and appoint such committees as it thinks fit.

(2) A committee constituted in accordance with Subsection (1) shall exercise, subject to the jurisdiction of the various authorities, such powers as are conferred on it by the resolution constituting the committee.

**24. Delegation.**

An authority may by resolution delegate any of its powers and functions (except its power of delegation and, in the case of the Council, its power to make Statutes) to—

- (a) any member of the authority; or

- (b) a committee consisting of members of the authority with or without other persons; or
- (c) an Officer of the University.

PART IV.—OFFICERS.

25. Officers of the University.

The Officers of the University shall be—

- (a) the Chancellor; and
- (b) the Pro-Chancellor; and
- (c) the Vice-Chancellor; and
- (d) the Registrar; and
- (e) the Bursar; and
- (f) such other persons in the service of the University as may be declared by Statutes to be Officers of the University.

26. The Chancellor.

(1) There shall be a Chancellor who shall be appointed in the manner and for the term prescribed by the Statutes.

(2) The Chancellor shall be the ceremonial head of the University and, if present, shall preside at Convocations of the University for conferring degrees and at meetings of the Council.

(3) The Chancellor shall perform such other functions and duties as may be prescribed by this Act.

27. The Pro-Chancellor.

(1) There shall be a Pro-Chancellor who shall be appointed in the manner and for the term prescribed by the Statutes.

(2) The Pro-Chancellor shall, in the absence of the Chancellor, perform the functions of the Chancellor.

28. The Vice-Chancellor.

(1) There shall be a Vice-Chancellor who shall be appointed in the manner and for the term prescribed by the Statutes.

(2) The Vice-Chancellor shall be a full-time salaried Officer of the University and, subject to the *Salaries and Conditions Monitoring Committee Act*, matters relating to his emoluments and other terms and conditions of employment shall be prescribed by the Statutes.

29. Functions and powers of Vice-Chancellor.

The Vice-Chancellor shall—

- (a) be the academic and administrative Head of the University and shall exercise general supervision and control over the affairs of the University; and
- (b) give effect to the decisions of the authorities of the University and ensure that the provisions of this Act are duly observed; and
- (c) where, in his opinion, there has arisen an emergency which requires that immediate action be taken, take such action as he deems necessary and report

the same to the next meeting of the authority which, in the ordinary course, would have dealt with the matter; and

- (d) be the *ex officio* Chairman of the Academic Board and of such authorities as the Council determines and, in the absence of the Chancellor and the Pro-Chancellor, preside at any Convocation of the University for conferring degrees; and
- (e) be a member *ex officio* of all authorities, boards or committees of the University and be entitled to be present at and address any meeting of any staff or student association recognized by the University; and
- (f) have the power to convene meetings of the Council, Academic Board and all other authorities, committees, sub-committees and boards of the University and staff and student bodies recognized by the University; and
- (g) exercise such other powers and perform such other functions as may be prescribed by this Act.

### 30. The Deputy Vice-Chancellor.

(1) There shall be a Deputy Vice-Chancellor who shall be appointed in the manner and for the term prescribed by the Statutes.

(2) The Deputy Vice-Chancellor shall, in the absence of the Vice-Chancellor, exercise the powers, perform the functions and discharge the duties of the Vice-Chancellor.

(3) The Deputy Vice-Chancellor shall exercise such powers, perform such functions and discharge such duties as the Vice-Chancellor may, from time to time delegate to him, or as may be imposed or conferred on him by this Act.

### 31. Other Officers.

The powers, duties and functions of other Officers of the University shall be prescribed by the Statutes.

## PART V.—STATUTES.

### 32. Statutes.

(1) The Council may make Statutes in respect of—

- (a) any matter for which this Act specifically provides; and
- (b) the attainment of any of the objects of the University; and
- (c) the powers and duties of the Council, Academic Board, any authority or other body or any Officer of the University; and
- (d) generally, the management and government of the University.

(2) The Statutes may provide for empowering any authority or Officers of the University to make by-laws, rules or orders (not inconsistent with this Act) for—

- (a) regulating any specified matter; or
- (b) carrying out or giving effect to the Statutes,

and any such by-law, rule or order has the same force and effect as a Statute.

(3) A Statute affecting the constitution, powers or functions of any existing authority shall be made until the authority has been afforded the opportunity to submit a written report on it to the Council.

**33. Approval and publication.**

(1) Every Statute shall be—

- (a) sealed with the common seal of the University; and
- (b) transmitted by the Chancellor to the Minister for approval by the Head of State, acting on advice,

and when so approved shall be notified in the National Gazette.

(2) The notification of a Statute in the National Gazette shall specify the place at which copies of the Statute may be purchased.

(3) A Statute shall not be expressed to take effect from a date before the date of notification in a case where, if it so took effect—

- (a) the rights of a person (other than the University) existing at the date of notification would be affected in a manner prejudicial to him; or
- (b) liabilities would be imposed on a person (other than the University) in respect of anything done or omitted to be done before the date of notification.

(4) A copy of each Statute shall be laid before the Parliament within six sitting days of the Parliament after notification of the Statute in the National Gazette.

(5) The production of—

- (a) a copy of a Statute under the common seal of the University; or
- (b) a document purporting to be a copy of a Statute and to have been printed by the Government Printer or on behalf of the University,

is, in all proceedings, sufficient evidence of the Statute.

(6) The Statutes made in each secular year shall be numbered in regular arithmetical series, beginning with the number 1, in the order in which they are notified in the National Gazette.

**PART VI.—FINANCE, PROPERTY, ETC.****34. Application of Public Bodies (Financial Administration) Act.**

The *Public Bodies (Financial Administration) Act* applies to and in relation to the University, subject to the exceptions, limitations, conditions, additions and modifications set out in Schedule 1.

**35. Basic finance.**

(1) The State shall each year pay to the University a sum of money, which shall be determined by the National Executive Council on the advice and recommendation of the Commission for Higher Education.

(2) The amounts payable to the University under this section shall be paid out of the Consolidated Revenue Fund which is, to the necessary extent, appropriated accordingly.

**36. Acquisition, control and management of property.**

(1) The University may acquire any property by gift, bequest or devise and agree to carry out the conditions of the gift, bequest or devise and create and administer such trust funds as are necessary or expedient for carrying out the conditions.

(2) Subject to this section, the Council has the control and management of all property vested in or acquired by the University, and may dispose of property in the name of and on behalf of the University.

(3) The Council shall not, except with the approval of the Minister, alienate, mortgage, charge or demise any lands, tenements or hereditaments of the University, except by way of lease for a term not exceeding 21 years from the time the lease is made.

**37. Investment funds.**

The Council may—

- (a) establish one or more investment funds for the collective investment of trust funds held by or in the custody of the University; and
- (b) without liability for breach of trust, bring into or withdraw from any such investment fund the whole or any part of any such trust fund.

**38. Borrowing.**

Subject to this Act, the Council may borrow money at interest by way of mortgage, bank overdraft or otherwise—

- (a) for the purpose of carrying out or performing any of its powers, functions, duties and responsibilities; or
  - (b) for the repayment or partial repayment of any sum previously borrowed,
- within such limits and on such conditions as to security or otherwise as the Minister approves.

**39. Lendings.**

(1) Subject to Subsection (2), the University shall not advance or lend money to any person without the prior consent of the Minister.

(2) Subsection (1) does not apply to or in relation to—

- (a) money to which Section 36 (1) or 37 applies; or
- (b) loans to members of the staff or students, or the remission or postponement of fees.

**PART VII.—MISCELLANEOUS.**

**40. Validity of proceedings.**

Any act or proceedings of any authority or committee or by any person acting as a member of that authority or committee or as an Officer of the University shall not be invalidated by reason of—

- (a) a defect in the appointment of such a person; or
- (b) a disqualification of such a person; or
- (c) a defect in the convening of a meeting; or
- (d) a vacancy in the number of members of an authority.

**PART VIII.—TRANSITIONAL.**

**41. Continuation of University.**

Notwithstanding the repealed Act, the University continues its establishment as provided by Section 3 and all the assets, property, rights, obligations and liabilities which, immediately before the commencement date, were vested in or imposed on the University shall, on that date, continue to be vested in or imposed on the University.

**42. Privileges, honours, etc., to be deemed to have been granted under this Act.**

All privileges, awards, degrees, honours, distinctions and duties granted, conferred, awarded, imposed or incurred under the repealed Act shall be deemed to have been granted, conferred, awarded, imposed or incurred under this Act.

**43. Officers appointed, etc., under repealed Act.**

All Officers of the University elected, nominated or appointed under the repealed Act shall continue to hold such offices on the terms and conditions determined under the repealed Act and until the expiry of the period for which they were elected, nominated or appointed or until such officers are elected, nominated or appointed under this Act, whichever first occurs.

**44. Saving of contracts.**

All contracts, agreements, conveyances, leases, deeds, licences and other instruments and undertakings entered into by, made with or addressed to the University, whether alone or with any other person, before, and in effect immediately before, the commencement date, continue on that date, to the extent that they were previously binding on and enforceable against the University, to be binding and of full force and effect in every respect against or in favour of the University as if entered into, made with or addressed to the University after the commencement date.

**45. Actions, etc., not to abate.**

Where, immediately before the commencement of this Act, any action, arbitration or proceeding, or any cause of action, arbitration or proceeding, was pending or existing by, against or in favour of the University, it does not, on that date, abate or discontinue or be in any way affected by any provision of this Act, but it may be prosecuted, continued and enforced by, against or in favour of the University as if this Act had not been made.

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**SCHEDULE 1.**


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**Sec. 34****EXCEPTIONS AND MODIFICATIONS TO THE PUBLIC BODIES (FINANCIAL ADMINISTRATION) ACT.**

<i>Provision.</i>	<i>Modification, etc.</i>
Section 3	Does not apply.
Section 10	The Council is responsible for carrying out the duties referred to in Section 10.
Section 11	Does not apply.
Section 14	Does not apply.
Section 15	The report and financial statements in Section 15 (1) shall be prepared by the Council as soon as practicable after the close of each University year.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University of Papua New Guinea.*

STATUTES OF THE UNIVERSITY.

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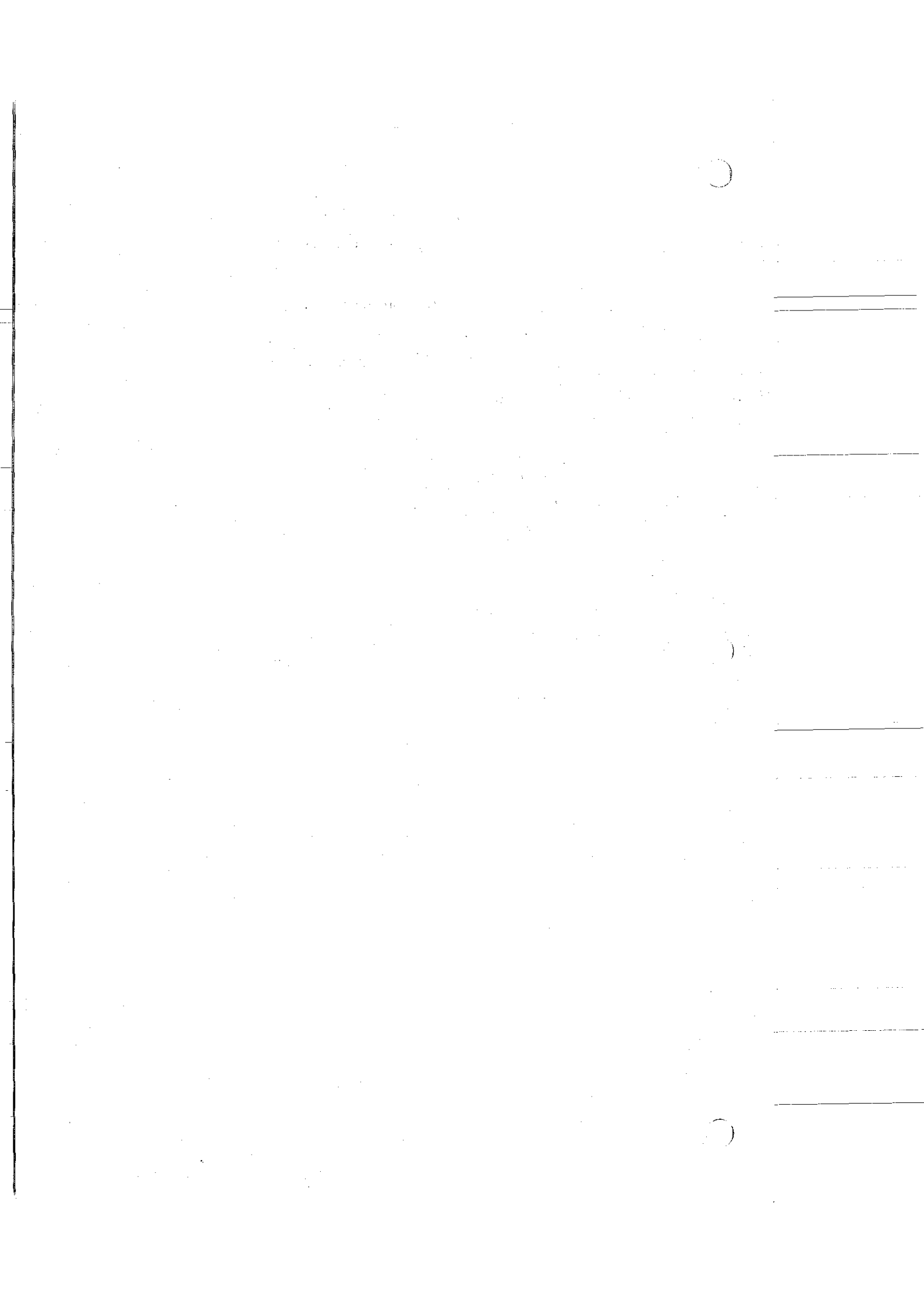
INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Academic Dress Statute.*

ARRANGEMENT OF SECTIONS.

1. General.
2. Gowns.
3. Hoods.
4. Caps.
5. Edgings and linings.
6. The Chancellor.
7. The Vice-Chancellor.
8. The Secretary.
9. Members of the Council.
10. Standard samples.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Academic Dress Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. General.**

The Academic Dress for graduates of the University shall be gown, hood and cap as set out in Sections 2 to 5.

**2. Gowns.**

The gown shall be of the style worn by graduates holding the degree of Bachelor of Arts at the University of London, that is, a gown of the Oxford B.A. type, except that the sleeves shall be rather shorter, and the sleeve above the elbow shall be pleated at the front and held by a single cord and button, and shall be—

- (a) for Diplomates—a blue gown of the colour referred to in the British Colour Council Chart as Adonis Blue (B.C.C.85); and
- (b) for Bachelors—a blue gown as worn by Diplomates; and
- (c) for Masters—a blue gown as worn by Diplomates, edged to a width of 127mm<sup>1</sup> with silk of the same colour as the lining of the hood; and
- (d) for Doctors of Philosophy—a blue gown as worn by Diplomates, lined and edged to a width of 127mm<sup>1</sup> with scarlet (B.C.C.185) silk; and
- (e) for Doctors other than Doctors of Philosophy—a scarlet (B.C.C.185) gown as worn by Diplomates, lined and edged to a width of 127mm<sup>1</sup> with silk of the same colour as the lining of the hood.

**3. Hoods.**

(1) The hood shall be of the type worn by graduates of the University of Cambridge, that is, a hood of the full shape, with square corners to the cape, and of the same material and colour as the gown, and shall be—

- (a) for Bachelors—edged to a width of 76.2mm<sup>2</sup> with silk of the appropriate colour as defined in Section 5; and
- (b) for Doctors of Philosophy—lined with scarlet (B.C.C.185) silk; and
- (c) for Master and Doctors other than Doctors of Philosophy—lined with silk of the appropriate colour as defined in Section 5.

(2) Hoods shall not be worn by Diplomates.

**4. Caps.**

(1) The cap shall be—

- (a) for Masters—a black trencher cap with black tassel; and
- (b) for Doctors (including Doctors of Philosophy)—a black velvet brimmed bonnet with a gold tassel.

(2) Caps shall not be worn by Bachelors or Diplomates.

<sup>1</sup>Metricated editorially. The original measurement was 5 inches.

<sup>2</sup>Metricated editorially. The original measurement was 3 inches.

**5. Edgings and linings.**

The colour of the silk edgings and linings shall be as follows :—

- (a) for graduates in the degrees of Bachelor and Master of Arts—Royal Blue (B.C.C.197); and
- (b) for graduates in the degrees of Bachelor and Master of Economics—Terra-cotta (B.C.C.133); and
- (c) for graduates in the degrees of Bachelor and Master of Education—Egg-shell Blue (B.C.C.221); and
- (d) for graduates in the degrees of Bachelor and Master of Laws—White (B.C.C.1); and
- (e) for graduates in the degrees of Bachelor and Master of Science—Maize (B.C.C.5); and
- (f) for graduates in the degree of Bachelor of Medicine, Bachelor of Surgery and Master of Medicine—Medici Crimson (B.C.C.240); and
- (g) for graduates in the degree of Bachelor of Medical Science—Azalea (B.C.C.124); and
- (h) for graduates in the degree of Bachelor and Master of Agriculture—Marigold (B.C.C.56).

**6. The Chancellor.**

The Academic Dress for the Chancellor shall be a black robe of the style worn by graduates of the University, faced with gold, and a black velvet brimmed bonnet with gold tassel.

**7. The Vice-Chancellor.**

The Academic Dress for the Vice-Chancellor shall be a black robe of the style worn by graduates of the University, faced with silver, and a black velvet brimmed bonnet with silver tassel.

**8. The Secretary.**

The Academic Dress for the Secretary shall be a black robe of the style worn by graduates of the University, with silver trim at the sleeves, and a black trencher cap with black tassel.

**9. Members of the Council.**

The Academic Dress for members of the Council shall be the habit of their degree, or a blue gown of the colour and style worn by Bachelors of the University, edged to width of 127mm<sup>1</sup> with terra-cotta silk (B.C.C.133).

**10. Standard samples.**

The styles and colours of gowns, hoods, edgings and linings shall be matched to standard samples held by the Secretary.

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<sup>1</sup>Metricated editorially. The original measurement was 5 inches.

INDEPENDENT STATE OF PAPUA NEW GUINEA.

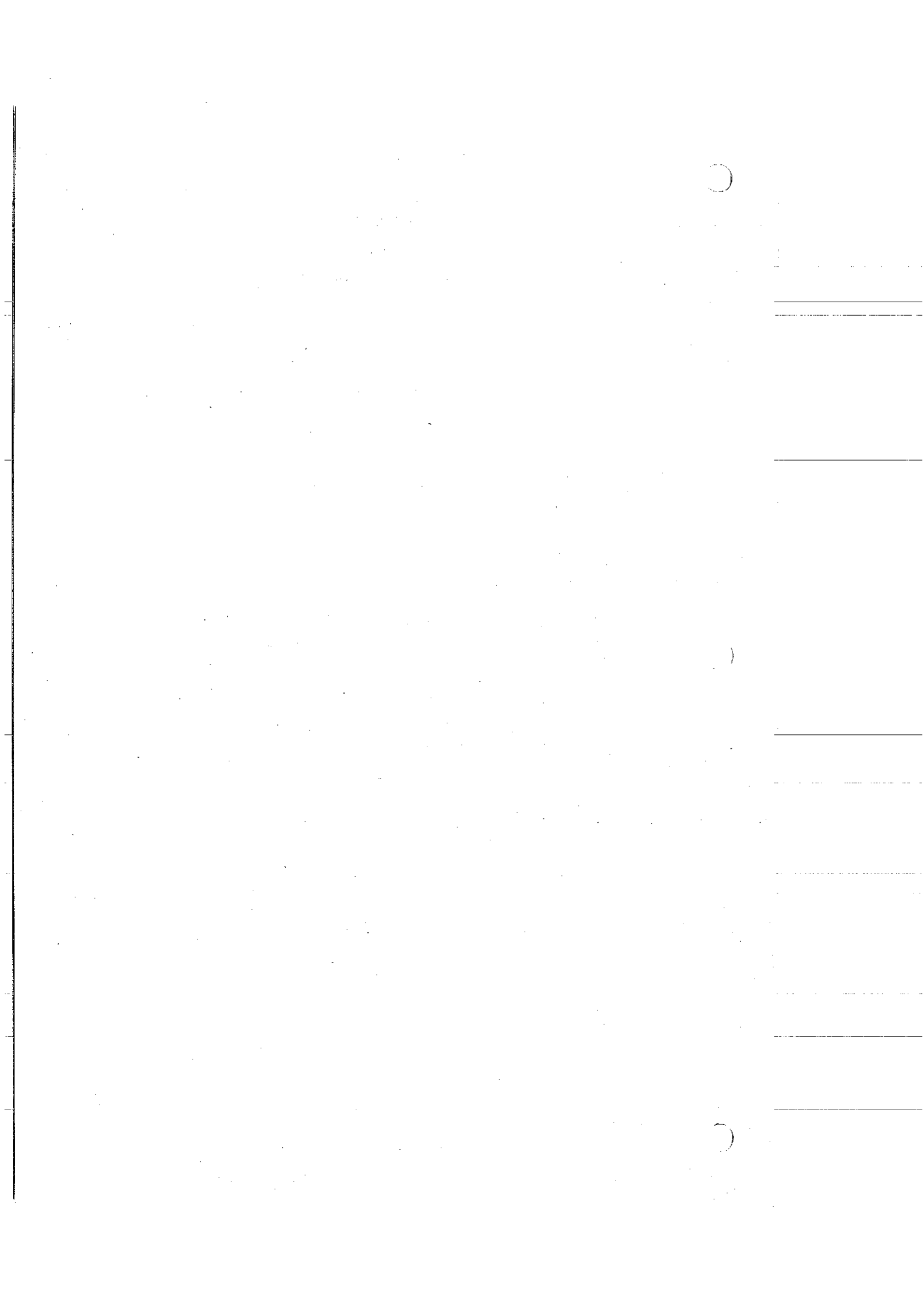
CHAPTER NO. 169.

*Admission to Courses Statute.*

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ARRANGEMENT OF SECTIONS.

1. Qualifications for admission.
2. Limitation on numbers.
3. By-laws.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Admission to Courses Statute.*

MADE under the *University of Papua New Guinea Act.*

1. Qualifications for admission.

Subject to Section 2, a person is qualified for admission to a course of study in the University if—

- (a) he is eligible to matriculate in, or has been granted provisional admission to, the University; and
- (b) his progress in academic studies in another university (if he has attended any), has not been such as in the opinion of the Academic Board would have constituted grounds for his exclusion from the proposed course of study under the *Unsatisfactory Progress Statute*; and
- (c) he is not excluded under the *Exclusion for Health Reasons Statute*; and
- (d) he has satisfied the requirements of the by-laws made under Section 3.

2. Limitation on numbers.

(1) The Council, having regard to the resources of the University with respect to staffing, accommodation and facilities available for teaching, may—

- (a) place limitations on the numbers of students to be admitted to any course of study for a degree or diploma or to any particular course; and
- (b) determine the method by which students will be admitted.

(2) Only students granted admission by the Council may enrol for courses in respect of which limitations have been imposed under Subsection (1).

3. By-laws.

(1) The Council may—

- (a) subject to this Statute and on the recommendations of the Academic Board, make by-laws with respect to the requirements for admission to any course of study in the University; and
- (b) revoke or amend any such by-laws.

(2) By-laws made under this section shall be promulgated as soon as may be after they are made in such manner as the Vice-Chancellor directs, and any revocation or amendment shall be similarly promulgated.

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INDEPENDENT STATE OF PAPUA NEW GUINEA.

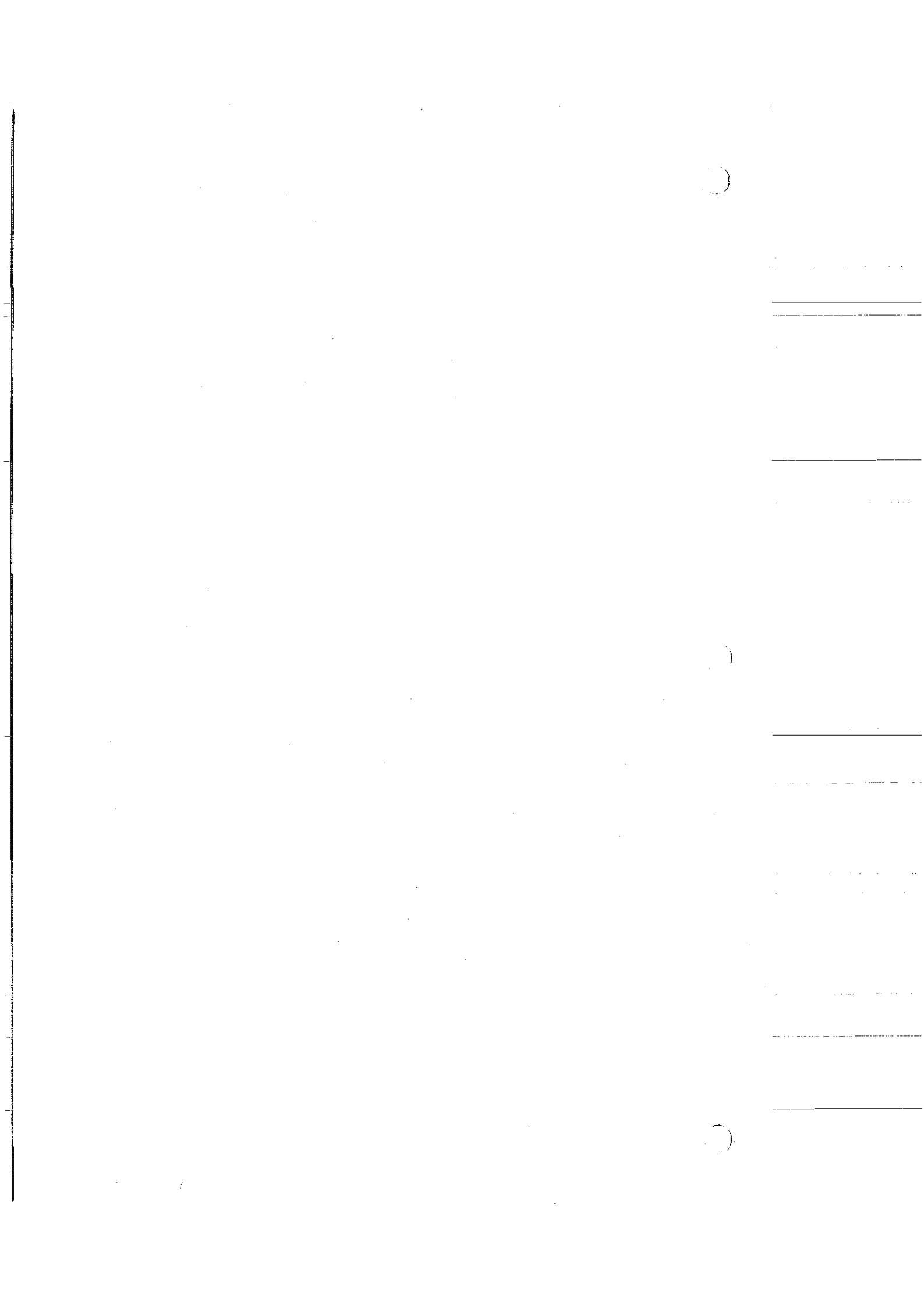
CHAPTER NO. 169.

*Common Seal Statute.*

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ARRANGEMENT OF SECTIONS.

1. Custody of Seal.
2. Documents to which Seal is to be affixed.
3. Affixing of Seal to other documents.
4. Attestation of fixing of Seal.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Common Seal Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Custody of Seal.**

The Common Seal of the University—

- (a) shall be kept in the custody of the Registrar or in such other custody as the Council directs; and
- (b) shall not be used except on the order of the Council or as provided by this Statute.

**2. Documents to which Seal is to be affixed.**

The Registrar, or in his absence an officer authorized by the Vice-Chancellor, shall affix the Common Seal of the University to—

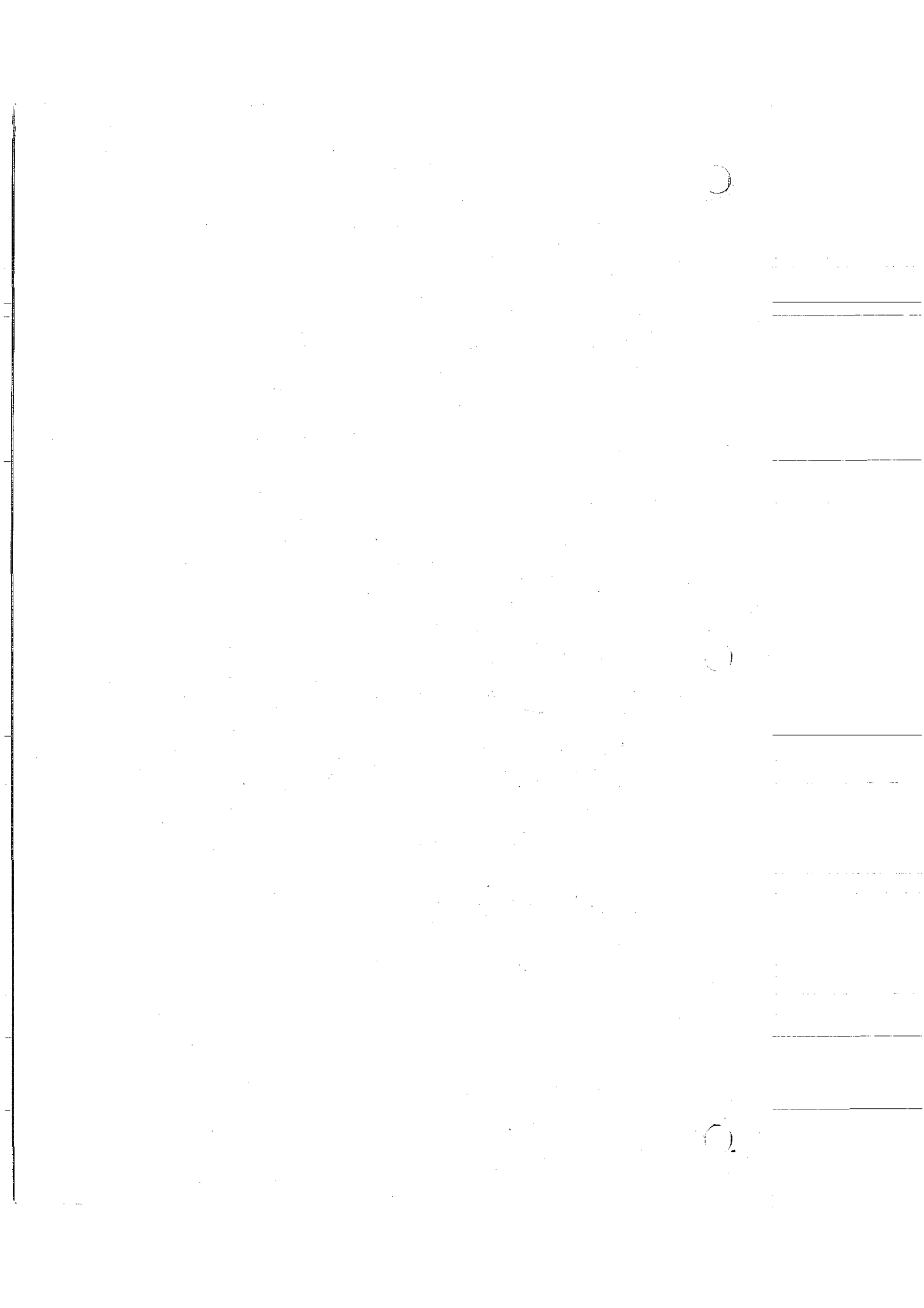
- (a) the certificate or other like document, issued to any person as evidence that a degree or diploma has been conferred on or awarded to him by the University; and
- (b) each Statute made by the Council; and
- (c) other documents approved by the Council that are required to be under the Common Seal of the University.

**3. Affixing of Seal to other documents:**

Where a document is required to be under the Common Seal of the University but the affixing of the Seal is not authorized by Section 2, the Chairman of the Council or the Vice-Chancellor may direct the Registrar or other authorized officer to affix the Seal of the University to the document, and at the first opportunity the Chairman of the Council, or the Vice-Chancellor, as the case may be, shall report to the Council the action so taken.

**4. Attestation of fixing of Seal.**

The affixing of the Common Seal of the University shall be attested by the Chairman of the Council or the Vice-Chancellor, and by the Registrar or other authorized officer who has affixed the Seal.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

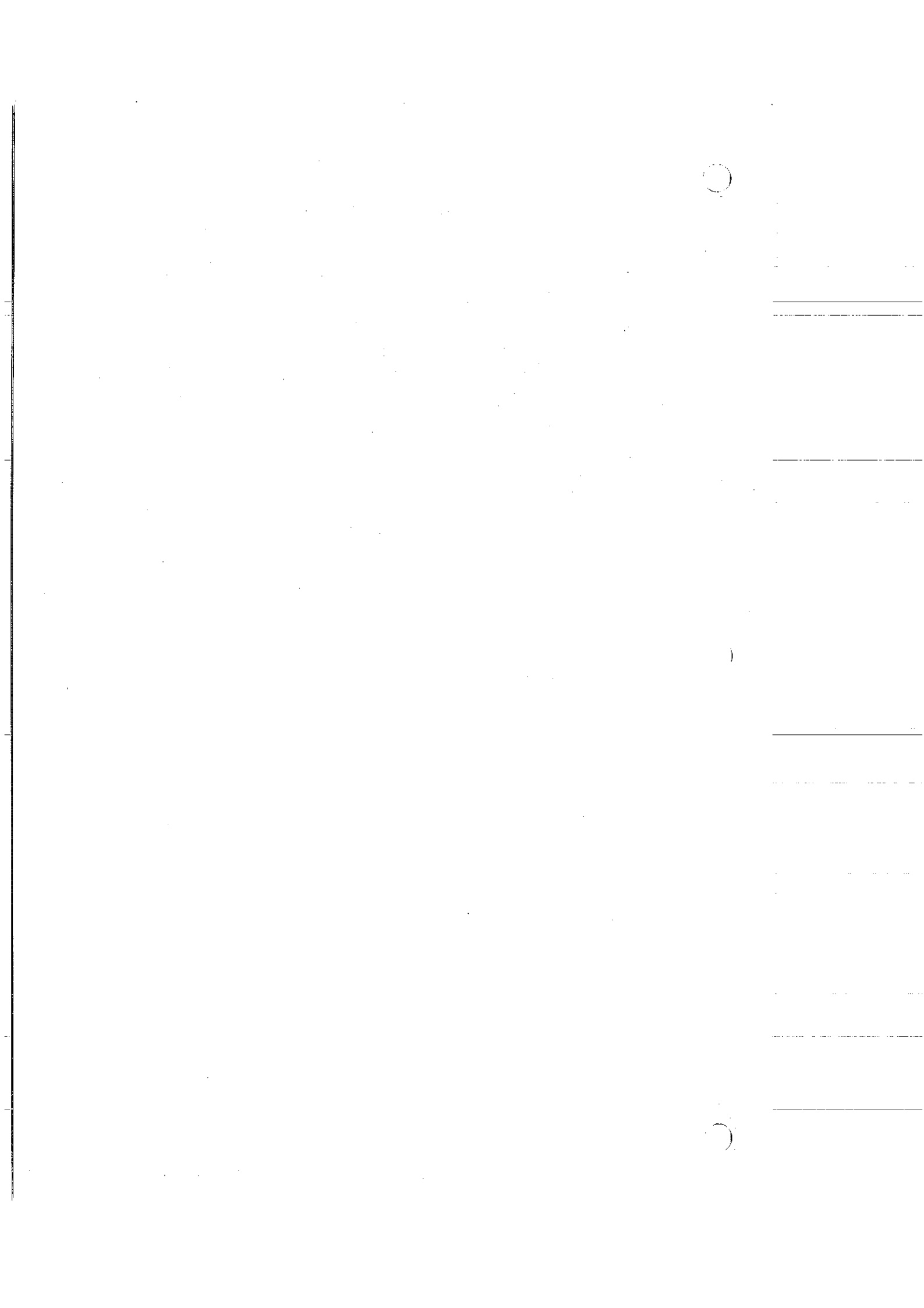
CHAPTER NO. 169.

*Convocation Statute.*

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ARRANGEMENT OF SECTIONS.

1. Constitution of the Convocation.
2. Admission of members.
3. Roll of members.
4. By-laws.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

**Convocation Statute.**

MADE under the *University of Papua New Guinea Act*.

**1. Constitution of the Convocation.**

In accordance with Section 19 of the Act, the Convocation shall consist of—

- (a) all members and past members of the Council; and
- (b) all graduates of the University of the degree of Master or Doctor; and
- (c) all other graduates of the University of three years' standing; and
- (d) such graduates of other universities, or other persons, as are, in accordance with the Statutes, admitted as members of the Convocation.

**2. Admission of members.**

For the purposes of Section 1(d), the Council may resolve to invite in writing a graduate of any other university, or any other person to be a member of the Convocation, and on receipt of written acceptance the person's name shall be entered on the roll of the Convocation.

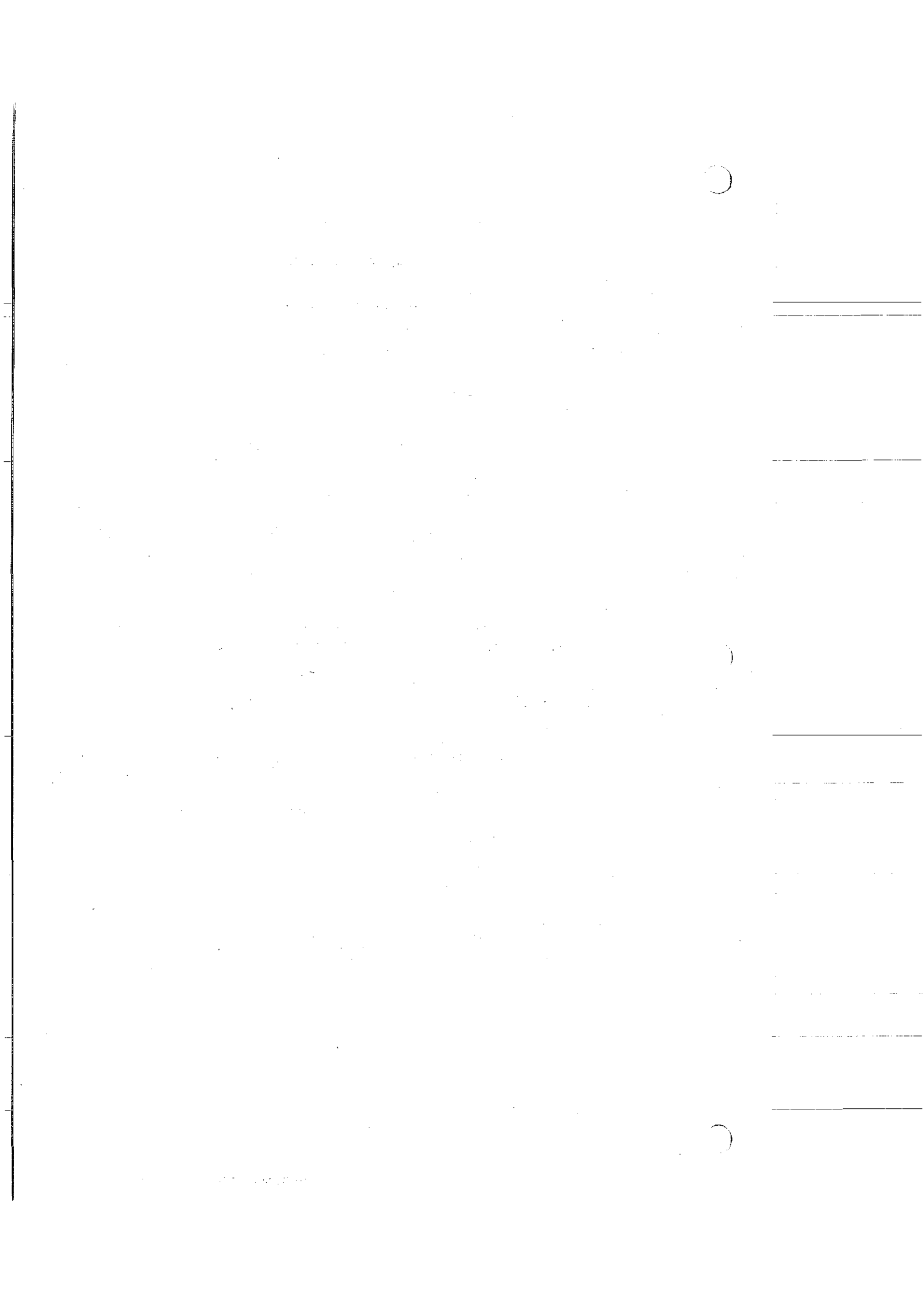
**3. Roll of members.**

The Secretary shall keep a roll of Members of the Convocation containing—

- (a) the name of the member; and
- (b) where it is known to him the address of the member; and
- (c) the date on which the member was admitted to the Convocation; and
- (d) a statement of the qualification by which he is entitled to be a member of the Convocation.

**4. By-laws.**

The Council may make by-laws with respect to the quorums, functions, meetings and officers of the Convocation and of such Committees of the Convocation as are established.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Deans' Statute.*

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ARRANGEMENT OF SECTIONS.

1. Appointment and term of office.
2. Powers and duties.
3. Associate Deans.
4. Administrative and academic support.

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INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Deans' Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Appointment and term of office.**

(1) One year before the expiry of a Dean's term of office the Faculty shall submit to the University Planning Committee a report on development policy for the Faculty for the next four years and this report as approved or amended by the University Planning Committee shall be incorporated in the statement of duties for the next Dean.

(2) The Registrar shall invite nominations for the post of Dean.

(3) The Faculty shall nominate a member or members of the full time academic staff of the Faculty for appointment as Dean.

(4) Nominations shall state all the relevant information about the nominee, the acceptance of the nominee and a statement from the nominee as to what he intends to do if appointed as Dean.

(5) The University Staffing Committee shall consider the nomination or nominations and, after such consultation as it considers necessary, shall recommend to the Council a person for appointment as the Dean.

(6) On receipt of a recommendation under Subsection (5), the Council shall—

(a) where it accepts the recommendation — appoint the person recommended as Dean; or

(b) where it does not accept the recommendation — refer the matter back to the University Staffing Committee for a further recommendation.

(7) Where a matter has been referred back to it under Subsection (6)(b), the University Staffing Committee shall—

(a) where only one nomination was received under Subsection (3) — require further nominations to be obtained in the manner set out in Subsections (2), (3) and (4) and consider the nomination or nominations obtained; or

(b) where more than one nomination was received under Subsection (3) — reconsider the nominations,

and after such consultation as it considers necessary, further recommend to the Council, from the persons nominated, a person to be appointed as Dean.

(8) On receipt of a further recommendation under Subsection (7), the Council shall—

(a) where it accepts the recommendation — appoint the person recommended as Dean; or

(b) where it does not accept the recommendation — appoint after consultation with the Vice-Chancellor, a person as Dean.

(9) Subject to Subsection (10), the Dean shall hold office for a period of four years or such lesser period as the Council may determine.

(10) The Council may invite a Dean, whose term of office has expired, to continue in office for such period not exceeding six months, as may be specified in the invitation.

(11) If the Dean is absent or temporarily incapable through illness or otherwise of performing his duties, the Vice-Chancellor shall appoint an Acting Dean.

(12) Until the Vice-Chancellor makes an acting appointment under Subsection (11), the most senior Associate Dean present, or if there is no Associate Dean available, the most senior member of the full-time academic staff in the Faculty shall act as Dean.

(13) If a vacancy occurs in the office of Dean and the unexpired portion of the term of office is of less than one year the procedure set out in Subsection (12) shall be followed.

(14) When a new Faculty is established the Vice-Chancellor may, in consultation with the University Staffing Committee and, if possible, the Faculty, appoint an Acting Dean for a period not exceeding one year.

(15) An Acting Dean appointed under Subsection (14) shall be, as far as possible, a full time member of the Academic Staff of the newly created Faculty.

**2. Powers and duties.**

(1) The Dean of a Faculty shall be the chairman and executive officer of the Faculty and shall have such other duties and powers as are assigned to him by the Act, the Statutes, the By-laws and the Rules or by the Council, the Academic Board, the Faculty and the Vice-Chancellor.

(2) The Dean shall—

- (a) co-ordinate the overall planning of teaching and research activities in, and residence, corporate life and general welfare of the students of, the Faculty; and
- (b) receive budget proposals from the Departments, prepare for the Council the budget of the Faculty and oversee overall expenditure in the Faculty; and
- (c) ensure that the University Legislation and decisions of University authorities are implemented in so far as they apply to the Faculty; and
- (d) keep the members of the Faculty and the Heads of Departments informed of developments within the Faculty and in the University and report to them the actions taken by him.

**3. Associate Deans.**

(1) On the recommendation of a Faculty, the Council may approve the creation of the office of Associate Dean.

(2) Where the Council has approved the creation of the office of Associate Dean under Subsection (1), the Dean may, in consultation with members of the Faculty, recommend the Vice-Chancellor to appoint as Associate Dean one or more members of the full time academic staff of the Faculty.

(3) The duties of the Associate Dean shall be generally to assist the Dean in the discharge of his deanal duties and to perform such duties as the Dean may assign to him.

(4) The Associate Dean shall hold office for a term of two years from the date on which he enters his office, but if acting as Dean under Section 1 (9) he shall continue to so act until the Dean resumes office or a new Dean or Acting Dean assumes office.

**4. Administrative and academic support.**

The Dean and the Associate Deans shall be entitled to such support, benefits and privileges as the Council may decide from time to time.

INDEPENDENT STATE OF PAPUA NEW GUINEA.

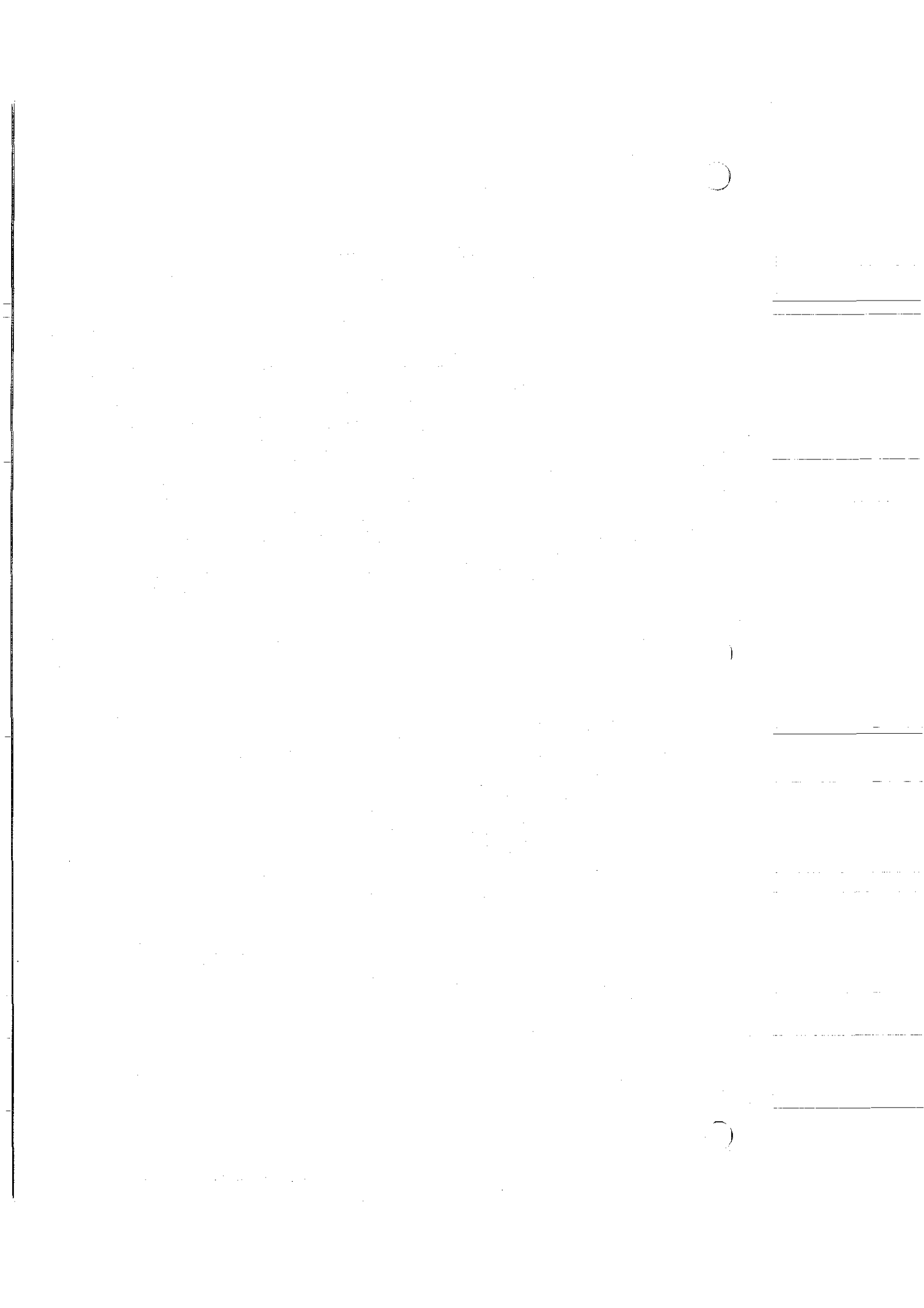
CHAPTER NO. 169.

*Degrees Statute.*

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ARRANGEMENT OF SECTIONS.

1. Degrees.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Degrees Statute.*

MADE under the *University of Papua New Guinea Act*

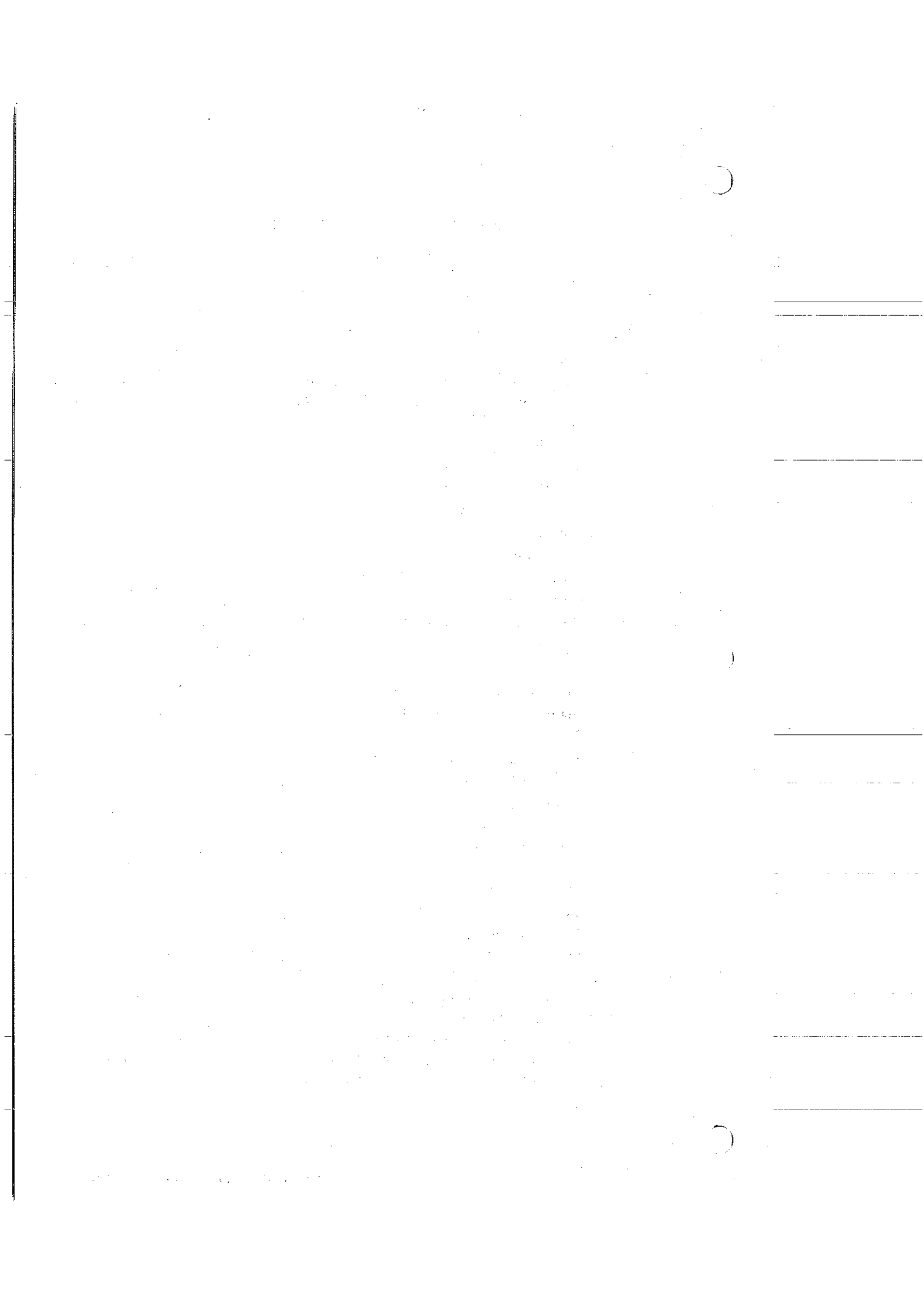
1. Degrees.

(1) The University may award the following degrees to candidates who have satisfied the requirements prescribed in the relevant Statutes, By-Laws and Rules—

Bachelor of Agriculture  
Bachelor of Arts  
Bachelor of Arts in Commerce  
Bachelor of Arts in Social Work  
Bachelor of Economics  
Bachelor of Education  
Bachelor of Laws  
Bachelor of Medicine, Bachelor of Surgery  
Bachelor of Medical Science  
Bachelor of Dental Surgery  
Bachelor of Science  
Master of Agriculture  
Master of Arts  
Master of Community Health  
Master of Dental Surgery  
Master of Economics  
Master of Education  
Master of Laws  
Master of Medicine  
Master of Science  
Master of Philosophy  
Master of Medical Science  
Doctor of Laws  
Doctor of Medicine  
Doctor of Philosophy  
Doctor of Science.

(2) The Council, on the recommendation of Academic Board, may, from time to time, determine and prescribe in By-laws—

- (a) that specified degrees of Bachelor may be awarded with Honours; and
- (b) that a degree may be described by inclusion in its title of the name of the field of study with which it is concerned.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

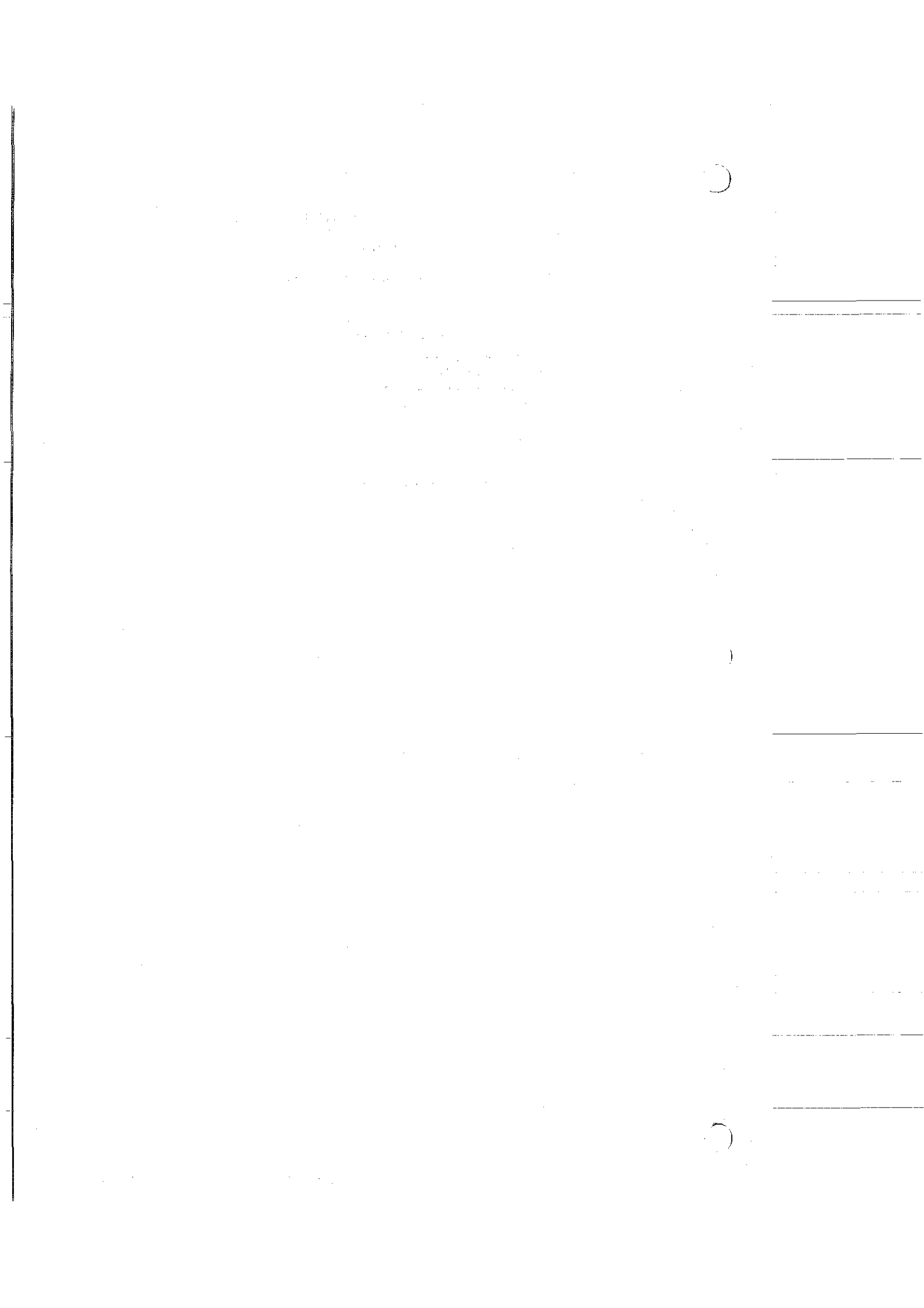
*Departments of Studies Statute.*

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ARRANGEMENT OF SECTIONS.

1. Departments of Studies.
2. Powers and duties.
3. Constitution of Departments.
4. Meetings.
5. Secretariat.
6. Committees.
7. Procedure.

SCHEDULE 1.—Departments of Studies.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Departments of Studies Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Departments of Studies.**

(1) The Council, on the recommendation of the Academic Board, may establish, reconstitute, or abolish Departments of Studies.

(2) The Departments of Studies in existence at 2 February 1984, being the date of the commencement of the University of Papua New Guinea Act, and the Faculties relating to them are set out in Schedule 1.

**2. Powers and duties.**

Each Department shall—

- (a) make arrangements for the teaching, research and other academic activities of the Department; and
- (b) consider and make recommendations to the appropriate authorities on any matter—
  - (i) pertaining to its sphere of work, including prescription of books, definition of courses and examination of students, as may appear to it necessary; or
  - (ii) referred to it by the Faculty, the Academic Board, the Council or the Dean of the Faculty or the Vice-Chancellor; and
- (c) perform such other duties and exercise such other powers and functions as are assigned to it by the Act, the Statutes, the by-laws and the Rules or by the Council, the Academic Board and the Faculty.

**3. Constitution of Departments.**

Each Department shall consist of—

- (a) the Head of the Department; and
- (b) all full-time members of the academic staff engaged in teaching or research in the Department; and
- (c) teaching fellows of the Department; and
- (d) the Dean of the concerned Faculty; and
- (e) such other persons having appropriate qualifications as the Academic Board on the recommendations by the Department and the Faculty concerned may appoint.

**4. Meetings.**

The Department shall meet as and when necessary, but at least twice each semester and whenever requested by at least one third of the membership of the Department for the time being.

**5. Secretariat.**

The Department may elect each year, one of its members as the Secretary.

**6. Committees.**

Each Department may appoint such committees as it deems necessary to carry out its business.

**7. Procedure.**

Subject to the Statutes, By-laws and Rules each Department and Centre of Studies may regulate its own procedure.

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**SCHEDULE 1.**

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**DEPARTMENTS OF STUDIES.**

The Departments of Studies in existence at the time of making this Statute and the Faculties to which they are attached for administrative purposes are as follows:—

**FACULTY OF AGRICULTURE.**

1. Agriculture

**FACULTY OF ARTS.**

1. Anthropology and Sociology
2. Economics
3. Geography and Demography
4. History
5. Language
6. Literature
7. Political and Administrative Studies
8. Psychology and Philosophy

**FACULTY OF EDUCATION.**

1. Education
2. Extension Studies
3. Education Research Unit

**FACULTY OF SCIENCE.**

1. Biology
2. Chemistry
3. Geology
4. Mathematics
5. Motupore Island Research
6. Physics

**FACULTY OF LAW.**

1. Law

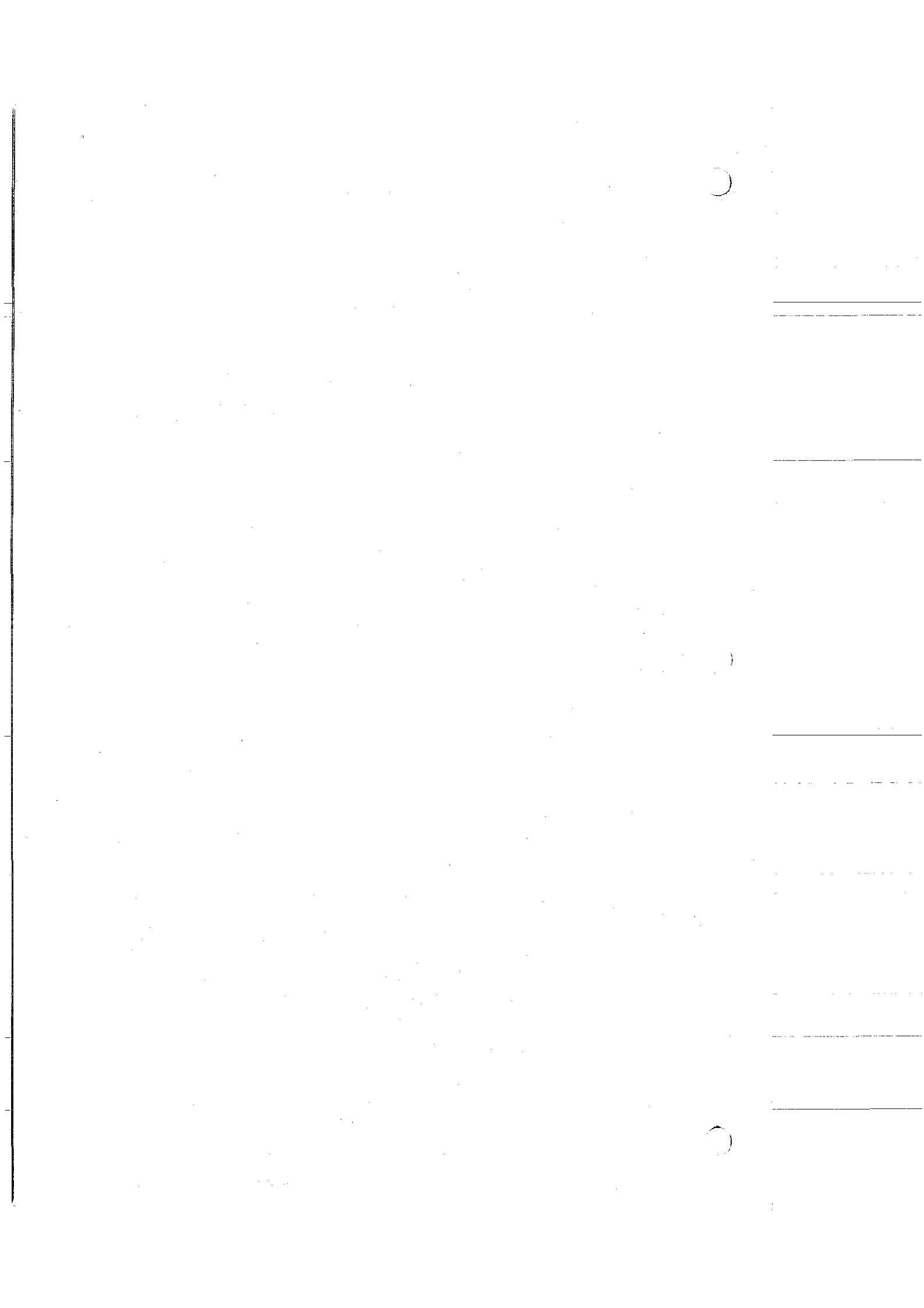
**FACULTY OF MEDICINE.**

1. Clinical Sciences
2. Community Medicine
3. Dentistry

4. Human Biology
5. Pathology

*Other bodies not attached to Faculties.*

1. The Preliminary Year Board
2. The Board of Studies, Goroka Teachers' College





INDEPENDENT STATE OF PAPUA NEW GUINEA.

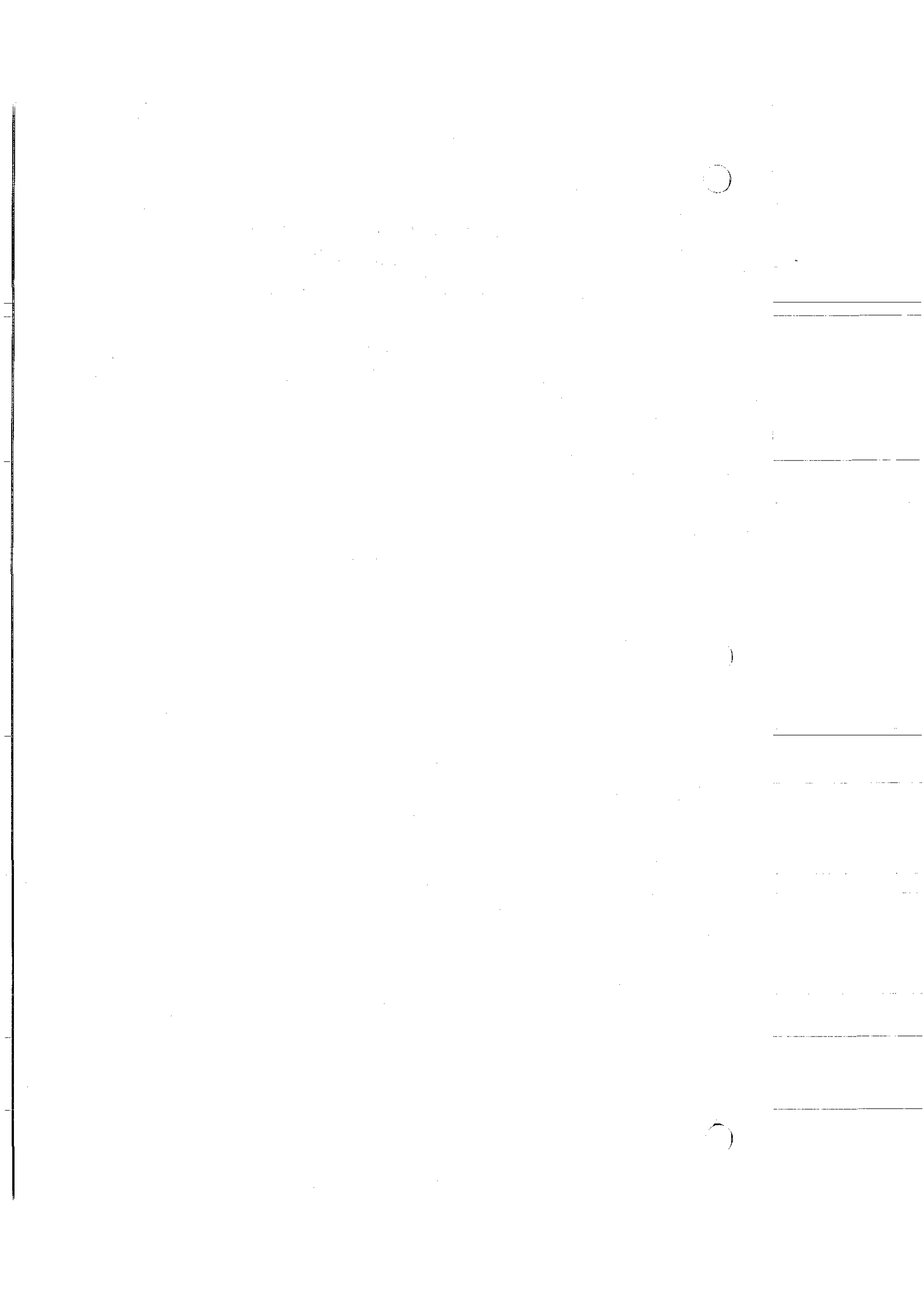
CHAPTER NO. 169.

*Exclusion for Health Reasons Statute.*

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ARRANGEMENT OF SECTIONS.

1. General power to exclude for health reasons.
2. Notifiable diseases.
3. Appeal.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

***Exclusion for Health Reasons Statute.***

MADE under the *University of Papua New Guinea Act.*

**1. General power to exclude for health reasons.**

(1) Where the Professorial Board is of opinion that a person seeking to enrol or re-enrol for a course or subject is suffering from a condition that makes the person unfit to pursue or study that course or subject, the enrolment or re-enrolment of that person shall be accepted only on the recommendation of a board of assessors appointed by the Professorial Board.

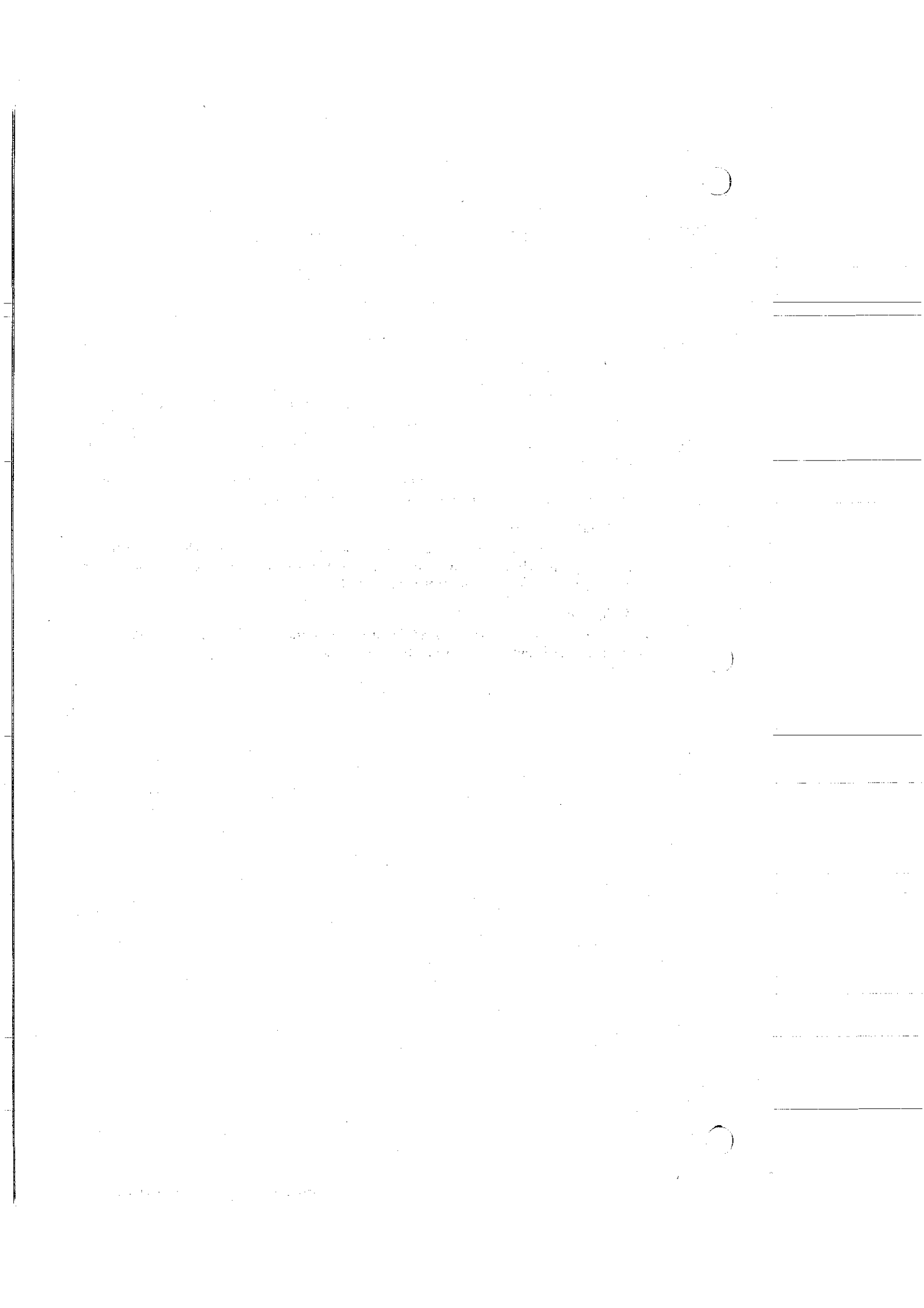
(2) The board of assessors shall consider (amongst other things) any medical certificate of fitness to pursue or study that course or subject that the person submits.

**2. Notifiable diseases.**

The Professorial Board may exclude from attendance at University classes and from the precincts of the University any student suffering from a disease notifiable under any law that in its opinion is likely to endanger the health of students.

**3. Appeal.**

Any student who is excluded by the Professorial Board under this Statute from attendance at University classes has the right of appeal to the Council.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

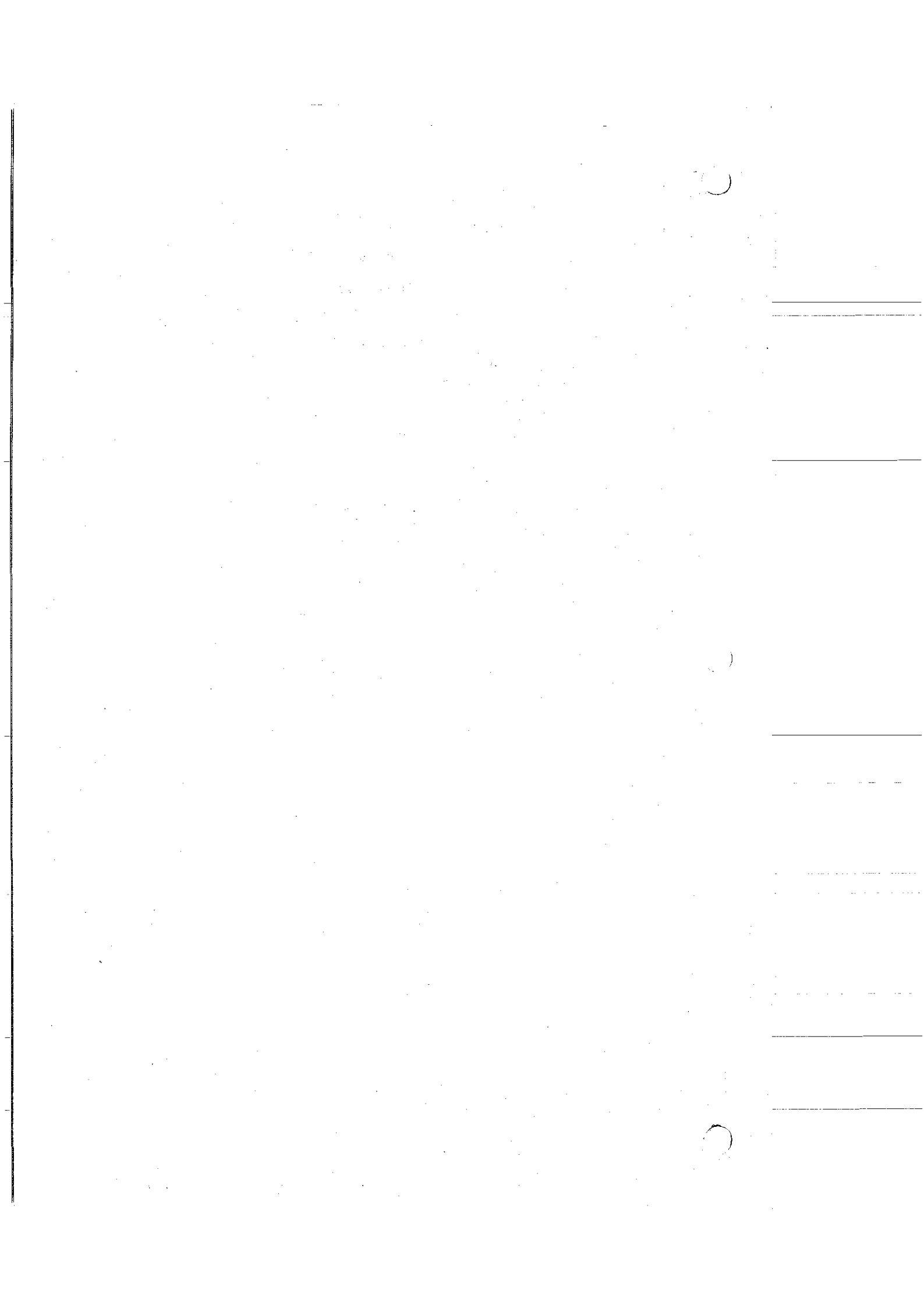
CHAPTER NO. 169.

*Faculties Statute.*

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ARRANGEMENT OF SECTIONS.

1. Faculties.
2. Departments of Faculties.
3. Powers and duties.
4. Membership.
5. Meetings.
6. Secretariat.
7. Committees.
8. Procedure.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Faculties Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Faculties.**

(1) The Council on the recommendation of the Academic Board, may establish, re-constitute, or abolish Faculties.

(2) The University shall, on 2 February 1984, being the date of the commencement of the *University of Papua New Guinea Act*, have the following faculties:—

- (a) Agriculture
- (b) Arts
- (c) Education
- (d) Law
- (e) Medicine
- (f) Science

**2. Departments of Faculties.**

The Departments of Studies in existence in the University at the commencement of the *University of Papua New Guinea Act* and the Faculties relating to them are as set out in Schedule 1. to the *Departments of Studies Statute.*

**3. Powers and duties.**

(1) Each faculty shall—

- (a) consider and make appropriate recommendations to the Academic Board on any such matter pertaining to its sphere of work, including prescription of books, definition of courses and examination of students, as deemed necessary; and
- (b) appoint such Boards of Studies in different branches of knowledge and learning assigned to it, as deemed necessary; and
- (c) make, through Departments of Studies and Boards of Studies, arrangements for the teaching, research and other academic activities with which the Faculty is concerned; and
- (d) advise the Academic Board on matters relating to all admissions to the degrees, diplomas, certificates and other awards of the Faculty and all admissions with advanced standing to courses in the Faculty; and
- (e) consider and report on any matter referred to it by the Academic Board; and
- (f) perform such other duties and exercise such other powers and functions as are assigned to it by the Act, the Statutes, by By-laws and the Rules or by the Council and the Academic Board.

**4. Membership.**

Each Faculty shall consist of—

- (a) the Dean of the concerned Faculty; and

- (b) all full time members of the academic staff engaged in teaching the subjects for which the Faculty is responsible; and
- (c) the Librarian or his nominee; and
- (d) three students enrolled for a degree, diploma or other award in the faculty (of whom only one, or any number in the case of of the Faculty of Education, may be a part-time student) elected each year, at ime a time and in a manner determined by the Registrar; and
- (e) two graduates of the Faculty, nominated biennially by the Faculty at a time and in a manner determined by the Registrar; and
- (f) such other persons having appropriate qualifications as the Academic Board, on the recommendation of the Faculty, appoints to the Faculty.

**5. Meetings.**

Each Faculty shall meet as and when necessary, but at least once each semester, and whenever a meeting is requested by the Dean of the Faculty or by at least one third of the membership of the Faculty for the time being.

**6. Secretariat.**

The Registrar, or his nominee, shall act as Secretary of each Faculty.

**7. Committees.**

Each Faculty may appoint such committees as it deems necessary to carry out its business.

**8. Procedure.**

Subject to the Statutes and the By-laws of the University, each Faculty may regulate its own proceedings.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

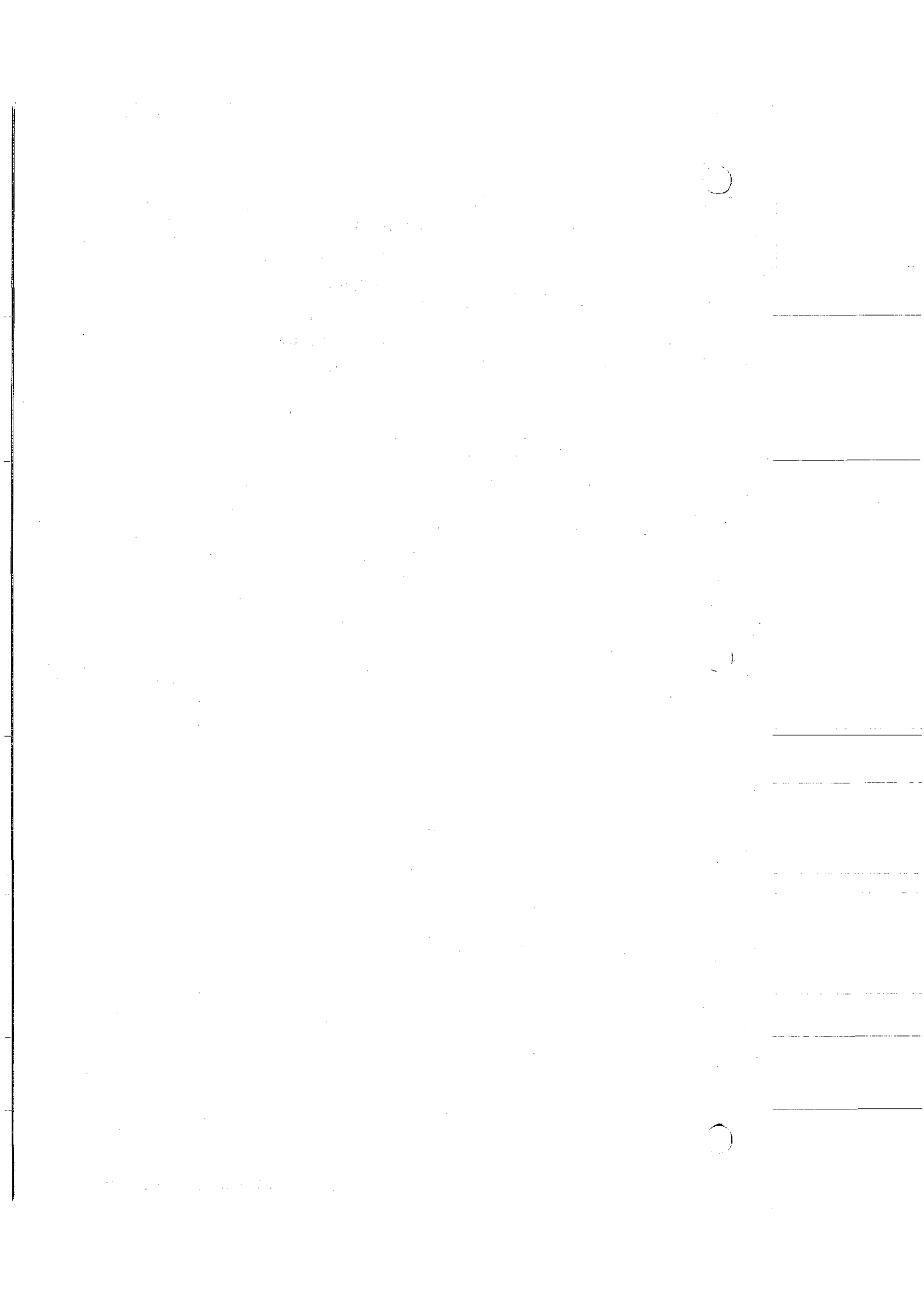
CHAPTER NO. 169.

*Fees Statute.*

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ARRANGEMENT OF SECTIONS.

1. Requirement to pay fees.
2. Conditions of admission.
3. Issue of notice.
4. Extension of time.
5. Withdrawals and cancellations.
6. Exemptions.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Fees Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Requirement to pay fees.**

Unless the Council otherwise determines, generally or in any particular case, a person who is admitted to a course of study in the University shall pay such fees as are prescribed by the Council.

**2. Conditions of admission.**

Subject to Section 4, a person shall not be deemed to be enrolled or entitled to—

- (a) attend lectures, tutorials, seminars or excursions; or
- (b) perform practical work; or
- (c) sit for examinations; or
- (d) submit a thesis; or
- (e) perform any other work in respect of a course in the University,

if by the due date he has not—

- (f) paid the fees prescribed by the Council; or
- (g) satisfied the Secretary that a sponsor will pay the fees.

**3. Issue of notice.**

The Secretary shall collect fees, and shall determine by notice—

- (a) the dates for registration of enrolment and for the payment of fees; and
- (b) the manner in which fees are to be paid; and
- (c) the circumstances in which late fees may be imposed and the amount of the fees; and
- (d) subject to Section 5, the circumstances in which a person may be entitled to a refund of the whole or portion of the fees paid by him.

**4. Extension of time.**

(1) A student who is unable to pay fees by the due date may apply, in writing to the Secretary who may grant an extension of time and determine a new date for payment of fees.

(2) An application under Subsection (1) must be supported by proper evidence of extenuating circumstances that prevent the payment of fees.

**5. Withdrawals and cancellations.**

(1) Students withdrawing from a course or cancelling their registration in full shall notify the Secretary in writing.

(2) Fees accrue until the notification referred to in Subsection (1) has been received.

(3) The date of withdrawal or cancellation shall be deemed to be the date of receipt of the notification by the Secretary.

(4) Where notification of withdrawal has been received by the Secretary before the end of the fourth week from the date set for registration of enrolment, all tuition fees liable for the semester shall be refunded.

**6. Exemptions.**

(1) The Council may make by-laws exempting particular classes of persons from the payment of fees or, from the payment of part of the fees.

(2) Where a person has been exempted from the payment of part of the fees, this Statute shall apply to him to the extent that he has not been exempted.

INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Finance Committee Statute.*

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ARRANGEMENT OF SECTIONS.

1. Finance Committee.
2. Powers and duties.
3. Constitution.



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INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Finance Committee Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Finance Committee.**

The Finance Committee of the Council is hereby established.

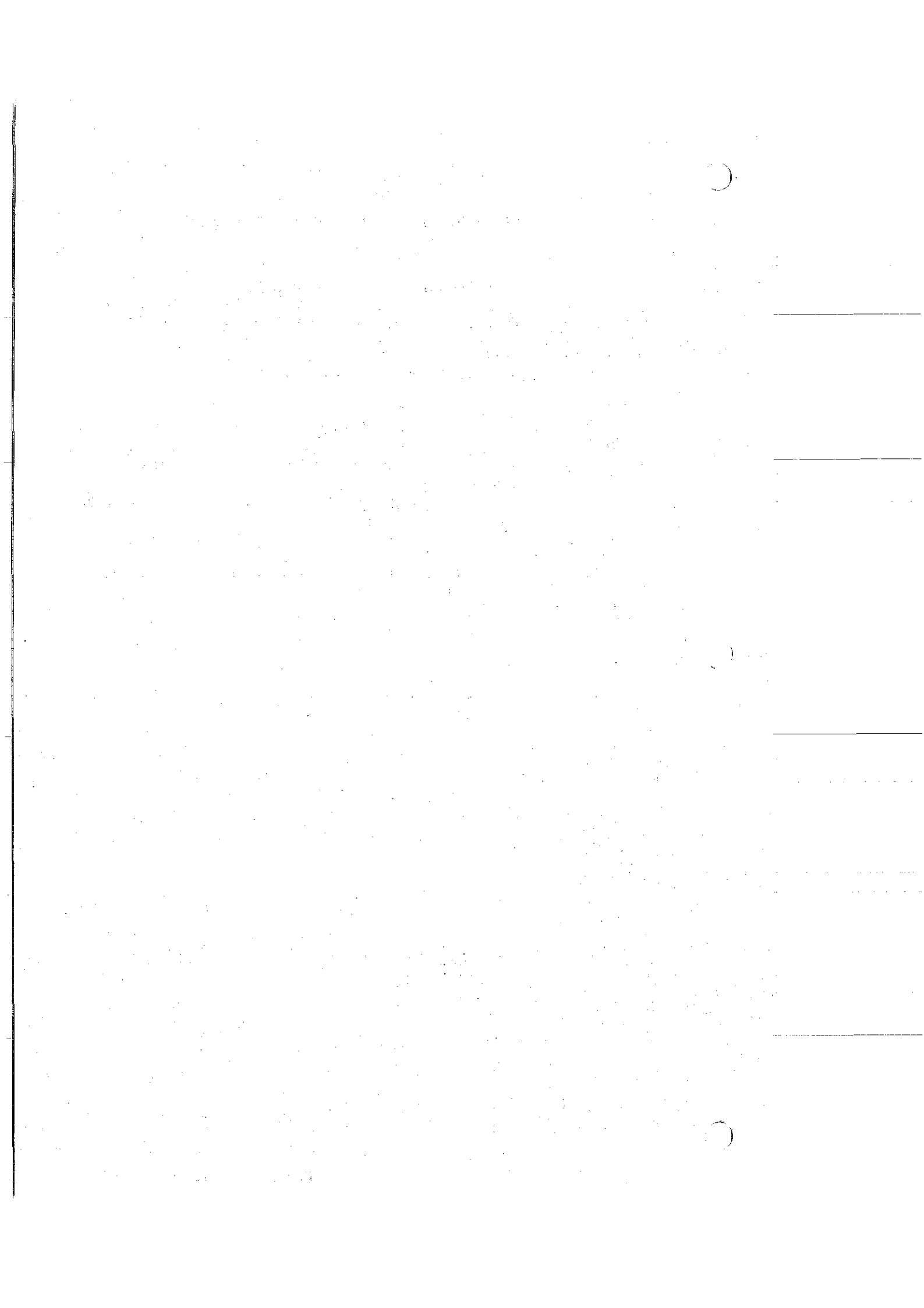
**2. Powers and duties.**

Subject to the Act and the Statutes the Finance Committee shall have the following powers and duties:—

- (a) to advise the Council on matters relating to the finance and property of the University; and
- (b) to exercise in respect of such matters any powers delegated to it by the Council.

**3. Constitution.**

The constitution of the Finance Committee and matters relating to its membership shall be as prescribed by the Council.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

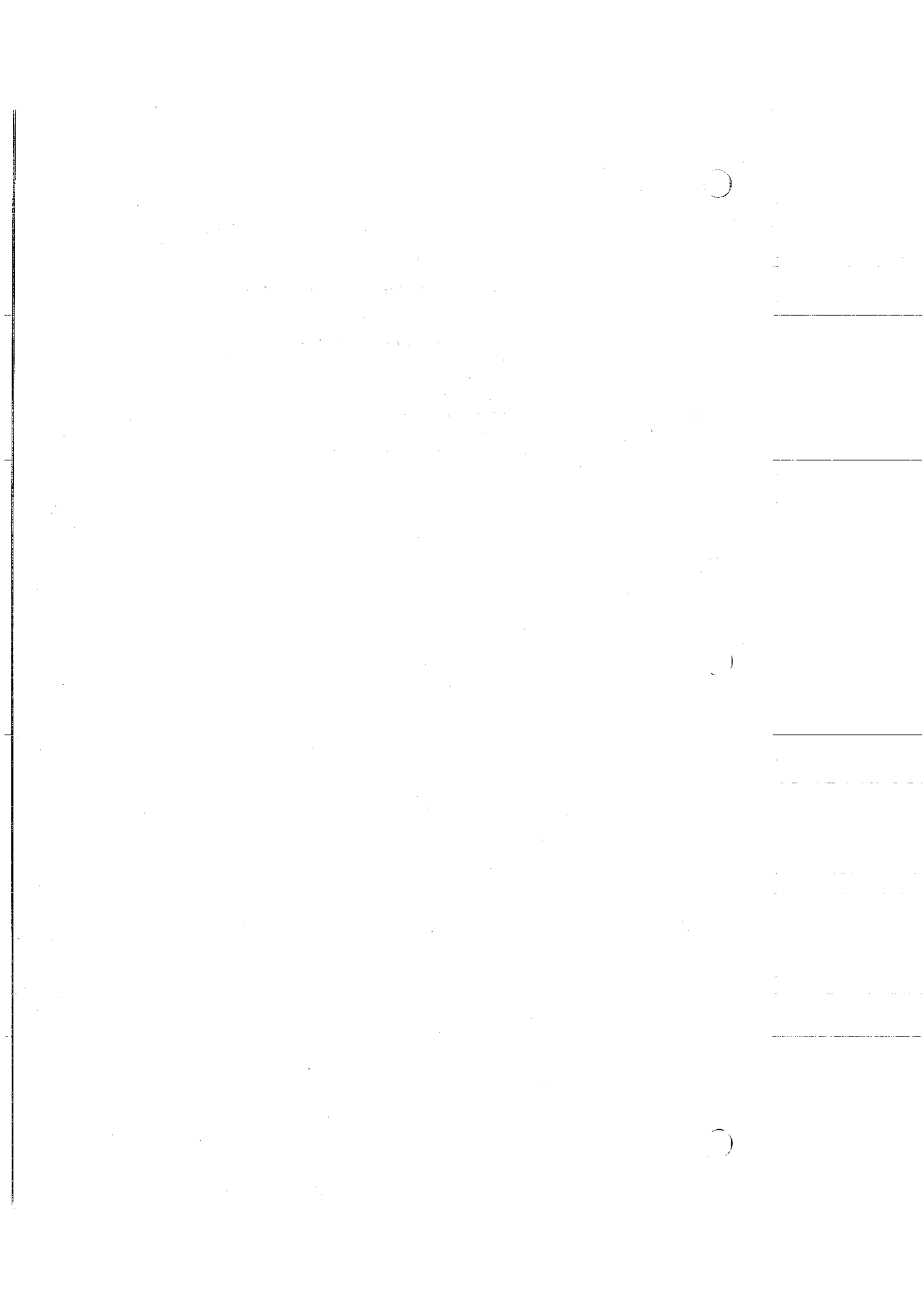
CHAPTER No. 169.

*Heads of Departments of Studies Statute.*

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ARRANGEMENT OF SECTIONS.

1. Appointment.
2. Terms of office.
3. Acting appointment.
4. Head of new Department.
5. Powers and duties.
6. Administrative and academic support.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Heads of Departments of Studies Statute.*

*MADE under the University of Papua New Guinea Act.*

**1. Appointment.**

(1) One year before the expiry of the term of office of a Head of Department, the Department shall submit to the Faculty a report on its development policy for the next four years and this report as approved or amended by the Faculty shall be incorporated in the statement of duties of the next Head of Department.

(2) The Registrar shall invite nominations for the position of Head of Department.

(3) The Department shall nominate a member or members of the full time academic staff of the Department for appointment as the Head of Department.

(4) Nominations shall state all the relevant information about the nominee, the acceptance of the nominee and a statement from the nominee as to what he intends to do if appointed as Head of Department.

(5) The University Staffing Committee shall consider the nomination or nominations and, after such consultation as it considers necessary, shall recommend to the Council a person for appointment as the Head of the Department.

(6) On receipt of a recommendation under Subsection (5), the Council shall—

(a) where it accepts the recommendation—appoint the person recommended as the Head of the Department; or

(b) where it does not accept the recommendation—refer the matter back to the University Staffing Committee for a further recommendation.

(7) Where a matter has been referred back to it under Subsection (6)(b), the University Staffing Committee shall—

(a) where only one nomination was received under Subsection (3)—require further nominations to be obtained in the manner set out in Subsections (2), (3) and (4) and consider the nomination or nominations obtained; or

(b) where more than one nomination was received under Subsection (3)—reconsider the nominations,

and after such consultation as it considers necessary, further recommend to the Council, from the persons nominated, a person to be appointed as Head of the Department.

(8) On receipt of a further recommendation under Subsection (7), the Council shall—

(a) where it accepts the recommendation—appoint the person recommended as Head of the Department; or

(b) where it does not accept the recommendation—appoint, after consultation with the Vice-Chancellor, a person as Head of the Department.

**2. Term of office.**

(1) Subject to Subsection (2), the Head of Department shall hold office for a period of four years or such lesser period as the Council may determine.

(2) The Council may invite a Head of Department, whose term of office has expired, to continue in office for such period, not exceeding six months, as may be specified in the invitation.

### 3. Acting appointment.

(1) If the Head of Department is absent or temporarily incapable through illness or otherwise of performing his duties, the Vice-Chancellor shall appoint an Acting Head.

(2) Until an acting appointment is made under Subsection (1), the most senior member present of the full-time academic staff of the Department shall be Acting Head.

(3) If a vacancy occurs in the office of a Head of Department and the unexpired portion of the term of office is less than one year the procedure set out in Subsection (2) shall be followed.

### 4. Head of new Department.

(1) When a new Department is established, the Vice-Chancellor may, in consultation with the University Staffing Committee and if possible the Department, appoint an Acting Head of Department for a period not exceeding one year.

(2) The Acting Head of Department appointed under Subsection (1) shall, as far as possible, be a full time member of the Academic Staff of the newly created Department.

### 5. Powers and duties.

(1) The Head of Department shall—

- (a) chair Departmental meetings; and
- (b) prepare reports for presentation to the Faculty, Academic Board and other authorities; and
- (c) liaise with other Departments; and
- (d) initiate long term planning and draft operational plans and estimates; and
- (e) be responsible for the University funds made available to the Department; and
- (f) keep members of the Department informed of relevant decisions, new developments and proposals; and
- (g) allocate duties to staff and review such allocation annually at Departmental meetings, oversee and co-ordinate the work of the staff; and
- (h) handle correspondence relating to the Department; and
- (i) introduce new staff to the work of the Department and arrange for training and development of Departmental staff; and
- (j) forward recommendations relating to the staff probationary period, promotion, leave of absence, and other relevant matters to the Dean or other relevant authority; and
- (k) be responsible for the submission of budgetary proposals to the Faculty; and
- (l) ensure that the University legislation and decisions of University authorities are implemented in so far as they apply to the Department.

### 6. Administrative and academic support.

The Head of Department shall be entitled to such support, benefits and privileges as the Council may decide from time to time.

INDEPENDENT STATE OF PAPUA NEW GUINEA.

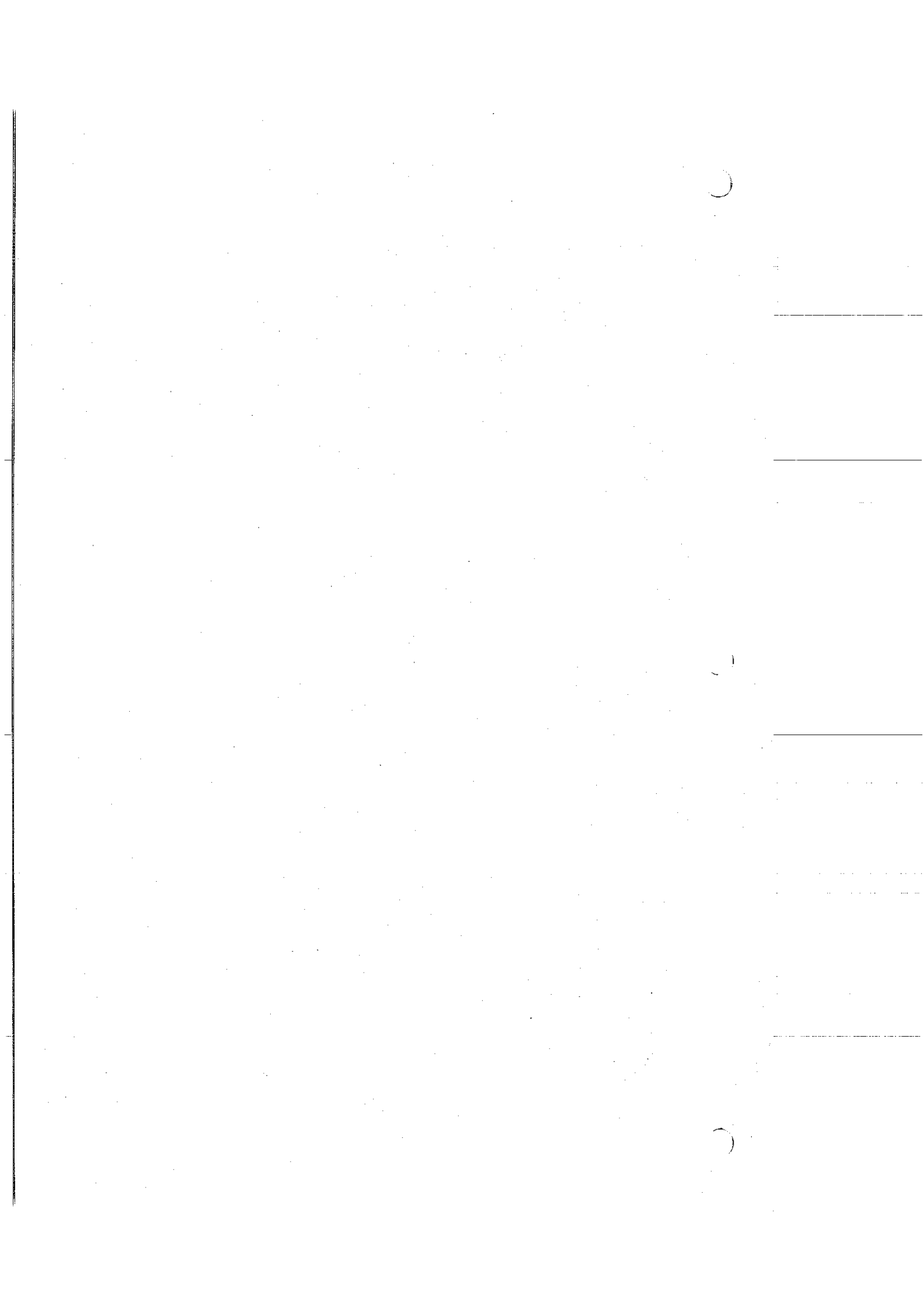
CHAPTER NO. 169.

*Matriculation Statute.*

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ARRANGEMENT OF SECTIONS.

1. Requirement of matriculation, etc.
2. Eligibility to matriculate.
3. Matriculation.
4. By-laws.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Matriculation Statute.*

MADE under the *University of Papua New Guinea Act.*

1. Requirement of matriculation, etc.

Every candidate for a degree or subject of any degree must—

- (a) have matriculated; or
- (b) been granted provisional admission under this Statute; or
- (c) be otherwise eligible under Statute.

2. Eligibility to matriculate.

Every person who—

- (a) is qualified to matriculate at any university in Australia; or
- (b) has completed the preliminary year of the University to the satisfaction of the Professorial Board; or
- (c) has been granted mature age matriculation by the University or by a university in Australia; or
- (d) has completed, to the satisfaction of the Professorial Board, a sixth form course in a high school in the country; or
- (e) has been granted admission under the provisions of the *Admission ad Eundem Statum By-Laws*; or
- (f) having been granted provisional admission, has completed, to the satisfaction of the Professorial Board, two semesters, or such lesser period as is approved by the Board in any particular case, of study at the University,

is eligible to matriculate at the University.

3. Matriculation.

A person who is eligible to matriculate at the University may matriculate on—

- (a) fulfilling the requirements of the *Admission to Courses Statute*; and
- (b) paying the fee (if any) fixed by or under Statute for the purpose; and
- (c) making the following declaration :—

“I do solemnly promise that I will faithfully obey the Statutes and by-laws of the University of Papua New Guinea so far as they apply to me”; and
- (d) fulfilling such other requirements as the Statutes may from time to time specify.

4. By-laws.

(1) Subject to this Statute, the Council may—

- (a) make by-laws in respect of the matriculation of students and provisional admission; and
- (b) revoke or amend any such by-law.

(2) By-laws made under Subsection (1) shall be promulgated as soon as may be after they are made in such a manner as the Vice-Chancellor directs, and any revocation or amendment shall be similarly promulgated.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

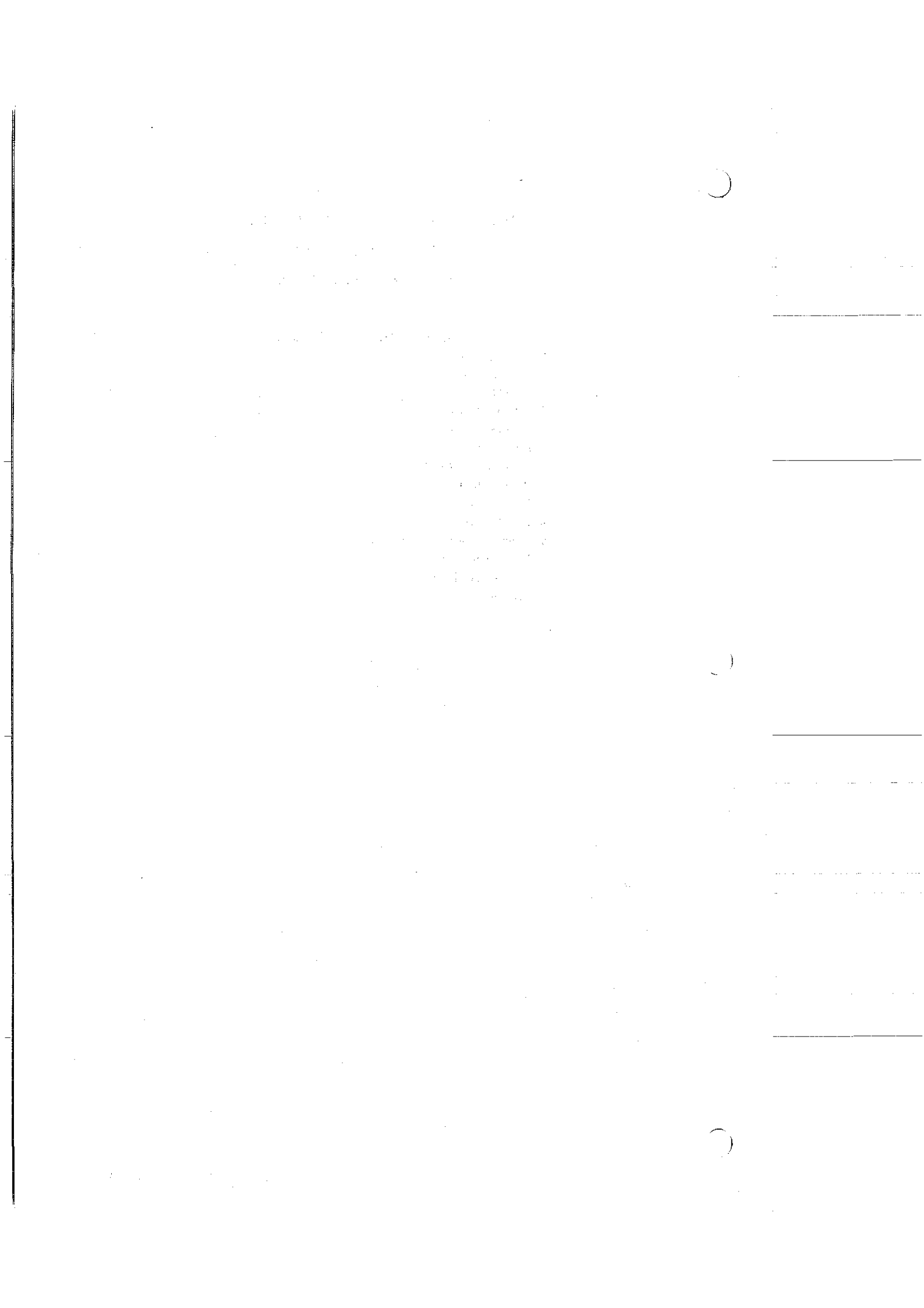
CHAPTER NO. 169.

*Parking of Vehicles Statute.*

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ARRANGEMENT OF SECTIONS.

1. Interpretation—  
    "road"  
    "vehicle".
2. Parking arrangements.
3. Notices.
4. Particulars of parking.
5. Removal of vehicles.
6. Prohibition of entry, etc.
7. Obstruction.
8. Speed limits.
9. Dangerous or careless driving.
10. Undue noise.
11. Names and addresses.
12. Penalties.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Parking of Vehicles Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Interpretation.**

In this Statute—

“road” includes way or track;

“vehicle” includes any motor car, motor truck, motor cycle, carriage, cart, bicycle or other vehicle of any kind or nature and however ridden, driven or propelled.

**2. Parking arrangements.**

The Council—

(a) may set apart a place or places on the University precincts as a parking place or places for vehicles; and

(b) may determine—

(i) the hours during which a parking place is open for use; and

(ii) the person or class of persons entitled to use a parking place; and

(iii) the length of time for which a vehicle may be parked at a parking place.

**3. Notices.**

The Council shall cause notices to be posted on such part or parts of the University precincts as it thinks desirable, specifying for the information of the public, precise particulars with respect to—

(a) the places set apart as parking places; and

(b) the hours during which the parking places, or any of them, are open for use; and

(c) the persons who are entitled to use the parking places, or any of them; and

(d) the length of time for which vehicles may be parked at the parking places, or any of them.

**4. Particulars of parking.**

(1) For the purpose of this section a vehicle that stands for 10 minutes in any one position on any part of the University precincts, shall be deemed to be parked.

(2) No person shall leave or park a vehicle—

(a) except at a parking place that he is entitled to use; or

(b) at a parking place during the hours when it is closed to use; or

(c) at a parking place for a longer time than is permitted under Section 2.

**5. Removal of vehicles.**

Any person authorised for the purpose by the Council may remove any vehicle from the University grounds without assigning a reason.

**6. Prohibition of entry, etc.**

No person shall drive any vehicle into, or permit any vehicle to be or to remain on, the University grounds except for some purpose of University business or University education.

**7. Obstruction.**

No person shall park or leave any vehicle on the University grounds in such a manner as to obstruct the passage of vehicles or pedestrians.

**8. Speed limits.**

No person shall drive any vehicle within the University grounds at a speed exceeding 32 km/h or such lesser speed as is indicated in specially defined areas.

**9. Dangerous or careless driving.**

No person shall drive any vehicle on the University grounds in a dangerous or careless manner.

**10. Undue noise.**

No person shall use any motor vehicle on the University grounds in such a manner as to cause undue noise.

**11. Names and addresses.**

The driver of any vehicle on the University grounds, or any person reasonably suspected by a person authorized by the Council of having parked or left a vehicle in any place on the University grounds, shall give his name and address to any such authorized person who asks him for his name and address.

**12. Penalties.**

Any person who contravenes or fails to observe any of the provisions of this Statute may be prohibited by the Council from bringing a vehicle onto the University precincts.

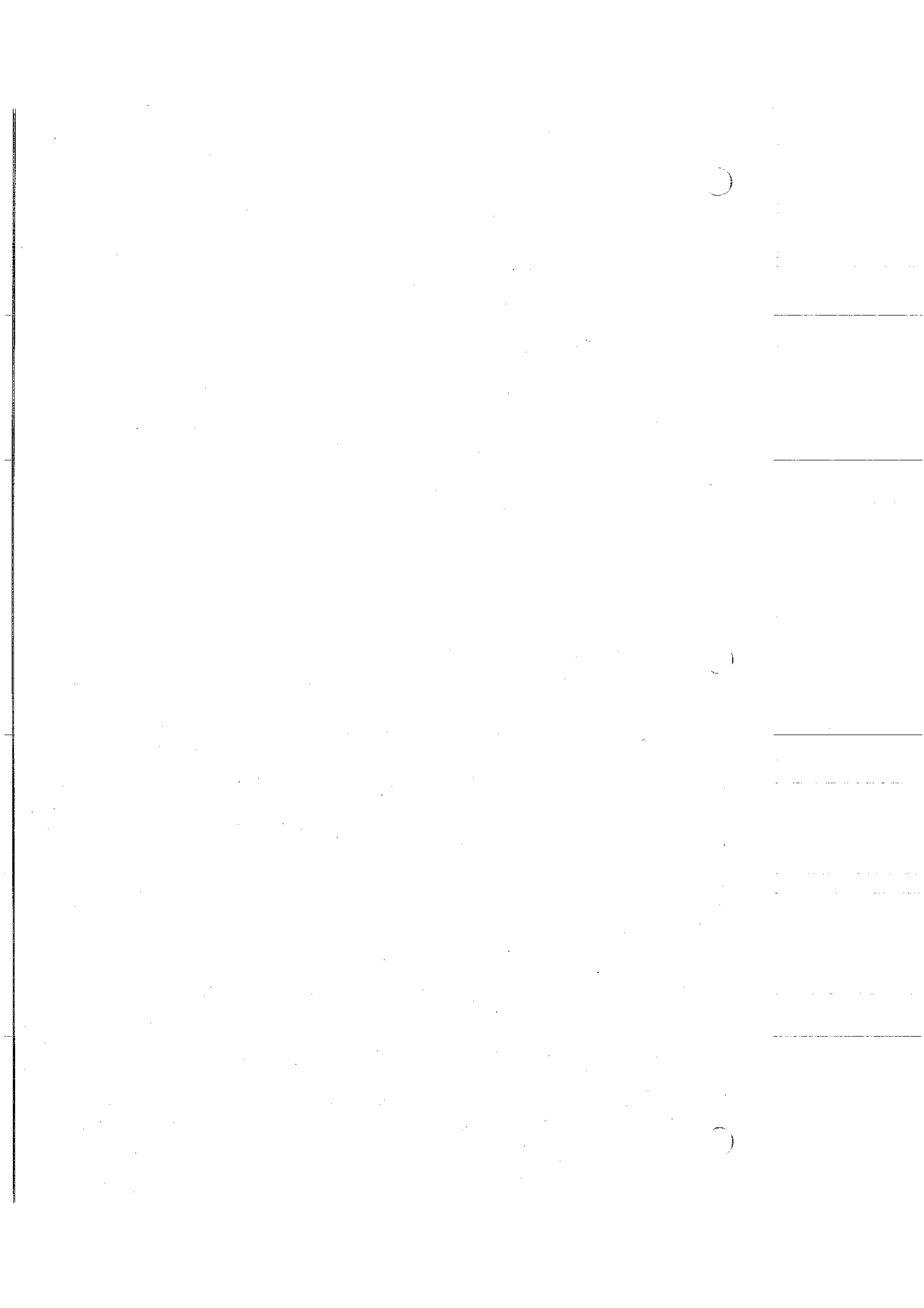
INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER No. 169.

*Preliminary Year Studies Statute.*

ARRANGEMENT OF SECTIONS.

1. Preliminary Year Studies Committee.
2. Powers and duties.
3. Membership.
4. Secretariat.
5. Dean.
6. Meetings.
7. Sub-committees.
8. Procedure.
9. By-laws.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Preliminary Year Studies Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Preliminary Year Studies Committee.**

There shall be a Preliminary Year Studies Committee to co-ordinate and administer the Preliminary Year of Studies conducted at the University.

**2. Powers and duties.**

The Committee shall—

- (a) supervise the teaching in the subjects within Preliminary Year; and
- (b) consider and report to the Professorial Board on all matters relating to the studies within its scope, including—
  - (i) prescription of books; and
  - (ii) definition of courses; and
  - (iii) examination of students; and
  - (iv) admission of students to undergraduate degree or diploma studies; and
- (c) consider and report on any matters referred to it by the Academic Board; and
- (d) perform such other duties and exercise such other powers and functions as are assigned to it by the Council.

**3. Membership.**

(1) The Committee shall consist of—

- (a) the Chancellor; and
- (b) the Vice-Chancellor; and
- (c) the Librarian or his nominee; and
- (d) the full-time members of staff engaged in teaching subjects within Preliminary Year; and
- (e) three students of Preliminary Year elected each year by Preliminary Year students, at a time and in a manner determined by the Academic Registrar; and
- (f) such other persons having appropriate qualifications as the Professorial Board, on the recommendation of the Committee, appoints to the Committee.

**4. Secretariat.**

The Academic Registrar or his nominee shall act as secretary of the Committee.

**5. Dean.**

(1) The Committee shall, before 1 July in each year, nominate one of its members for appointment by the Council as its Dean, and the Council may then make the appointment, which shall be effective on and from the following 1 January.

(2) The Dean—

- (a) shall be chairman and executive officer of the Committee; and
- (b) has such other duties and powers as are assigned to him by the Council.

(3) If the Dean is—

- (a) absent from the country for more than six weeks; or
- (b) incapable, through illness or otherwise, of acting,

the Committee may appoint one of its members to perform the duties of the Dean for the period of the absence or incapacity.

(4) If a vacancy occurs in the office of the Dean or Dean-elect, the Committee shall at its next meeting nominate one of its members for appointment by the Council as Dean or Dean-elect, and the Council may then make the appointment.

**6. Meetings.**

The Dean shall convene—

- (a) at least two meetings of the Committee each semester; and
- (b) such other meetings as are requested by the Vice-Chancellor or by at least three members.

**7. Sub-committees.**

The Committee may appoint such sub-committees as it thinks necessary to carry out its business.

**8. Procedure.**

Subject to the Statutes and the by-laws of the University, the Committee may regulate its own proceedings.

**9. By-laws.**

The Council may make by-laws, not inconsistent with the Act and the Statutes, for the implementation of this Statute.



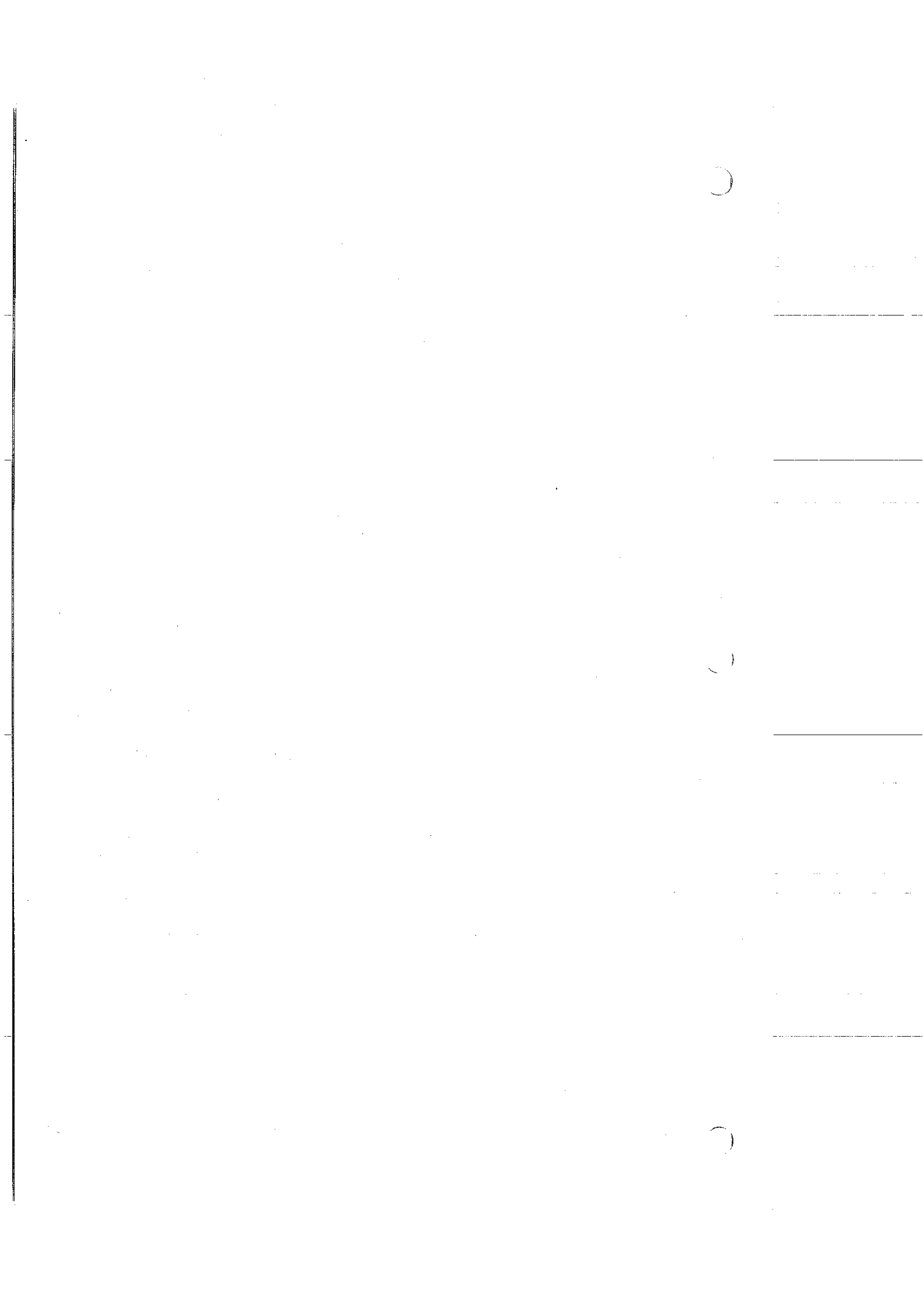
INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*The Standing Committee of Academic Board Statute.*

ARRANGEMENT OF SECTIONS.

1. Standing Committee.
2. Powers and duties.
3. Constitution.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*The Standing Committee of Academic Board Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Standing Committee.**

The Standing Committee of the Academic Board is hereby established.

**2. Powers and duties.**

(1) Subject to the Act and the Statutes, the Standing Committee of the Academic Board shall have the following powers and duties:—

- (a) to deal with such of the business of the Academic Board as the Academic Board may direct; and
- (b) to deal with, in an emergency, any of the business of the Academic Board; and
- (c) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the Statutes or the By-laws.

(2) The decision of the Standing Committee, together with relevant agenda papers, shall be submitted to the Academic Board for its approval at its first meeting after the date of the decision.

(3) Disapproval of a decision of the Standing Committee shall require a majority of the total membership of the Academic Board and a majority of not less than two thirds of the members of the Academic Board present and voting.

**3. Constitution.**

The constitution of the Standing Committee and matters relating to its membership shall be prescribed by the Council after consultation with the Academic Board.

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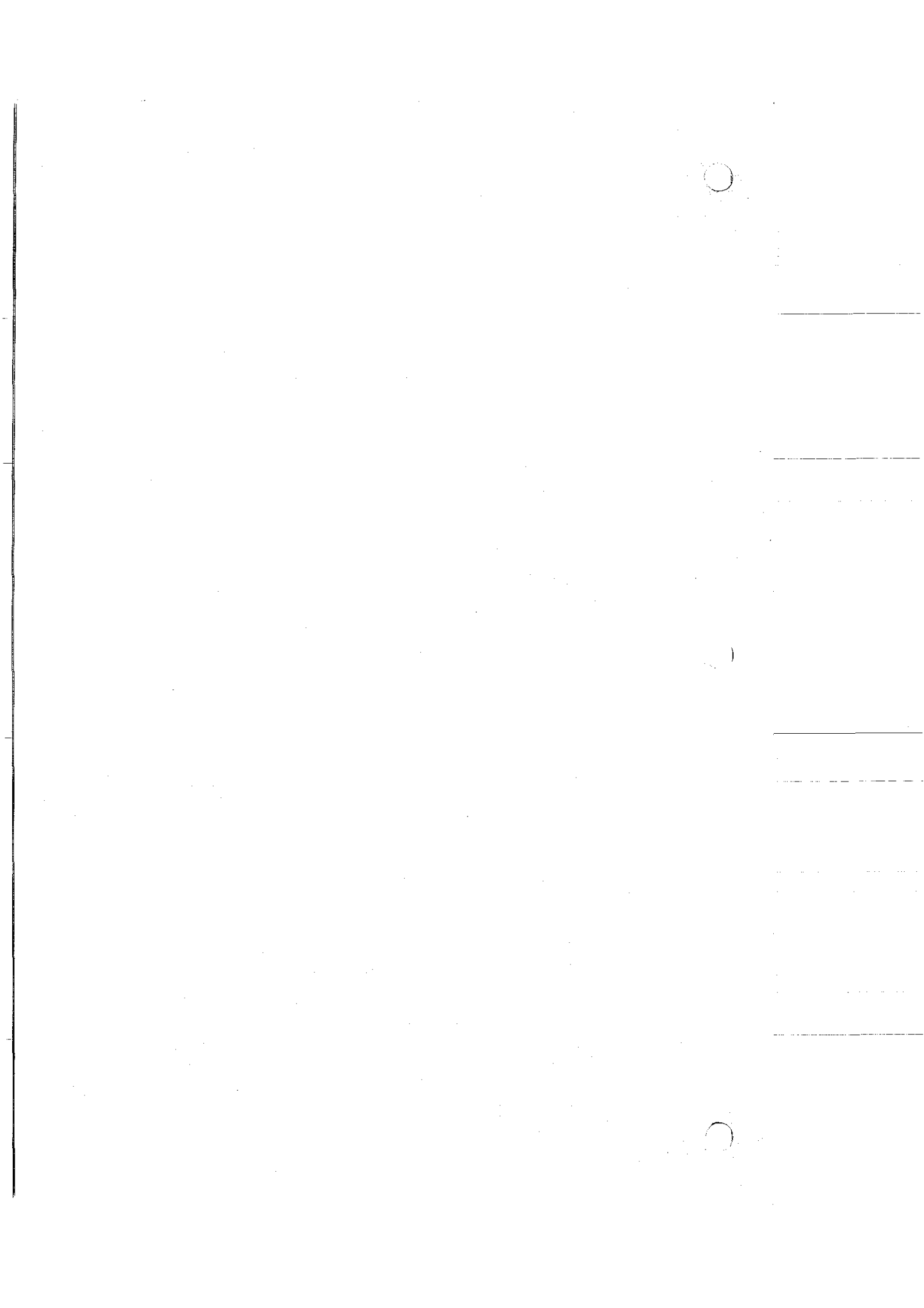
INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*The Standing Committee of Council Statute.*

ARRANGEMENT OF SECTIONS.

1. Standing Committee.
2. Powers and duties.
3. Constitution.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*The Standing Committee of Council Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Standing Committee.**

The Standing Committee of the Council is hereby established.

**2. Powers and duties.**

(1) Subject to the Act and the Statutes, the Standing Committee of the Council shall have the following powers and duties:—

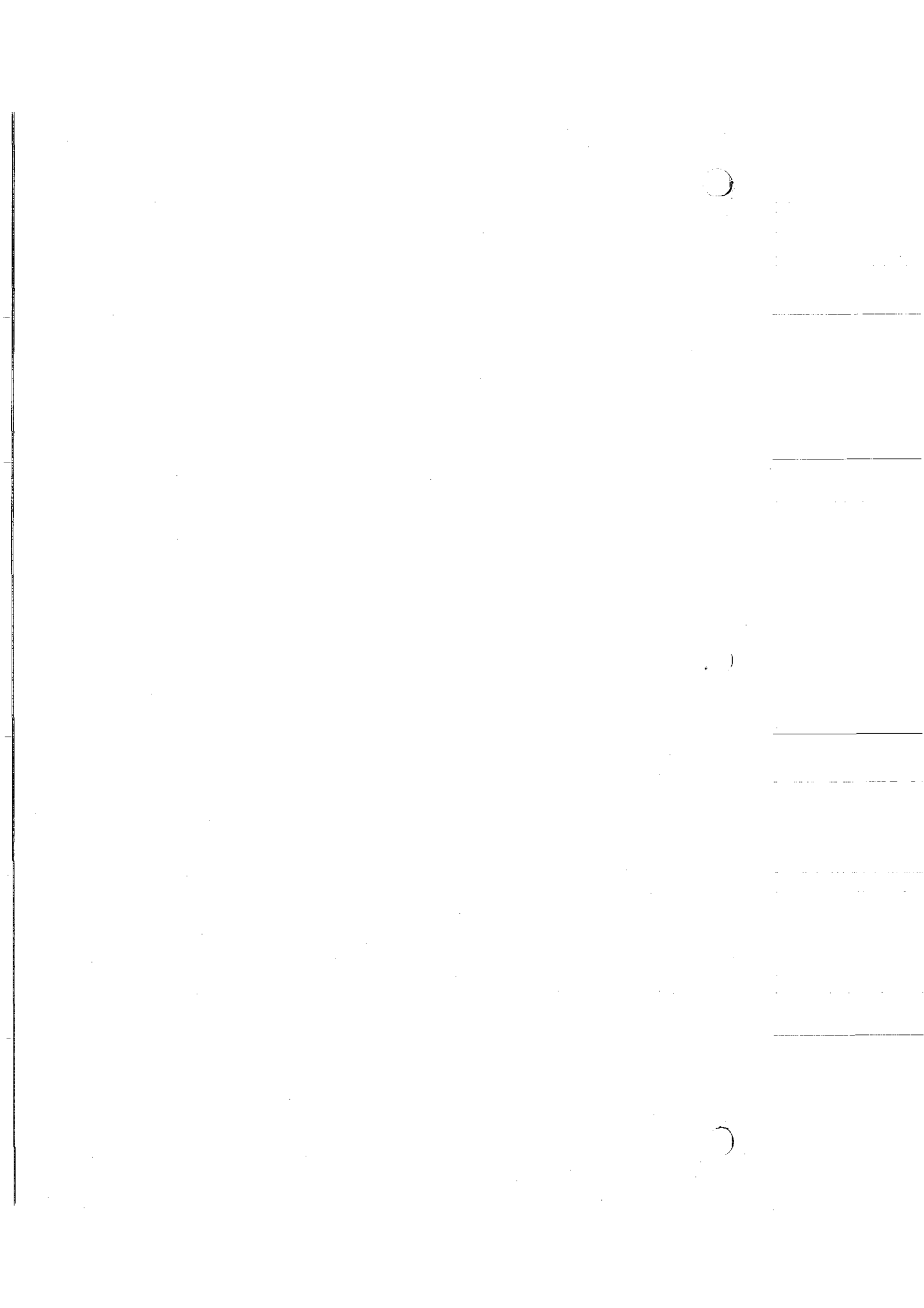
- (a) to deal with such of the business of the Council as the Council may direct; and
- (b) to deal with, in an emergency, any of the business of the Council; and
- (c) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the Statutes or the By-laws.

(2) The decision of the Standing Committee, together with relevant agenda papers, shall be submitted to the Council for its approval at its first meeting after the date of the decision.

(3) Disapproval of a decision of the Standing Committee shall require a majority of the total membership of the Council and a majority of not less than two thirds of the members of the Council present and voting.

**3. Constitution.**

The constitution of the Standing Committee and matters relating to its membership shall be prescribed by the Council.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

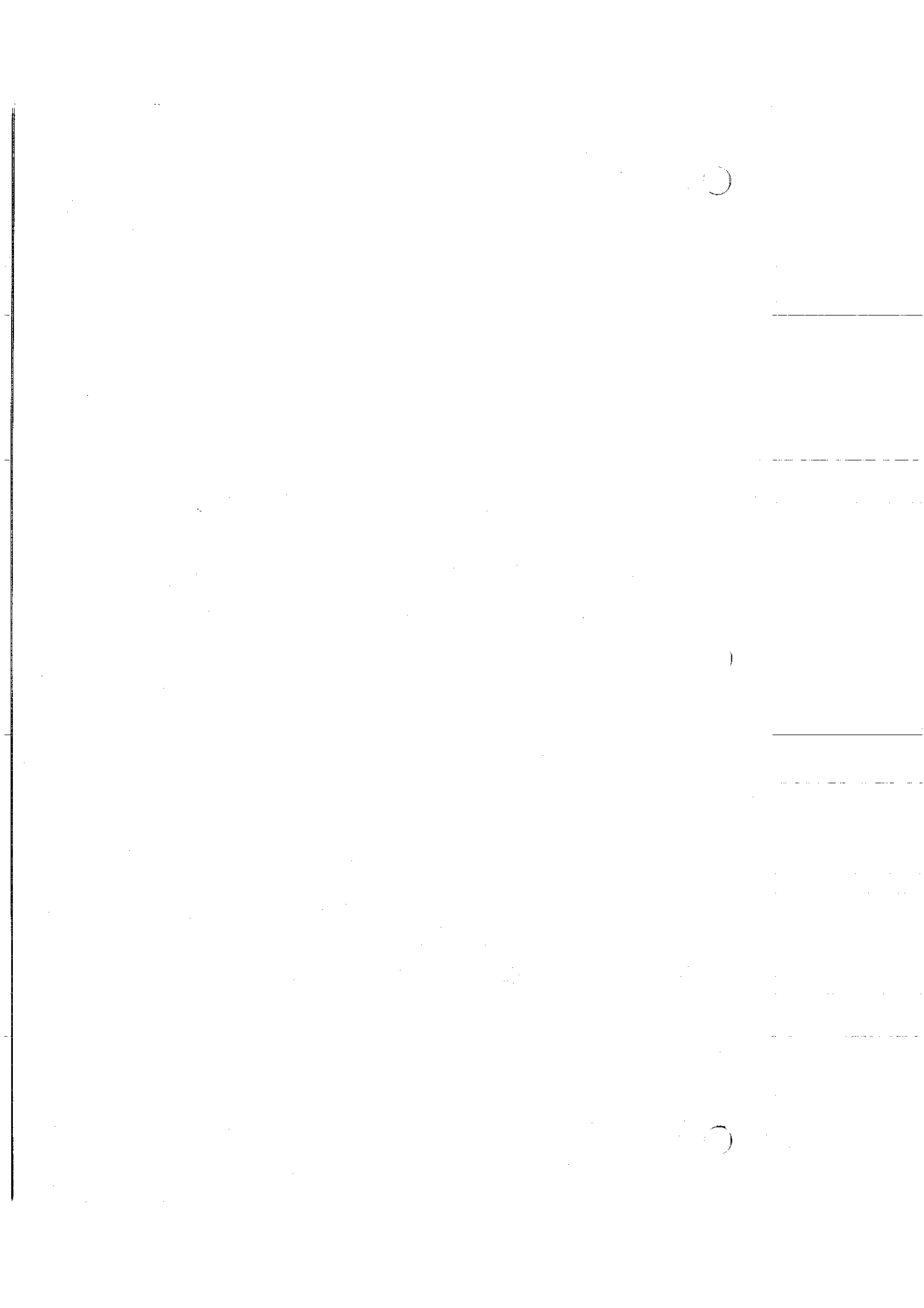
CHAPTER NO. 169.

*Student Discipline Statute.*

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ARRANGEMENT OF SECTIONS.

1. Interpretation—  
    "member of the academic staff of the University"  
    "student"
2. Breaches of discipline.
3. Disciplinary powers of officers and staff.
4. Powers and composition of Disciplinary Committees.
5. Procedure of Disciplinary Committees.
6. Appeals.
7. Procedure generally.
8. Rules.
9. Special provisions for Goroka Teachers' College.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

***Student Discipline Statute.***

MADE under the *University of Papua New Guinea Act.*

**1. Interpretation.**

In this Statute, unless the contrary intention appears—

“member of the academic staff of the University” means a member of the staff of the University, whether full time or part time or honorary or visiting or temporary or any other class of academic staff.

“student” means a person who—

(a) has lodged with the Registrar an application for his enrolment as a candidate for any degree, diploma or certificate or other award of the University or for the purpose of pursuing the course in any subject offered by the University; and

(b) has been duly enrolled,

and he continues to be a student, unless his enrolment is cancelled, until a date fifteen months after the date of his enrolment or until the date fixed for re-enrolment in the succeeding year, whichever is the later.

**2. Breaches of discipline.**

(1) Any act or conduct of a student is a breach of discipline if—

(a) it is a wilful breach of any Statute, by-law or Rule of the University or of any similar requirement of another institution at which he is pursuing a course of study; or

(b) it involves disobedience of a reasonable direction by a person in authority over the student; or

(c) it involves—

(i) breach of an undertaking; or

(ii) false representation; or

(iii) deliberate withholding of relevant information; or

(iv) the furnishing of false or misleading information,

as to a matter affecting him as a student; or

(d) without permission of the appropriate authority, it involves the use of the crest, title or address of the University in any communication, document, or public notice; or

(e) it involves the marking, defacing, damage or destruction of property or failure to return property moved or borrowed by him; or

(f) it obstructs the use of the facilities of the University or the conduct of its work; or

(g) it subjects another person to—

(i) indignity by threat or abuse; or

- (ii) physical violence; or
- (iii) damages to his property; or
- (b) it is disorderly or otherwise improper or detrimental to the interests of the University or to its good repute; or
- (i) it is an offence punishable in a court of law; or
- (j) it is an incitement or encouragement to any breach of discipline referred to in Paragraphs (a) to (i).

(2) Subject to Section 3, any alleged breach of discipline shall be reported to the Vice-Chancellor, who shall determine whether to place the matter in the hands of the police, if this has not already been done, and whether further or alternative action should be taken in accordance with this Statute.

### 3. Disciplinary powers of Officers and staff.

(1) Any member of the administrative or security staff and any member of the academic staff shall be empowered, as part of his duty, to order any student who appears to be committing a breach of discipline to desist and to report him to the Vice-Chancellor or other appropriate authority.

(2) The Vice-Chancellor may, in relation to a breach of discipline by a student, whether committed on or off campus where University activities are being conducted and when the student's behaviour is not in the best interests of the University, exercise any one or more of the following powers:—

- (a) suspend the student from teaching activities conducted by the Department, Faculty or College, where the breach of discipline has occurred, for the remainder of the semester concerned or for a lesser period; or
- (b) issue a formal written reprimand to the student; or—
- (c) order the student to make good any damage he has caused or replace any property he has damaged, destroyed, lost or misappropriated or to pay all or part of the cost of the repair or replacement; or
- (d) impose a fine on the student in accordance with a scale of fines fixed by the Council; or
- (e) impose conditions for a fixed period on the student's attendance or residence at, or his enjoyment of the privileges of, the University; or
- (f) exclude the student from the University, or any part of the University until the matter has been dealt with by the Disciplinary Committee.

(3) A Dean of a Faculty may, in relation to a breach of discipline by a student when teaching or research activities of the Faculty are being conducted, exercise any one or more of the following powers:—

- (a) suspend the student from teaching activities conducted by the Faculty where the breach has occurred, for the remainder of the semester concerned or for a lesser period; or
- (b) issue a formal written reprimand to the student; or—
- (c) order the student to make good any damage he has caused or replace any property he has damaged, destroyed, lost or misappropriated or to pay all or part of the cost of the repair or replacement; or
- (d) impose a fine on the student in accordance with a scale of fines fixed by the Council; or

- (e) impose conditions for a fixed period on the student's attendance at, or enjoyment of the facilities of, the Faculty.

(4) The Dean of Students may, in relation to a breach of discipline by a student in the dining hall of residence or any other part of the University under the control of the Dean of Students, exercise any one or more of the following powers:—

- (a) issue a formal written reprimand to the student; or
- (b) order the student to make good any damage he has caused, or replace any property he has damaged, destroyed, lost or misappropriated or to pay all or part of the cost of the repair or replacement; or
- (c) impose a fine on the student in accordance with a scale of fines fixed by the Council; or
- (d) impose conditions for a fixed period on the student's attendance or residence at, or his enjoyment of the privileges of, the University.

(5) A Head of a Department may, in relation to a breach of discipline by a student when teaching activities are being conducted by staff of that Department, exercise any one or more of the following powers:—

- (a) suspend the student from teaching activities conducted by the Department for the remainder of the semester concerned or for a lesser period; or
- (b) issue a formal written reprimand to the student.

(6) A member of the academic staff may, in relation to a breach of discipline by a student whether on or off University premises when that member is conducting teaching activities, suspend the student from the particular training activity where the breach of discipline occurred until the appropriate Head of Department has ruled on the matter.

(7) The—

- (a) Librarian, in relation to a breach of discipline by a student in the Library; and
- (b) Registrar, in relation to a breach of discipline by a student during dealings with the administrative staff,

may exercise any one or more of the following powers:—

- (c) issue a formal written reprimand to the student; or
- (d) order the student to make good any damage he has caused, or replace any property he has damaged, destroyed, lost or misappropriated or to pay all or part of the cost of the repair or replacement; or
- (e) impose a fine on the student in accordance with a scale of fines fixed by the Council.

(8) The Principal of Goroka Teachers' College has in relation to a breach of discipline by a student at the College, the same powers as the Vice-Chancellor.

#### 4. Powers and composition of Disciplinary Committees.

(1) A Disciplinary Committee may impose one or more of the following penalties:—

- (a) any of the penalties specified in Section 3; or
- (b) suspension of, or imposition for a fixed period of conditions on, a student's attendance or pursuit of courses or residence at the University or a part of it, or enjoyment of any of its privileges; or

- (c) exclusion from the University or part of the University permanently or for a lesser period or until he fulfils such conditions or requirements as the Committee may determine; or
- (d) if the breach of discipline is a breach of the Examination Rules—
  - (i) cancellation of credit for all or part of any work done or examinations passed by the student during the semester in which the breach was committed; or
  - (ii) exclusion from further examinations for a fixed period; or
  - (iii) exclusion from further examinations until the Academic Board shall otherwise determine.

(2) There shall be three Disciplinary Committees for enrolled students, each constituted, subject to Subsection (3), as follows:—

- (a) one at Waigani Campus consisting of—
  - (i) a person appointed by the Vice-Chancellor, who shall be Chairman; and
  - (ii) two persons, one man and one woman, appointed by the Vice-Chancellor from a panel selected by the Academic Board; and
  - (iii) two students, one man and one woman, appointed by the President of the Student' Representative Council from a panel selected by that Council; and
- (b) one at Taurama Campus consisting of—
  - (i) a person appointed by the Vice-Chancellor, who shall be Chairman; and
  - (ii) two members of the Faculty of Medicine, one man and one woman, appointed by the Dean of the Faculty of Medicine from a panel selected by the Academic Board; and
  - (iii) two students, one man and one woman, appointed by the President of the Students' Representative Council from a panel selected by that Council; and
- (c) one at Goroka Teachers' College consisting of—
  - (i) a person appointed by the Principal of the College who shall be Chairman; and
  - (ii) two persons, one man and one woman, appointed by the Principal of the College from a panel selected by the Board of Studies of the College; and
  - (iii) two students, one man and one woman, appointed by the President of the Students' Representative Council from a panel selected by the Students' Representative Council of the College.

(3) The panels prescribed in Subsection (2) shall each consist of at least three men and three women.

#### 5. Procedure of Disciplinary Committees.

(1) A Disciplinary Committee shall meet within 21 days of the referral to it of an alleged breach of discipline.

(2) At a meeting of a Disciplinary Committee—

- (a) a quorum is three members; and
- (b) in the absence of the Chairman the members present shall elect a Chairman; and
- (c) the decision of the majority of members present shall be the decision of the Disciplinary Committee.

## 6. Appeals.

(1) A student on whom a penalty has been imposed under this Statute by an Officer, Head of Department, Dean or Disciplinary Committee may appeal to the Council by written notice lodged with the Registrar not later than 14 days after the student has been informed of the penalty imposed.

(2) If the penalty was imposed by a person other than the Vice-Chancellor or a Disciplinary Committee, the Council shall constitute an Appeal Committee consisting of its Chairman, the Vice-Chancellor, and three members of the Council, of whom at least one shall be a member of the academic staff and one a student.

(3) If the penalty was imposed by the Vice-Chancellor or a Disciplinary Committee, the Council shall constitute an Appeal Committee consisting of four of its members, of whom at least one shall be a member of the academic staff and one a student, and a Chairman who shall be a person legally qualified and appointed by the Chancellor.

(4) When constituting an Appeal Committee for Goroka Teachers' College, the Council shall appoint the same number of members in the same categories of persons but may appoint persons other than its own members.

(5) A person who—

- (a) has imposed the penalty or has been a member of the Disciplinary Committee which imposed the penalty against which the appeal is made; or
- (b) has given evidence at any hearing of the relevant case,

may not be a member of the Appeal Committee and the Chairman of Council may vary the membership prescribed in Subsections (2) and (3) when necessary to comply with this requirement.

(6) The quorum of an Appeal Committee constituted under Subsection (2) shall be three members, and in the absence of the Chairman of Council the members present shall elect a Chairman.

(7) The quorum of an Appeal Committee constituted under Subsection (3) shall be three members, one of whom shall be the Chairman.

(8) The decision of the majority of members present shall be the decision of the Appeal Committee and the decision shall be final.

(9) An Appeal Committee may affirm, vary or set aside the original decision, and for any penalty imposed may substitute any other penalty which a Disciplinary Committee may impose.

**7. Procedure generally.**

(1) Notice to a student on any disciplinary matter shall be adequately served by means of a letter signed by an authorized officer of the University—

- (a) despatched to the address given by the student on his registration form as his postal address for the time being; or
- (b) delivered by hand by a member of staff to the student.

(2) All documents presented to a Disciplinary Committee or Appeal Committee shall be made available to the student concerned.

(3) Before a penalty is imposed on a student by a University staff member, Officer or Disciplinary Committee authorized by this Statute to impose a penalty, the staff member, officer or Disciplinary Committee concerned shall give the student a reasonable opportunity of answering the charge against him.

(4) The Disciplinary Committee and the Appeals Committee may, in their absolute discretion, allow a student to have legal or other representation when appearing before them.

(5) Failure to attend by a student on whom notice has been served in accordance with Subsection (1) shall not invalidate disciplinary proceedings.

(6) An appeal against the imposition of a penalty shall not operate to suspend the enforcement of the penalty unless the Vice-Chancellor directs such suspension.

**8. Rules.**

(1) The Academic Board may make Rules for the conduct of students in lectures, laboratories and other parts of the University where academic instruction is given and, on the advice of the Library Committee, for the conduct of students in any library of the University and for the use of library property or services.

(2) Subject to Subsection (1), the Vice-Chancellor may make Rules for the conduct of students generally.

(3) The Council may make Rules of procedure exercised to be by the staff members, Officers and Disciplinary Committees of the University.

(4) The Council may make Rules for the imposition of fines by Officers and Disciplinary Committees of the University and may determine the maximum value of such fines.

**9. Special provisions for Goroka Teachers' College.**

The Principal of Goroka Teachers' College shall exercise, in respect of discipline at the College, the powers, duties and functions assigned to the Vice-Chancellor in this Statute.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

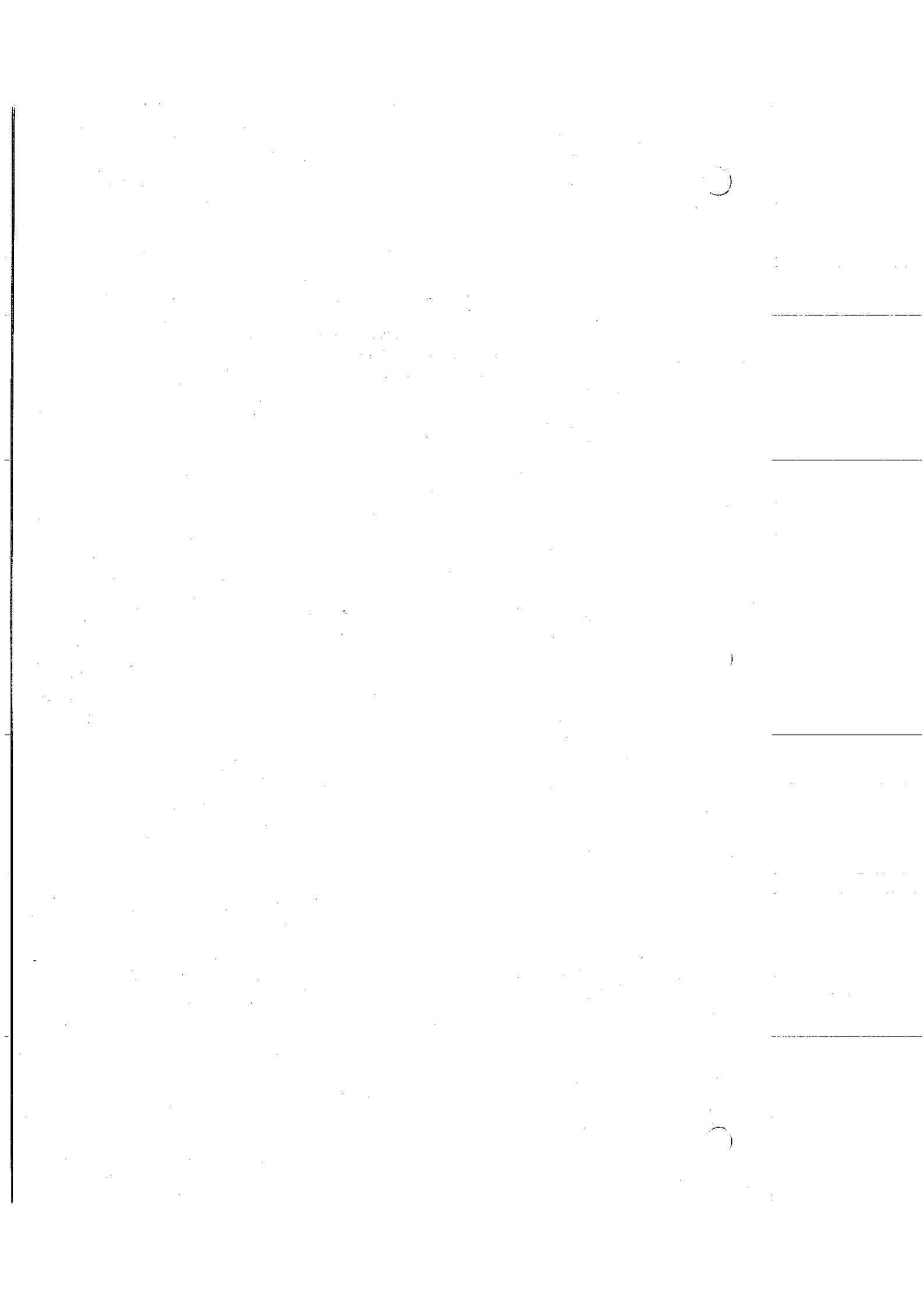
CHAPTER No. 169.

*Students' Representative Council Statute.*

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ARRANGEMENT OF SECTIONS.

1. Students' Representative Council.
2. Constitution of the Council.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Students' Representative Council Statute.*

MADE under the *University of Papua New Guinea Act.*

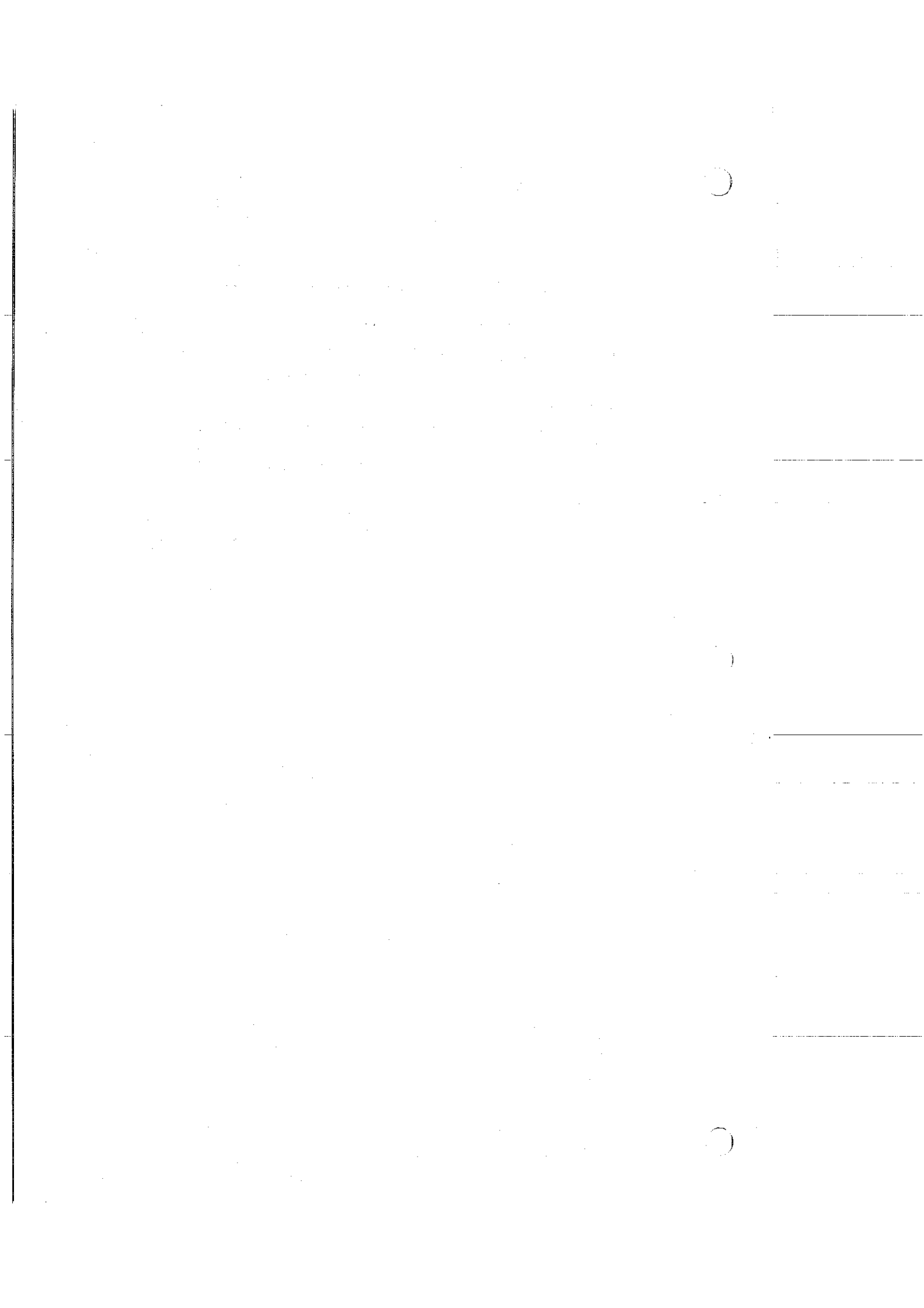
1. **Students' Representative Council.**

A Students' Representative Council is hereby established.

2. **Constitution of the Council.**

(1) The Constitution of the Students' Representative Council shall be as approved by the University Council.

(2) Any alteration to the Constitution shall be subject to the approval of the University Council.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Superannuation Statute.*

ARRANGEMENT OF SECTIONS.

PART I.—PRELIMINARY.

1. Interpretation—
  - “annual salary”
  - “approved life office”
  - “child”
  - “dependant”
  - “designated beneficiary”
  - “endowment assurance policy”
  - “member”
  - “the policy”
  - “pure endowment policy”
  - “the Scheme”.

PART II.—ADMINISTRATION.

2. Staff Superannuation Scheme.
3. Administration of the Scheme.
4. Arrangements with other schemes.

PART III.—THE SUPERANNUATION SCHEME.

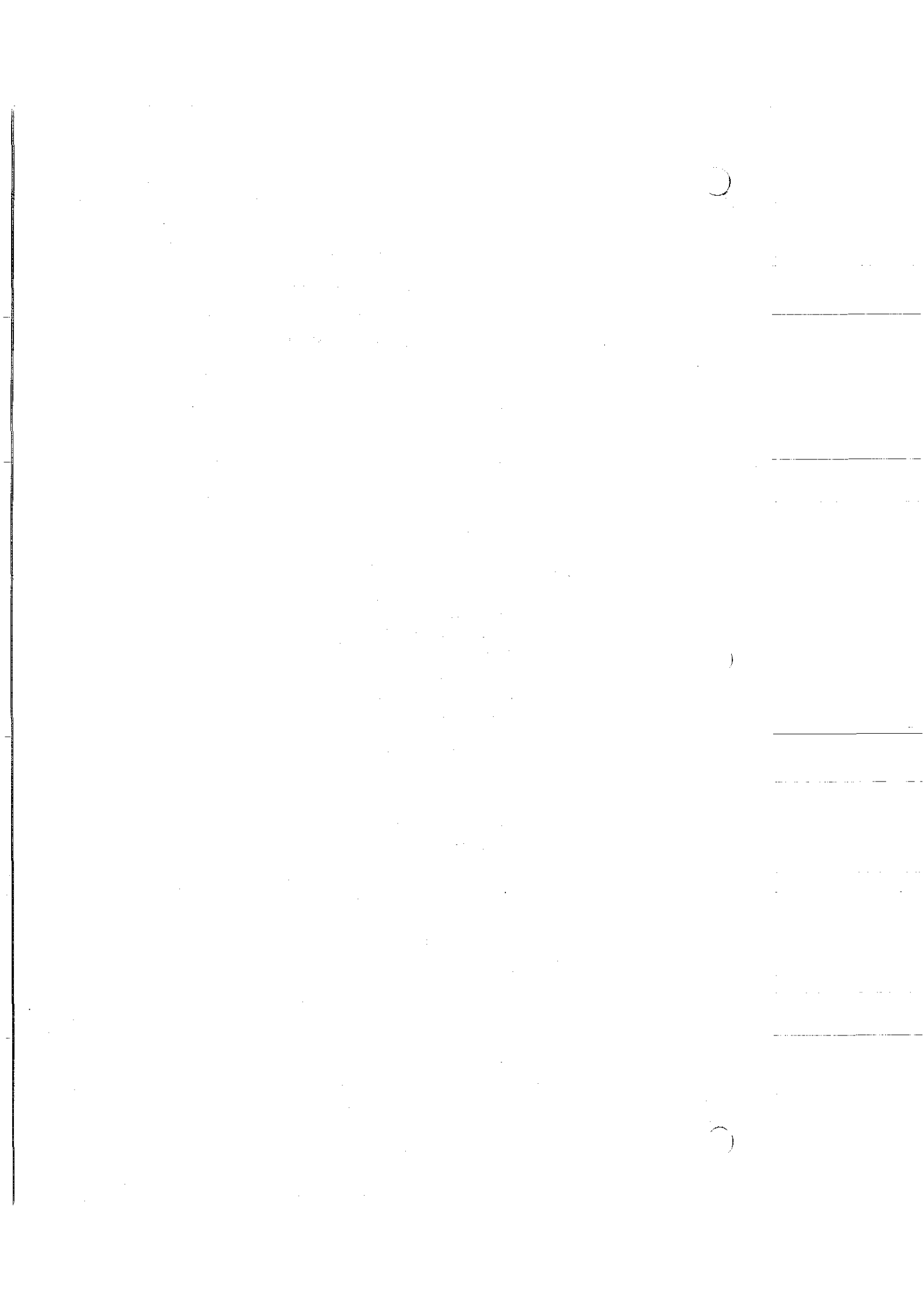
5. Membership of the Scheme.
6. Assurance policies.
7. Existing policies.
8. Certain persons not to effect endowment assurance policy, etc.
9. Possession of policies.
10. Lien on policy, etc.
11. Assignment.

PART IV.—CONTRIBUTIONS.

12. Normal contributions.
13. After-age contributions.
14. Change in contributions.
15. Arrangements as to policies payable in sterling.
16. Absence from the University.

PART V.—BENEFITS.

17. Beneficiaries.
18. Death of member before policy matures.
19. Resignation of member.
20. Bankruptcy, etc., of member.
21. Policy maturing while member is in full-time service.
22. Resignation, etc., of member.
23. Member of unsound mind.
24. Retirement on grounds of invalidity.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Superannuation Statute.*

MADE under the *University of Papua New Guinea Act.*

PART I.—PRELIMINARY.

1. Interpretation.

(1) In this Statute, unless the contrary intention appears—

“annual salary”, in relation to a member, means the annual basic salary paid to the member by the University, including—

(a) additions to the basic salary on account of cost of living adjustments; and

(b) any amount of the nature of a Papua New Guinea allowance,

but not including—

(c) temporary additions to the basic salary; or

(d) housing allowance; or

(e) marriage allowance;

“approved life office” means an office carrying on the business of life assurance in the country or in Australia and approved by the Council on the advice of the Commonwealth Actuary of Australia;

“child”, in relation to a deceased member, means—

(a) a child of the member; or

(b) a posthumous child of the member; or

(c) any other child who was dependent on the member at the date of his death;

“dependant”, in relation to a member, means—

(a) the wife, husband, widow, widower or child of the member, whether in fact dependent on him or not; or

(b) any other member of the family of the member who in the opinion of the Council is substantially dependent on the member;

“designated beneficiary” means a person or persons for the time being nominated by the member to succeed, after the death of the member, to benefits under the Scheme established under this Statute;

“endowment assurance policy” means a policy of assurance with profits on the life of a member that provides for payment of the sum assured on the maturity of the policy or, subject to the policy conditions, on the death of the member occurring before the maturity date;

“member” means a member of the Scheme and includes a former member;

“the policy”, in relation to a member, means the policy or policies of assurance on the life of the member effected for the purposes of the Scheme or accepted for those purposes;

“pure endowment policy” means a policy of assurance on the life of a member that provides for—

- (a) the payment of the sum endowed on the maturity date of the policy; or
- (b) in the event of the death of the member before the maturity date, the return of the premiums paid in respect of the policy, either with or without interest as provided by the policy;

“the Scheme” means the Staff Superannuation Scheme established under this Statute.

(2) In the case of a member to whom Section 8(3) applies, the provisions of this Statute relating to policies of assurance apply, with the necessary modifications, to and in respect of the investment under that subsection.

#### PART II.—ADMINISTRATION.

##### 2. Staff Superannuation Scheme.

The Council is authorized to establish and maintain a Staff Superannuation Scheme in accordance with this Statute.

##### 3. Administration of the Scheme.

The administration of the Scheme is vested in the Council.

##### 4. Arrangements with other schemes.

The Council may make arrangements with universities or other institutions—

- (a) to facilitate the transfer of members from one superannuation scheme to another; or
- (b) for the continuation of a member in another superannuation scheme,

and generally in regard to all matters affecting the Scheme, including the admission to the Scheme of members of the staff of any university or institution.

#### PART III.—THE SUPERANNUATION SCHEME.

##### 5. Membership of the Scheme.

Subject to this Part, the Council may require appointees as a condition of employment to become members of the Scheme.

##### 6. Assurance policies.

Subject to Section 7 and 8, except where approved by the Council, a member shall effect with an approved life office an endowment assurance policy—

- (a) in the name of the University; and
- (b) for such amount as, having regard to his age, is obtainable at a premium equal to the contributions payable by the University and himself as provided in this Statute in respect of his salary at the time when he becomes a member; and
- (c) maturing on 31 December immediately before his sixtieth birthday or the policy anniversary immediately before that birthday.



**7. Existing policies.**

(1) The Council may accept an existing policy in place of the policy required by Section 6 if—

- (a) its conditions are generally in accordance with the requirement of the Scheme; or
- (b) the policy has been accepted for the purpose of the Federated Superannuation System for Universities (Great Britain) or a similar scheme.

(2) The policy shall be assigned to the University.

(3) An existing policy referred to in Subsection (1) may be accepted by the Council even though it has a maturity date, other than the maturity date referred to in Section 6, but acceptance of such a policy does not imply any commitment on the part of the University to continue to contribute to such a policy beyond that maturity date.

**8. Certain persons not to effect endowment assurance policy, etc.**

(1) Persons 55 years or more on appointment shall not be permitted to effect an endowment assurance policy.

(2) Persons aged 55 years or more or persons with an unassurable life may be required to effect a pure endowment policy with contributions on a similar basis to those of endowment assurance policies.

(3) The Council may make arrangements by which the contributions paid by a member and by the University in respect of him are invested—

- (a) in any securities for the time being authorized by any law for the investment of trust funds; or
- (b) as requested in writing by the member and approved by the Council.

**9. Possession of policies.**

(1) The member shall arrange for the policy to be delivered by the life office to the Council.

(2) The Council shall retain possession of the policy, but shall make it available for inspection by the member at any reasonable time.

**10. Lien on policy, etc.**

The Council shall have a lien or charge on a member's policy and the moneys payable under the policy for all moneys properly owing by the member to the University for premiums paid—

- (a) in anticipation of contribution; or
- (b) in default of contributions by a member,

and not recouped or for any other reason.

**11. Assignment.**

A member shall not, without the written consent of the Council, assign, absolutely or as security, or charge his interest or any part of his interest in the policy.

PART IV.—CONTRIBUTIONS.

12. Normal contributions.

(1) Subject to Section 4—

- (a) a member shall contribute annually 5% of his annual salary; and
- (b) the University shall contribute annually a sum equal to 10% of his annual salary.

(2) Nothing in this Statute obliges the Council to pay any amount out of, or to accept into or hold any amount in, the Scheme that would result in the income of the Scheme becoming subject to taxation by virtue of any Act.

13. After-age contributions.

Contributions under Section 12 shall continue until the maturity date of the policy or the date on which the member ceases to be in the full-time service of the University (whichever is the earlier), but if the member continues in the service of the University after the age of 60 years the contributions referred to in Section 12 shall be paid by the member and by the University, respectively, until the end of the calendar year in which the member reaches the age of 65 years or ceases to be in the service of the University, whichever first happens.

14. Change in contributions.

Contributions shall not be increased or decreased unless and until there is a variation of K100.00. or more in the annual rate of salary of a member.

15. Arrangements as to policies payable in sterling.

Where the premiums on a policy that is proposed to be accepted for the purposes of the Scheme are payable in sterling—

- (a) the Council may make an arrangement with the member with respect to payment of the exchange on those premiums and the variation of the rights of the member under this Statute in consequence of the arrangements; and
- (b) this Statute operates subject to the terms of the arrangement.

16. Absence from the University.

If a member is absent from the service of the University without remuneration from the University—

- (a) he shall pay his contributions for the period of his absence unless the Council, in its discretion, agrees to pay them; and
- (b) the Council may determine, in its discretion, whether the University or the member shall pay the University's contributions for that period and those contributions shall be paid accordingly.

PART V.—BENEFITS.

17. Beneficiaries.

On joining the Scheme a member shall designate, in such manner as the Council determines, a beneficiary or beneficiaries to be eligible to receive benefits under the Scheme.

**18. Death of member before policy matures.**

If a member dies in the full-time service of the University before the policy matures, the Council shall receive payment of the moneys payable under the policy and, subject to Sections 10 and 11, shall pay those moneys, or the balance of those moneys, as the case may be—

- (a) to the designated beneficiary or, if there is more than one designated beneficiary, to the designated beneficiaries in such proportion as the member has specified; or
- (b) to a person who the Council determines shall be deemed to be the designated beneficiary of the member; or
- (c) if there is no designated beneficiary and no person who is deemed to be the designated beneficiary—
  - (i) to the executor or administrator to whom probate of the will or letters of administration of the estate of the member has or have been granted; or
  - (ii) where, after a period considered by the Council to be reasonable, there is no such executor or administrator—to the next of kin of the member or as the Council, in its absolute discretion, determines.

**19. Resignation of member.**

Subject to Sections 10 and 11, on the resignation of a member the Council—

- (a) shall assign the policy to the member in full settlement of all claims of the member under the Scheme; or
- (b) may in its discretion assign the policy as the member directs.

**20. Bankruptcy, etc., of member.**

If a member—

- (a) becomes bankrupt; or
- (b) without the written consent of the Council, assigns or charges, or attempts to assign or charge his interest or any part of his interest in the policy; or
- (c) does or suffers anything by which his interest in the policy, or any part of that interest, would or might, through his act or default or by process of law, become vested in or payable to any other person,

the rights and interest of the member in the policy determine immediately and the Council may surrender the policy.

**21. Policy maturing while member is in full-time service.**

(1) If a policy matures while a member is in the full-time service of the University, the Council shall receive payment of the moneys payable under the policy and, subject to Sections 10 and 11 and to this section, the Council shall pay them to the member on 31 December in the year in which he attains the age of 60 years.

(2) If the member dies before 31 December in the year in which he attains or would have attained the age of 60 years, the Council shall pay the moneys in the manner provided in Section 18.

(3) If the member so requests, the Council may, instead of paying to the member moneys referred to in this section, use the moneys in the purchase of an annuity payable to the member during his life-time.

(4) If the member continues in the full-time service of the University after 31 December in the year in which he attains the age of 60 years, the moneys payable under the policy that would otherwise be payable to the member, together with contributions by and in respect of the member under Section 13 made after the maturity of the policy, shall be invested by the Council in securities authorized by law for the investment of trust moneys.

(5) Securities referred to in Subsection (4) shall be held until the member ceases, by death or retirement, to be in the service of the University, when the securities shall be realised and the proceeds, together with any income received from the investments, shall—

- (a) in the case of death—be paid in the manner specified in Section 18; or
- (b) in the case of retirement—be paid to the member or used in the purchase of an annuity payable to the member during his life-time.

(6) Members contributing under Section 8(3) shall, on retirement or resignation, receive their own and the University's contributions, together with accrued interest, at a rate determined by the Council from time to time, for the period between maturity of the policy and the retirement of the member.

## 22. Resignation, etc., of member.

(1) If a member—

- (a) resigns from the full-time service of the University before he attains the age of 60 years and his resignation is accepted by or on behalf of the University; or
- (b) is dismissed,

the Council shall, subject to Sections 10 and 11, transfer the policy—

- (c) to the member; or
- (d) according to his directions,

and such a transfer is in full settlement of all claims of the member under the Scheme.

(2) This section extends to the case of a member whose appointment expires by effluxion of time before he attains the age of 60 years and who is not immediately appointed or re-appointed to an office by virtue of holding which he is eligible to continue to be a member of the Scheme.

## 23. Member of unsound mind.

If a member becomes, in the opinion of the Council, incapable of managing his own affairs—

- (a) the policy or the policy moneys shall be dealt with or distributed in such manner as the Council thinks proper having regard to the needs of the member or the member's dependants; and
- (b) the Council may postpone the distribution of any or all of the policy moneys for such period as it thinks proper.

## 24. Retirement on grounds of invalidity.

On the retirement of a member by reason of invalidity, the Council may—

- (a) surrender the policy and pay the proceeds to the member; or
- (b) at the election of the member, transfer the policy to the member.

INDEPENDENT STATE OF PAPUA NEW GUINEA.

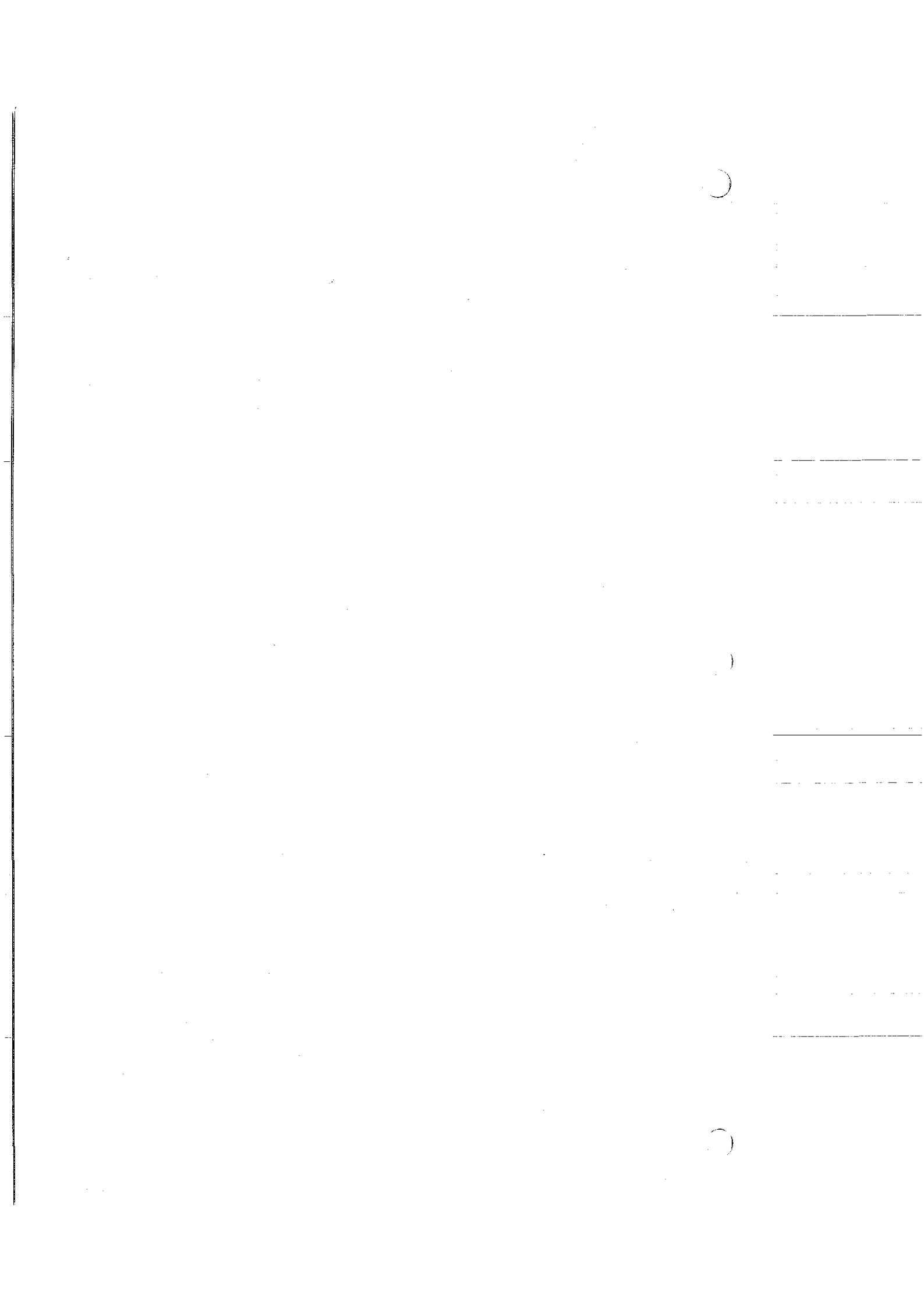
CHAPTER NO. 169.

*Tenure of Academic Staff Statute.*

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ARRANGEMENT OF SECTIONS.

1. Dismissal or suspension without salary by Council.
2. Suspension on salary by Council.
3. Suspension by Vice-Chancellor.
4. Exclusion from the University.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Tenure of Academic Staff Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Dismissal or suspension without salary by Council.**

(1) Subject to Section 2, the Council may dismiss from his office or suspend from his duties without salary any academic staff member who—

- (a) has grossly or persistently neglected his duties as specified in the terms of his appointment; or
- (b) has otherwise been guilty of serious misconduct—
  - (i) in or affecting the performance of his duties; or
  - (ii) prejudicial to the well-being of the University.

(2) Before the Council enters on the consideration of any dismissal or suspension without salary under Subsection (1), the following procedures shall be observed :—

- (a) written notice of the grounds proposed for dismissal shall be given by the Vice-Chancellor to the academic staff member concerned at least one month before the date of the meeting of the Council at which the dismissal or suspension is to be considered; and
- (b) the notice shall particularize the facts relied on for the dismissal and specify the date on which the Council will consider the matter; and
- (c) on the date specified in the notice the Council shall inquire into the matter; and
- (d) before reaching any decision the Council shall—
  - (i) consider any written representation submitted by or on behalf of the academic staff member; and
  - (ii) if the staff member so requests, grant him, or his representative, an opportunity to appear before and address the Council; and
- (e) at least two weeks before the Council considers the matter the Vice-Chancellor shall, on request, supply the academic staff member or his representative with copies of statements from all persons who have furnished information to the Vice-Chancellor concerning the facts relied on for dismissal or suspension; and
- (f) if the academic staff member or his representative notifies the Vice-Chancellor in writing that he wishes to cross-examine any such person, then that person, shall be made available for cross-examination at the time when the Council meets to consider the dismissal or suspension.

**2. Suspension on salary by Council.**

If it believes such suspension to be in the interest of the University, the Council may, for such period as it may determine, not exceeding a total of one year during any six-year period, suspend an academic staff member from his duties without loss of salary.

**3. Suspension by Vice-Chancellor.**

(1) If he believes such suspension to be in the interests of the University, the Vice-Chancellor may, for such period as he determines, not exceeding four months or until the next meeting of Council whichever is the shorter period, suspend an academic staff member from his duties.

(2) After the termination of a period of suspension imposed by the Vice-Chancellor, the Council shall decide whether other periods of suspension may be imposed immediately or after a specified interval.

**4. Exclusion from the University.**

In suspending an academic staff member in accordance with Section 1, 2 or 3, the Council or the Vice-Chancellor, as the case may be, may debar the suspended academic staff member during the period of suspension from—

(a) access to such parts of the University premises; or

(b) the use of such of the facilities of the University,

as the Council or the Vice-Chancellor, as the case may be, determines.



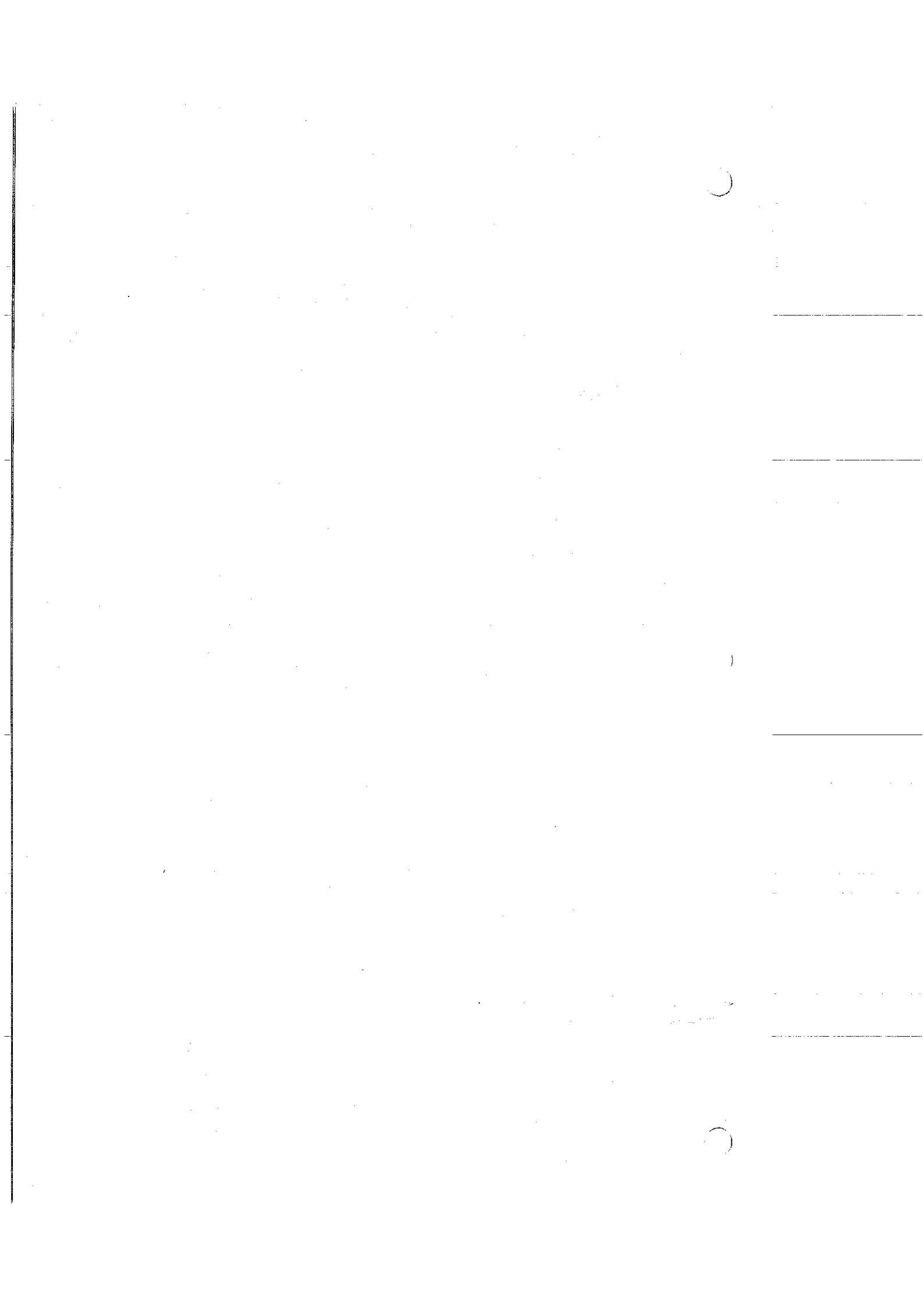
INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University Authorities Statute.*

ARRANGEMENT OF SECTIONS.

1. Authorities of the University.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

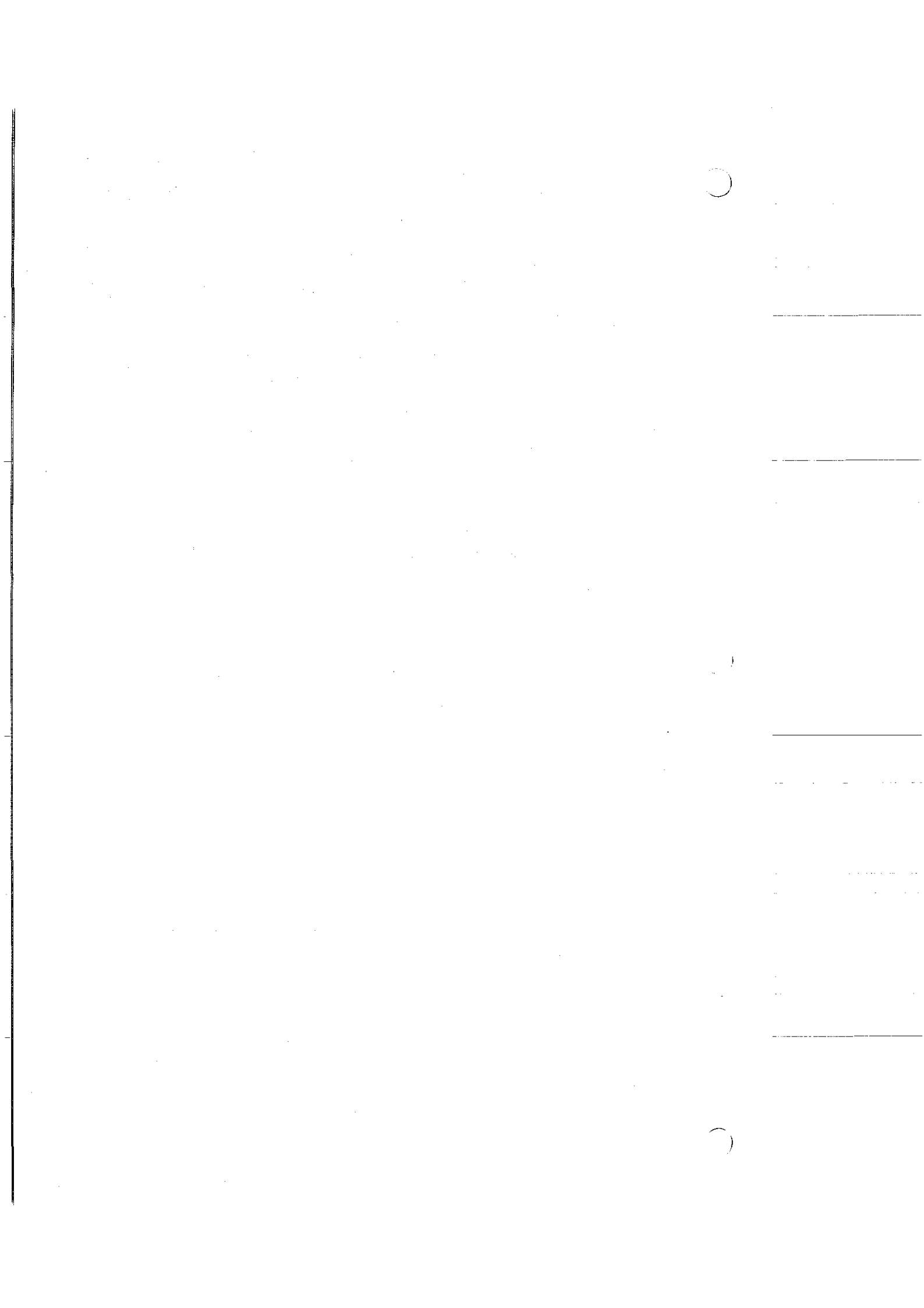
*University Authorities Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Authorities of the University.**

The following are declared to be authorities of the University:—

- (a) the Standing Committee of the Council; and
- (b) the Standing Committee of the Academic Board; and
- (c) the Faculties; and
- (d) the Departments of Studies; and
- (e) the Finance Committee; and
- (f) the University Planning Committee; and
- (g) the University Staffing Committee; and
- (h) the Discipline Committees established under the *Student Discipline Statute.*



INDEPENDENT STATE OF PAPUA NEW GUINEA.

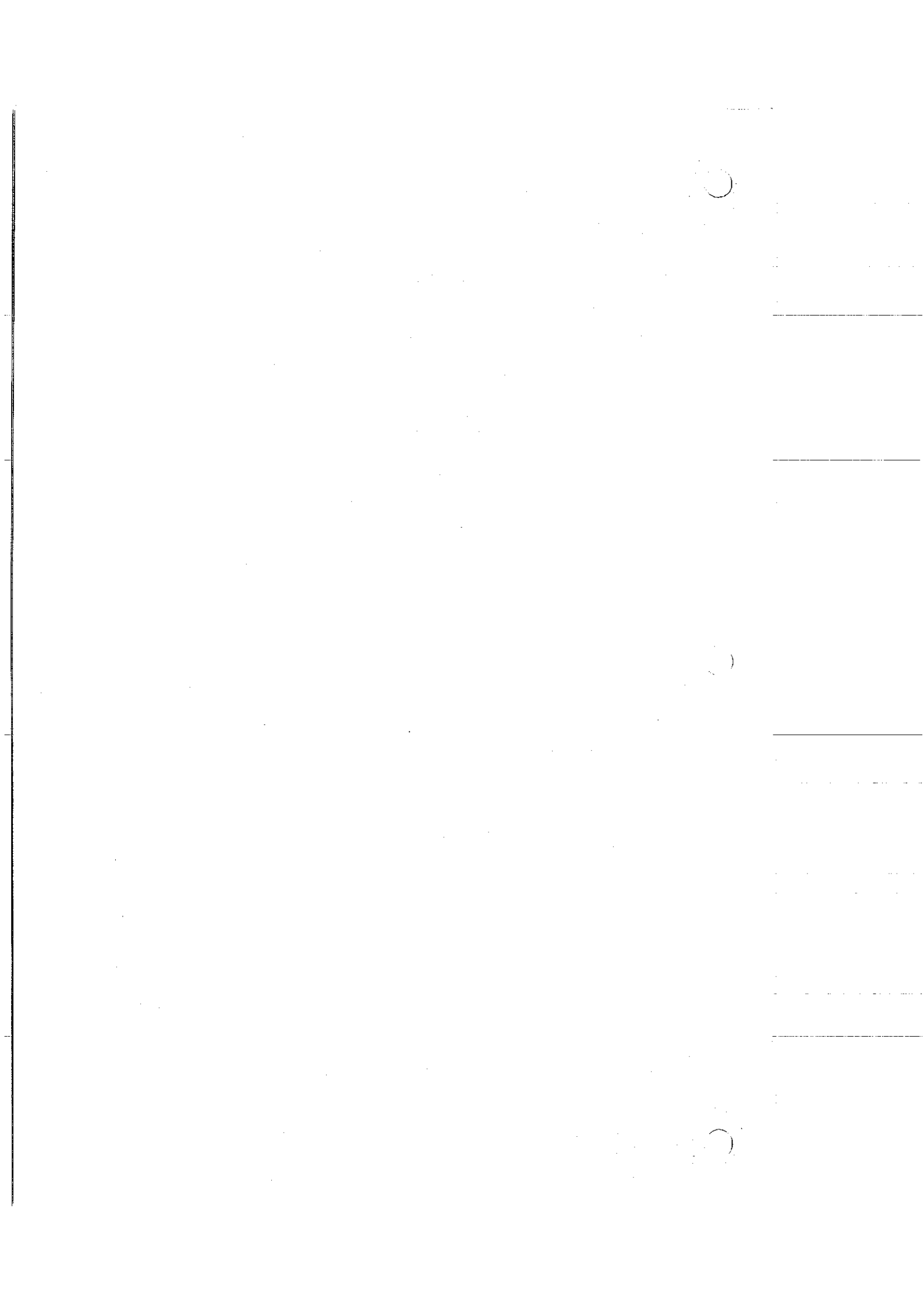
CHAPTER NO. 169.

*University Colours and Insignia Statute.*

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ARRANGEMENT OF SECTIONS.

1. Colours.
2. Insignia.
3. Copy of Insignia to be held by Secretary.
4. Use of Insignia.
5. Symbolism of Colours and Insignia.
6. Keeping of British Colour Council Dictionary.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University Colours and Insignia Statute.*

MADE under the *University of Papua New Guinea Act.*

1. Colours.

(1) The Colours of the University are Sogeri Red (Terracotta) and Adonis Blue.

(2) The Sogeri Red and Adonis Blue shall be colour standards British Colour Code No. 133 and British Colour Code No. 85 respectively in the British Colour Council Dictionary of Colour Standards (London, British Colour Council, 1934).

2. Insignia.

(1) The Insignia of the University comprises a pointed oval shield with the longer (vertical) axis 25 units and the shorter (horizontal) axis 14 units in length.

(2) The border of the shield shall be—

(a) one-eighth of the horizontal axis in width; and

(b) Terracotta (B.C.C. No. 133) in colour and ornamented on either side with 24 black triangles with their apexes directed towards the margins of the shield, and there shall be narrower triangles to complete the design at the top and bottom.

(3) The body of the shield shall be coloured Adonis Blue (B.C.C. No. 85) and shall show—

(a) in the upper third the ventral aspect of the egg cowrie (*Amphiperas ovum* Linne 1758) with the anterior end uppermost; and

(b) in the middle third an open book; and

(c) in the lower third three waves dividing the area evenly.

3. Copy of Insignia to be held by Secretary.

A copy of the Insignia as approved by the Council shall be held in the custody of the Secretary.

4. Use of Insignia.

The Insignia of the University shall be used, depicted and displayed only in such manner and under such conditions as the Council approves.

5. Symbolism of Colours and Insignia.

In the University Colours and Insignia—

(a) the shell represents Papua New Guinea and the sciences; and

(b) the book represents learning and, particularly, Arts and Law; and

(c) the waves indicate the seas surrounding Papua New Guinea; and

(d) the colours, Terracotta and Blue, represent the land and seas of Papua New Guinea.

**6. Keeping of British Colour Council Dictionary.**

A copy of the British Colour Council Dictionary of Colour Standards shall be held—

(a) in the University Library; and

(b) in the custody of the Secretary,

for reference to the colour standards.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University Officers Statute.*

ARRANGEMENT OF SECTIONS:

PART I.—THE CHANCELLOR.

1. Appointment and term of office of the Chancellor.
2. Powers and duties of the Chancellor.

PART II.—THE PRO-CHANCELLOR.

3. Appointment and term of office of the Pro Chancellor.
4. Powers and duties of the Pro Chancellor.

PART III.—THE VICE-CHANCELLOR.

5. Appointment and term of office of the Vice-Chancellor.
6. Powers and duties of the Vice-Chancellor.

PART IV.—THE DEPUTY VICE-CHANCELLOR.

7. Appointment and term of office of the Deputy Vice-Chancellor.
8. Powers and duties of the Deputy Vice-Chancellor.

PART V.—THE PRO VICE-CHANCELLOR.

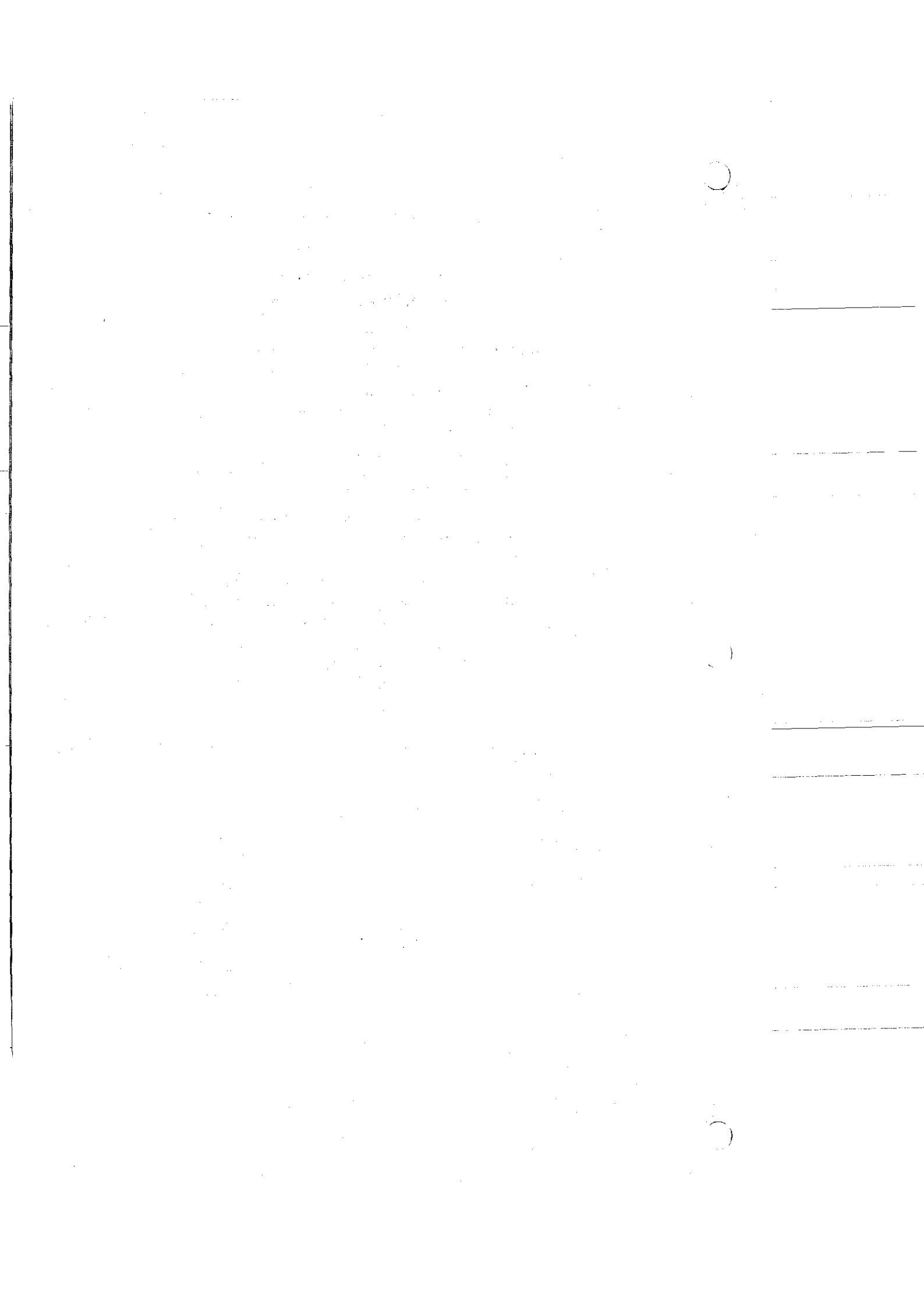
9. Appointment and term of office of the Pro Vice-Chancellor.
10. Powers and duties of the Pro Vice-Chancellor.

PART VI.—THE REGISTRAR.

11. Appointment and term of office of the Registrar.
12. Power and duties of the Registrar.

PART VII.—THE BURSAR.

13. Appointment and term of office of the Bursar.
14. Power and duties of the Bursar.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University Officers Statute.*

MADE under the *University of Papua New Guinea Act.*

PART I.—THE CHANCELLOR.

1. Appointment and term of office of the Chancellor.

(1) The Council shall elect the Chancellor.

(2) Six months before the office of the Chancellor is due to fall vacant, or at the earliest opportunity if it falls vacant during the term of office of the Chancellor, the Registrar shall place the matter of appointment of the Chancellor on the agenda of the Council.

(3) The Registrar shall preside for that part of the meeting of the Council at which it considers the election of the Chancellor, but shall not be entitled to vote.

(4) At the meeting of the Council every member of the Council shall have the right to make a nomination or second a nomination made by another member of the Council.

(5) Any person, whether or not a member of the Council, who is qualified to be a member of the Council may be nominated.

(6) In the event of an equality of votes, the election shall be determined by lot.

(7) All matters relating to the election of the Chancellor shall be confidential and the Minutes of the Council shall record only the name of the person who is elected and appointed as Chancellor.

(8) Where a member of the Council is appointed as the Chancellor, he shall become an ex-officio member of the Council and the resulting vacancy shall be filled by appointment or election as the case may be.

(9) Unless he is disqualified to continue as a member of the Council, the Chancellor shall hold office for a period of six years from the date he enters the office and, subject to his being eligible for membership of the Council, shall be eligible for re-election.

2. Powers and duties of the Chancellor.

The Chancellor shall be an Honorary Officer of the University and shall have those powers and duties prescribed in the Act and the Statutes.

PART II.—THE PRO-CHANCELLOR.

3. Appointment and term of office of the Pro-Chancellor.

(1) The Council shall elect the Pro-Chancellor.

(2) Six months before the office of Pro-Chancellor is due to fall vacant, or at the earliest opportunity if it falls vacant during the term of office of the Pro-Chancellor, the Registrar shall place the matter of appointment of the Pro-Chancellor on the agenda of the Council.

(3) The Registrar shall preside for that part of the meeting of the Council at which it considers the election of the Pro-Chancellor but shall not be entitled to vote.

(4) At the meeting of the Council every member of the Council shall have the right to make a nomination or second a nomination made by another member of the Council.

(5) Any person, whether or not a member of the Council, may be nominated.

(6) In the event of an equality of votes, the election shall be determined by lot.

(7) All matters relating to the election and appointment of the Pro-Chancellor shall be confidential and the Minutes of the Council shall record only the name of the person who is elected and appointed as Pro-Chancellor.

(8) Where a member of the Council is appointed as the Pro-Chancellor, he shall become an ex-officio member of the Council and the resulting vacancy shall be filled by election or appointment as the case may be.

(9) Unless he is disqualified to continue as a member of the Council, the Pro-Chancellor shall hold office for a period of six years from the date he enters the office and, subject to his being eligible for membership of the Council, shall be eligible for re-election.

#### 4. Powers and duties of the Pro-Chancellor.

(1) The Pro-Chancellor shall be an Honorary Officer of the University and shall have those powers and duties prescribed in the Act and the Statutes.

(2) Where the Chancellor is unable to act for any reason or where the office of the Chancellor has fallen vacant, the Pro-Chancellor shall act as Chancellor until a new Chancellor is elected.

### PART III.—THE VICE-CHANCELLOR.

#### 5. Appointment and term of office of the Vice-Chancellor.

(1) The Council shall appoint the Vice-Chancellor.

(2) Eighteen months before the office of the Vice-Chancellor is due to fall vacant or at the earliest opportunity when it otherwise falls vacant, the Registrar shall place the matter of appointment of the Vice-Chancellor on the agenda of the Council.

(3) The Council shall determine the procedure to be followed in appointing the Vice-Chancellor.

(4) The Vice-Chancellor shall hold office for a term of six years from the date on which he enters on his office, provided that the Council may invite the Vice-Chancellor, whose term of office has expired, to continue in office for such period, not exceeding a total period of one year, as may be specified in the invitation.

(5) The emoluments and other terms and conditions of service of the Vice-Chancellor shall be such as are determined by the Council from time to time.

(6) During the absence or temporary incapacity of the Vice-Chancellor the Deputy Vice-Chancellor shall perform his duties and, if the office of Vice-Chancellor becomes vacant, he shall perform those duties until the Council appoints a Vice-Chancellor or Acting Vice-Chancellor.

(7) If the Deputy Vice-Chancellor is not available the senior Pro Vice-Chancellor in Port Moresby or if no Pro Vice-Chancellor is available the senior Dean shall act for the period referred to in Subsection (6).

(8) For the purposes of Subsection (7), seniority shall be determined by date of appointment in the first instance and secondly by age.

**6. Powers and duties of the Vice-Chancellor.**

The Vice-Chancellor shall be the academic and administrative head of the University and shall have the powers and duties prescribed in the Act and the Statutes.

**PART IV.—THE DEPUTY VICE-CHANCELLOR.**

**7. Appointment and term of office of the Deputy Vice-Chancellor.**

- (1) The Council shall appoint the Deputy Vice-Chancellor.
- (2) Twelve months before the office of the Deputy Vice-Chancellor is due to fall vacant or at the earliest opportunity when it otherwise falls vacant, the Registrar shall place the matter of appointment of the Deputy Vice-Chancellor on the agenda of the Council.
- (3) The Council shall determine the procedure to be followed in appointing the Deputy Vice-Chancellor.
- (4) The Deputy Vice-Chancellor shall hold office for a term of four years from the date on which he enters on his office, provided that the Council may invite the Deputy Vice-Chancellor whose term of office has expired to continue in office for a period not exceeding one year.
- (5) The Council shall determine the emoluments and other terms and conditions of service of the Deputy Vice-Chancellor from time to time.
- (6) During the absence or temporary incapacity of the Deputy Vice-Chancellor, the senior Pro Vice-Chancellor in Port Moresby shall perform his duties and, if the office of Deputy Vice-Chancellor becomes vacant, he shall perform those duties until the Council appoints a Deputy Vice-Chancellor or Acting Deputy Vice-Chancellor.
- (7) If no Pro Vice-Chancellor is available the senior Dean shall act for the period referred to in Subsection (6).
- (8) For the purposes of Subsection (7), seniority shall be determined by date of appointment in the first instance and secondly by age.

**8. Powers and duties of the Deputy Vice-Chancellor.**

The Deputy Vice-Chancellor's powers and duties shall be as prescribed in the Act.

**PART V.—THE PRO VICE-CHANCELLOR.**

**9. Appointment and term of office of the Pro Vice-Chancellor.**

- (1) The Council may appoint one or more Pro Vice-Chancellors from among the members of the Academic Staff of the University.
- (2) The Council shall determine the procedure to be followed in appointing a Pro Vice-Chancellor.
- (3) The Pro Vice-Chancellor shall hold office for a term of four years from the date on which he enters on his office or for such lesser period as the Council may determine, provided that the Council may invite a Pro Vice-Chancellor, whose term of office has expired, to continue in office for a period not exceeding one year.
- (4) The Council shall determine the emoluments and other terms and conditions of service of the Pro Vice-Chancellor.

**10. Powers and duties of the Pro Vice-Chancellor.**

The Pro Vice-Chancellor shall exercise such powers, perform such functions and discharge such duties as the Vice-Chancellor may, from time to time, delegate to him or as may be conferred or imposed on him by the Act, the Statutes, the By-laws or the Rules.

**PART VI.—THE REGISTRAR.**

**11. Appointment and term of office of the Registrar.**

(1) The Council shall appoint the Registrar and shall determine the procedure for his appointment.

(2) The Registrar shall be a full-time salaried officer of the University.

(3) The emoluments and other terms and conditions of service of the Registrar shall be determined by the Council.

(4) During the absence or temporary incapacity of the Registrar or while the post of Registrar is vacant, the Vice-Chancellor shall appoint a person to perform the duties of the office.

**12. Power and duties of the Registrar.**

The Registrar shall—

(a) be responsible to the Vice-Chancellor as the chief administrative officer for all matters other than financial; and

(b) as head of the administration be responsible for the welfare, management and discipline of the non-academic staff of the University and shall have such powers as the Council may determine as required for the exercise of this authority; and

(c) be the Secretary of the Council, the Academic Board, and of such authorities and committees as may be prescribed in the Statutes or determined by the Council; and

(d) be custodian of the records of the University other than financial and property records, of the Common Seal and such other property as the University shall commit to his charge; and

(e) perform such other duties as the Council or the Vice-Chancellor may from time to time require.

**PART VII.—THE BURSAR.**

**13. Appointment and term of office of the Bursar.**

(1) The Council shall appoint the Bursar and shall determine the procedure for his appointment.

(2) The Bursar shall be a full-time salaried Officer of the University.

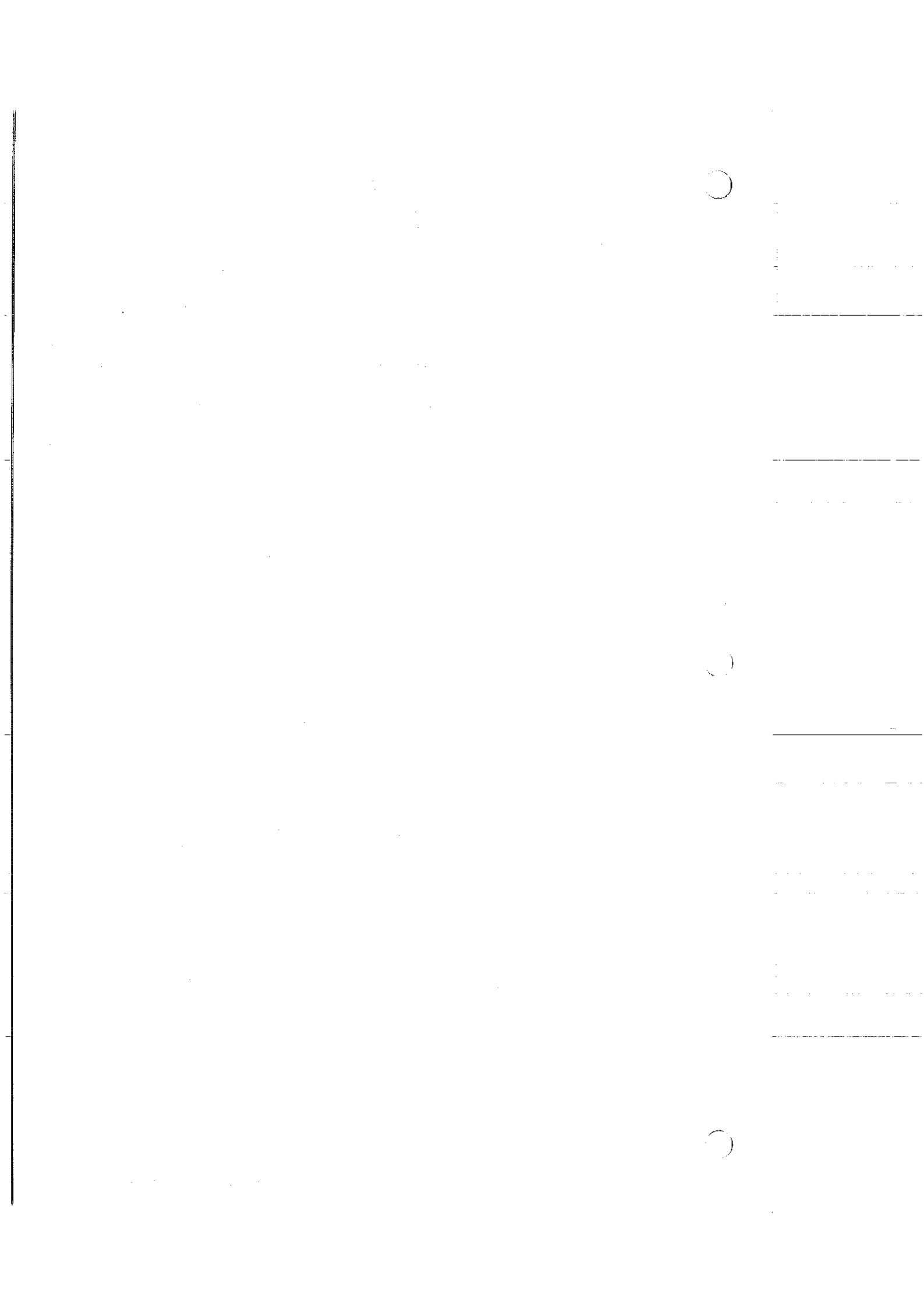
(3) The emoluments and other terms and conditions of service of the Bursar shall be determined by the Council.

(4) During the absence or temporary incapacity of the Bursar or while the post of Bursar is vacant, the Vice-Chancellor shall appoint a person to perform the duties of the office.

**14. Power and duties of the Bursar.**

The Bursar shall—

- (a) be responsible to the Vice-Chancellor as the chief financial officer of the University; and
- (b) be Secretary of the Financial Committee and of such other committees as the Council may determine; and
- (c) be responsible for the management of the finances and property of the University, for the preparation of the annual budget and accounts, and for custody of the financial and property records; and
- (d) perform such other duties as the Council or the Vice-Chancellor may from time to time require.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

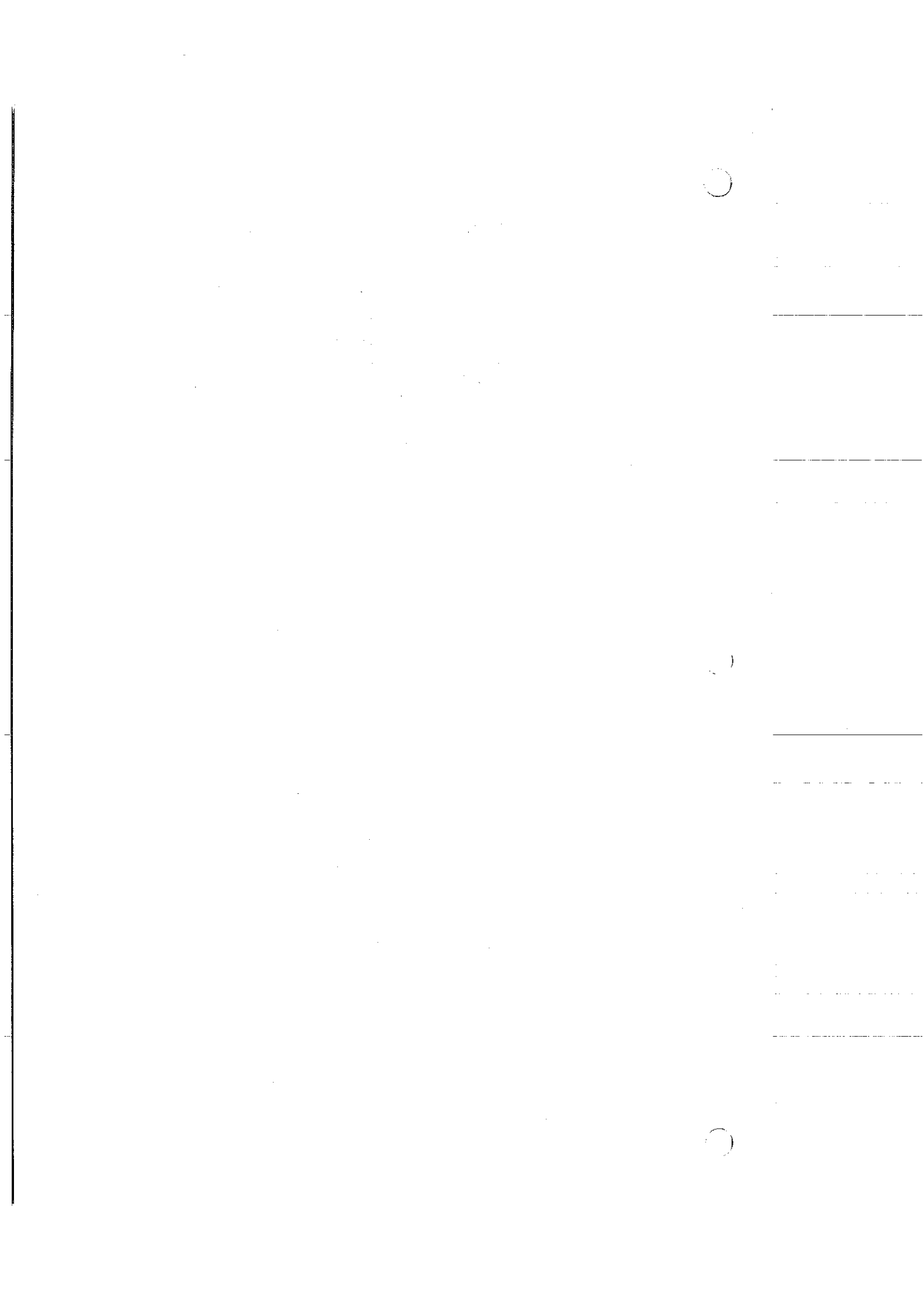
CHAPTER NO. 169.

*The University Planning Committee Statute.*

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ARRANGEMENT OF SECTIONS.

1. University Planning Committee.
2. Powers and duties.
3. Constitution.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*The University Planning Committee Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. University Planning Committee.**

The University Planning Committee is hereby established as a joint Committee of the Council and the Academic Board.

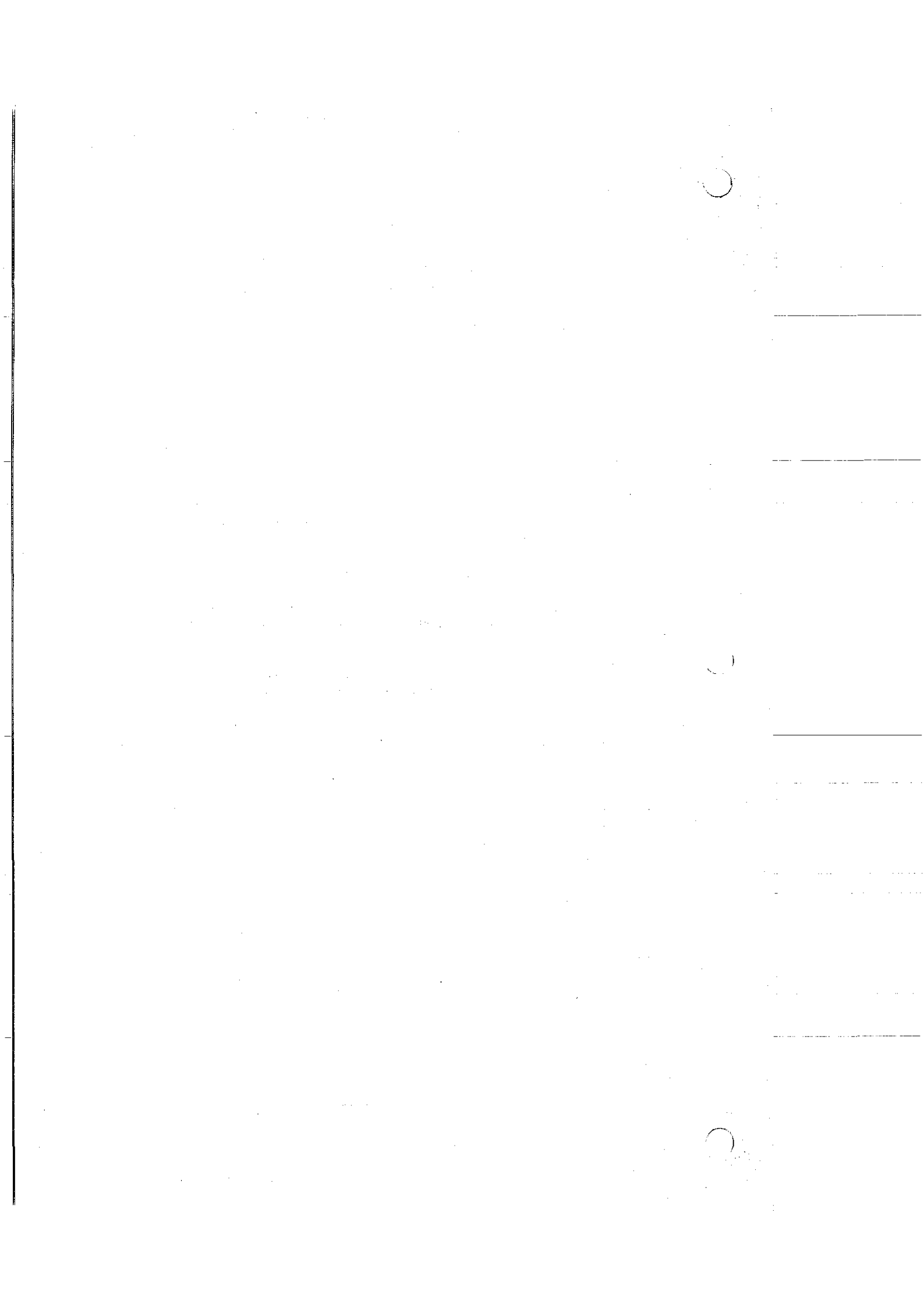
**2. Powers and duties.**

Subject to the Act and the Statutes, the University Planning Committee shall have the following powers and duties:—

- (a) to advise on the planning and development of the University; and
- (b) to consider proposals for instituting degrees, diplomas and certificates and courses of study, and to make submissions to appropriate authorities or bodies; and
- (c) to prepare submissions for funding of academic programmes; and
- (d) to determine priorities for development; and
- (e) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the Act, the Statutes or the By-laws.

**3. Constitution.**

The constitution of the University Planning Committee and matters relating to its membership shall be prescribed by the Council after consultation with the Academic Board.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER No. 169.

*The University Staffing Committee Statute.*

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ARRANGEMENT OF SECTIONS.

1. University Staffing Committee.
2. Powers and duties.
3. Constitution.

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INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*The University Staffing Committee Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. University Staffing Committee.**

The University Staffing Committee is hereby established as a joint committee of the Council and the Academic Board.

**2. Powers and duties.**

Subject to the Act and the Statutes, the University Staffing Committee shall have the following powers and duties:—

(a) to advise the Council—

(i) on the filling of posts for academic staff and administrative staff on academic related salaries as they fall vacant; and

(ii) on the re-appointment of staff in such categories; and

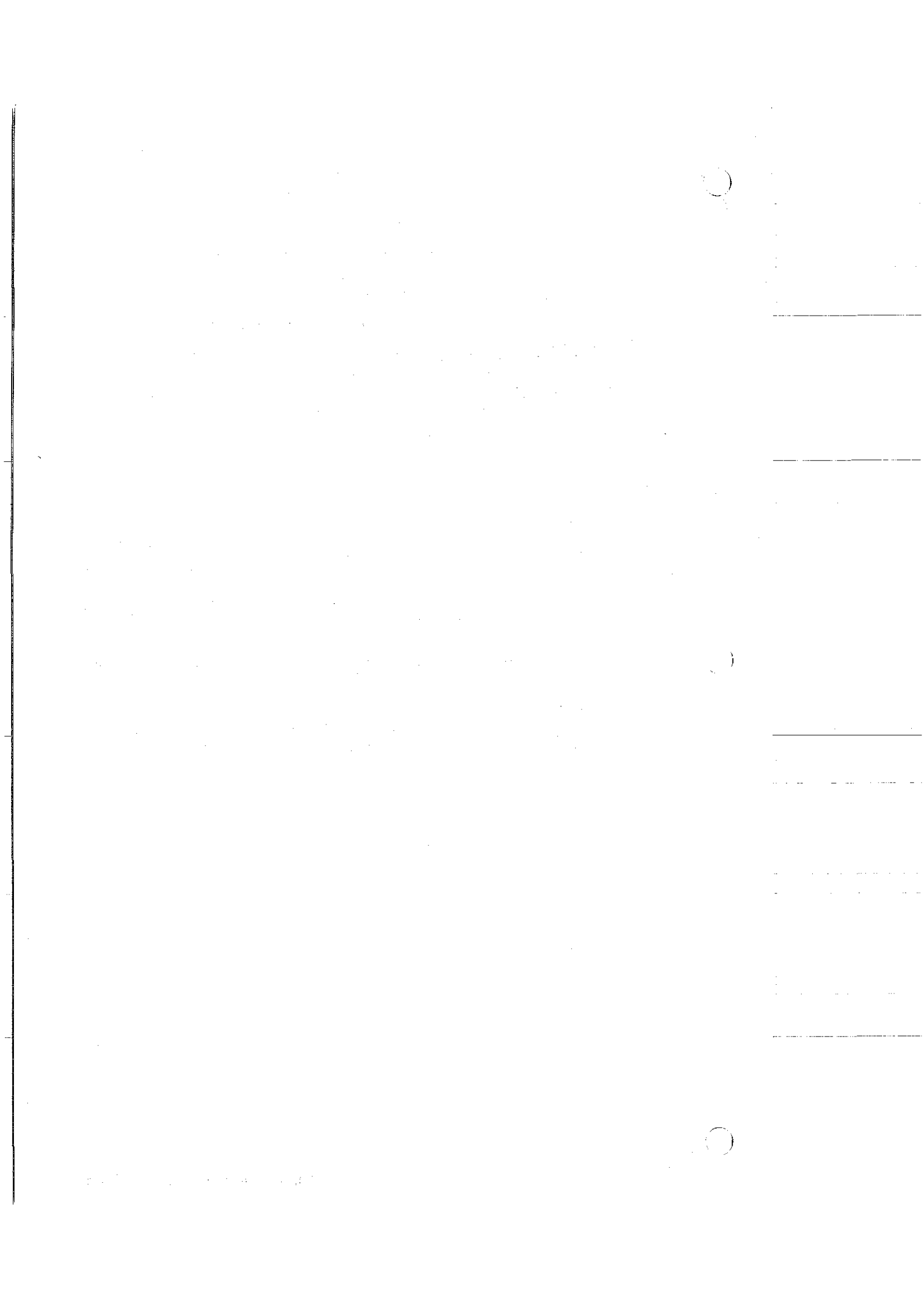
(iii) on the appointment of Deans, Heads of Departments and such other office-holders as the Council may determine; and

(iv) on promotions; and

(b) to exercise in relation to these matters such powers as the Council may delegate to it.

**3. Constitution.**

The constitution of the University Staffing Committee and matters relating to its membership shall be prescribed by the Council after consultation with the Academic Board.





INDEPENDENT STATE OF PAPUA NEW GUINEA.

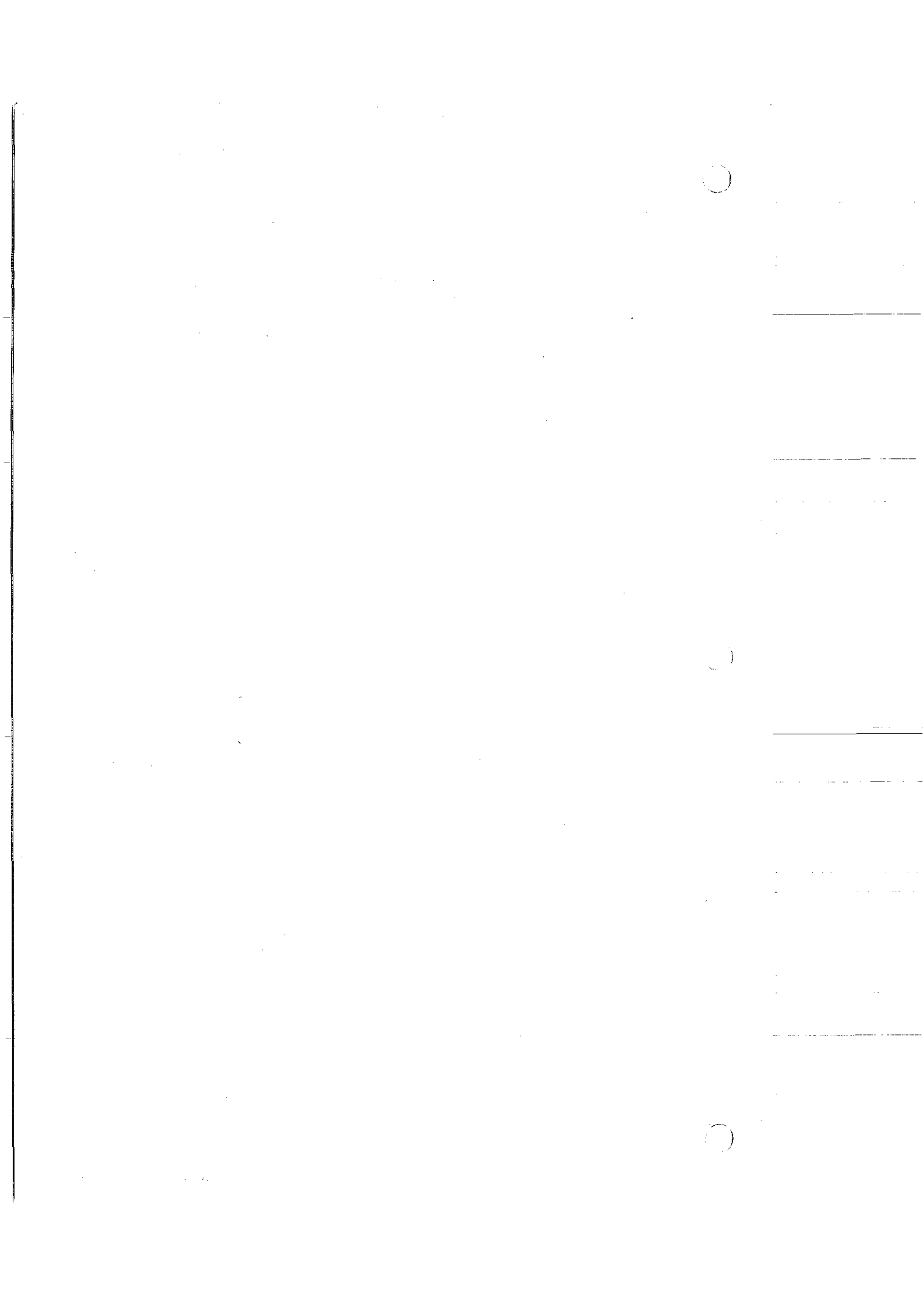
CHAPTER NO. 169.

*Unsatisfactory Progress Statute.*

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ARRANGEMENT OF SECTIONS.

1. Review of progress.
2. Delegation.
3. Appeal.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*Unsatisfactory Progress Statute.*

MADE under the *University of Papua New Guinea Act.*

**1. Review of progress.**

The Professorial Board may review at any time the academic progress of any student enrolled in the University, and exclude any student whose academic progress is thought unsatisfactory by the Board, or permit such a student to enrol only for a specified course or courses, and after giving the student concerned an opportunity to be heard, may determine that the student shall be—

- (a) excluded from such course or courses as it specifies; or
- (b) permitted in any year to enrol only for such course or courses as it specifies;  
or
- (c) permitted to enrol without restriction.

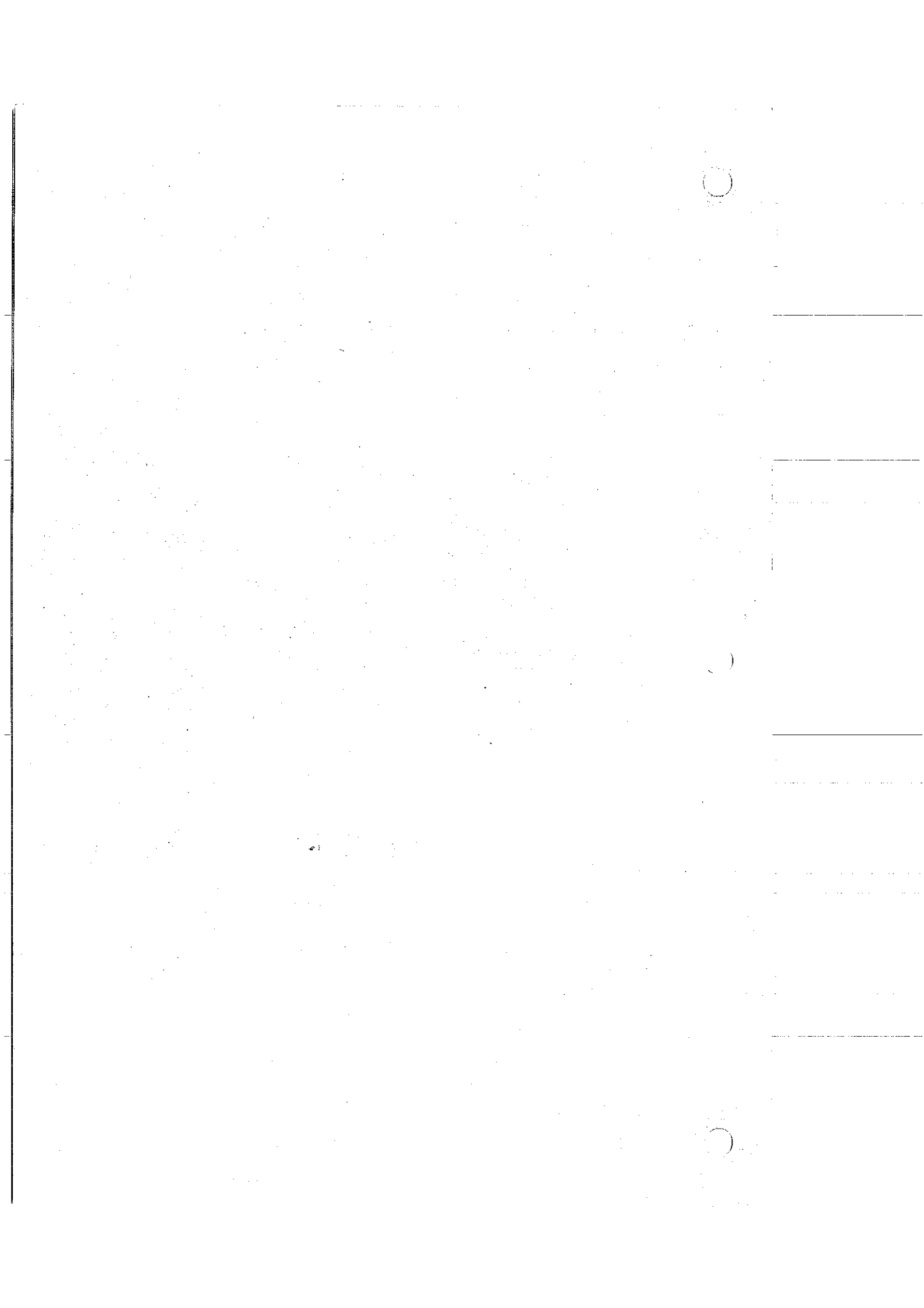
**2. Delegation.**

(1) The Professorial Board may delegate to a committee, consisting of such of its members as it thinks fit, the powers conferred on it by Section 1, and may at any time revoke any such delegation.

(2) Any act done by a committee under any delegation under Subsection (1) shall, for all purposes, be deemed to be the act of the Professorial Board.

**3. Appeal.**

Any student who is excluded by the Academic Board on the grounds of unsatisfactory progress may appeal to the Council.



INDEPENDENT STATE OF PAPUA NEW GUINEA.

CHAPTER NO. 169.

*University of Papua New Guinea.*

APPENDIX 1.

SOURCE OF THE UNIVERSITY OF PAPUA NEW GUINEA ACT.

Part A.—Previous Legislation.

*University of Papua and New Guinea Act 1983 (No. 18 of 1983).*

Part B.—Cross References.

Section, etc., in Revised Edition.	Previous References <sup>1</sup> .	Section, etc., in Revised Edition.	Previous References <sup>1</sup> .
1	1	23	23
2	2	24	24
3	3	25	25
4	4	26	26
5	5	27	27
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18	18	40	47
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22	22	44	45
		45	46

<sup>1</sup>Unless otherwise indicated, references are to the Act set out in Part A.

