



REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY

No. 94

27th July, 2011

Nauru

G.N.No. 479/ 2011

CRIMINAL JUSTICE ACT 1999

APPOINTMENT OF PAROLE BOARD MEMBERS

I, Mathew Batsiua, Minister for Justice and Border Control:

- (a) Under section 32 (2)(a) of the *Criminal Justice Act 1999*, appoint **Taniela Sunia Soakai** to be the Chairman of the Parole Board for 3 years; and
- (b) Under section 32 (2)(c) of the Act, appoint each of the following persons to be a member of the Board for 3 years:
- i. **Maria Gaiyabu**
 - ii. **Limay Uera**
 - iii. **Tristan Fritz**

Dated this 21st July, 2011.

HON. MATHEW BATSIUA, MP
MINISTER FOR JUSTICE AND BORDER CONTROL

G.N.No. 480/ 2011

CRIMINAL JUSTICE ACT 1999

MEETING ALLOWANCE FOR PAROLE BOARD MEMBERS

I, Mathew Batsiua, Minister for Justice and Border Control, determine that, under section 32(6) of the *Criminal Justice Act 1999*, each member of the Parole Board other than the Secretary for Justice must be paid an allowance of \$35 for each meeting of the Board attended by the member.

Dated this 21st day of July, 2011.

HON. MATHEW BATSIUA, MP
MINISTER FOR JUSTICE AND BORDER CONTROL

No. 94

27th July, 2011

Nauru

G.N.No. 481/ 2011

PUBLIC SERVICE ACT 1998
SECTION 12
NOTICE OF APPOINTMENT

It is notified for general information that the following appointment has been accepted effective 14 July 2011.

EDUCATION DEPARTMENT

NAME	POSITION	SALARY
Melina Notte	Cleaner	\$4, 111pa (L1.1)

DATED this 19th day of the month of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 482/ 2011

PUBLIC SERVICE ACT 1998
NOTICE OF PROMOTION

The provisional promotion of the following officers' is hereby notified for public notification effective from 1st July, 2011.

DEPARTMENT OF CHIEF SECRETARY

NAME	PROMOTED FROM	PROMOTED TO
Darice Gadabu	Administrative Officer \$6, 670pa (L5.3)	Manager for Administration \$7, 792pa (L7.1)
Lins Agir	Maintenance \$4, 637pa (L2.1)	Maintenance Supervisor \$5, 425pa (L3.2)

DATED this 25th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 483/ 2011

PUBLIC SERVICE ACT 1998
NOTICE OF PROMOTION

The provisional promotion of the following officers' is hereby notified for public notification effective from 1st July, 2011.

DEPARTMENT OF EDUCATION

NAME	PROMOTED FROM	PROMOTED TO
Jocelyn Adam	Deputy Principal \$7, 266pa (L6.1)	Principal \$7, 792pa (L7.1)
Susie Scotty	Teacher \$6, 477pa (L5.1)	Teacher in charge \$7, 004pa (L5.3)

Any officer of the Public Service may appeal to the above promotions under Section 20 (3) of the Public Service Act 1998. An appeal shall be in writing setting out the ground of appeal and shall be lodged with the Chief Secretary within seven (7) days after the date on which the provisional promotions is notified in the Gazette.

DATED this 19th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 484/ 2011

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53 (1)

It is notified for general information that the following officer's resignation has been accepted with effect from 14th June, 2011.

DEPARTMENT OF EDUCATION

NAME	DESIGNATION	SALARY LEVEL
Maisy Adu	Caretaker/ Cleaner (Nauru College)	\$3, 915pa (1.1)

Dated this 19th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

No. 94

27th July, 2011

Nauru

G.N.No. 485/ 2011

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53 (1)

It is notified for general information that the following officer's resignation has been accepted effective from 30th June, 2011.

DEPARTMENT OF NAURU POLICE FORCE

NAME	DESIGNATION	SALARY LEVEL
Gabor Deireragea	Security Officer	\$4, 166pa (1.2)

Dated this 19th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 486/ 2011

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53 (1)

It is notified for general information that the following officers' resignation has been accepted effective from 13th June, 2011.

DEPARTMENT OF JUSTICE
(Prisons)

NAME	DESIGNATION	SALARY LEVEL
Elias Detageouwa	Correctional Officer	\$5, 167pa (3.2)
Grino Tokaibure	Correctional Officer	\$5, 167pa (3.2)

Dated this 19th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 487/ 2011

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53 (1)

It is notified for general information that the following officer's resignation has been accepted effective from 11th July, 2011.

DEPARTMENT OF FINANCE
(Treasury)

NAME	DESIGNATION	SALARY LEVEL
Kriz Detenamou	Assistant Reconciliation Officer	\$4, 111pa (1.1)

Dated this 19th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 488/ 2011

PUBLIC SERVICE ACT 1998
SECTION 54 (2-3)
RETIREMENT OF AN OFFICER FROM THE PUBLIC SERVICE

IT IS NOTIFIED for general information that the following officers be retired from the Public Service of Nauru effective from 25th of July, 2011.

DIRECTORATE OF CIVIL AVIATION

NAMES	DESIGNATION	SALARY
Mr. Sumich Detenamo	Runway Security Patrol	\$4, 111pa- 1.1
Mr. Duane Garoa	Runway Security Patrol	\$4, 111pa- 1.1
Mr. Jamez Kamtaura	Runway Security Patrol	\$4, 111pa- 1.1
Mr. Judd Kepae	Runway Security Patrol	\$4, 111pa- 1.1

DATED this 21st day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 489/ 2011

PUBLIC SERVICE ACT 1998
VACANCY : SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DIRECTORATE OF CIVIL AVIATION

POSITION : **Executive Secretary**
SALARY : **\$5,425pa (3.2)**

PRINCIPAL RESPONSIBILITIES: The Executive Secretary is responsible to the Director. Role and responsibilities of the Executive Secretary is to assist to :-

- ❖ Ensure administrative directives issued by the Director are communicated, implemented and maintained;
- ❖ Attend various office and administrative meetings; write summaries and minutes of such meetings;
- ❖ Assist in travel arrangements of the Director and other officers;
- ❖ Assist in preparation and sustainability of the Directorate's budget;
- ❖ Liaise and coordinate with the officers in the Head Office in case of absence of any officer especially the AO and the AA;
- ❖ Relieving the AO or the AA as and when required;
- ❖ Ensure the update of the ICAO library material and that it is distributed to line agencies, public service or as required e.g. disseminating training programmes etc.;
- ❖ Assist with maintaining the ICAO library with the filing and categorizing of reading material etc.;

G.N.No. 489/ 2011(Cont'd)

- ❖ Maintain filing and general administration work;
- ❖ Maintain monitoring of all office equipments and stationeries by maintaining statistics & inventory;
- ❖ Treat all matters arising with due process and diligence, and utmost confidentiality;
- ❖ Perform other duties as assigned by the Director.

QUALIFICATIONS & EXPERIENCE:

- ❖ Have experience in general administration or office practice;
- ❖ Knowledgeable in general accounting and secretarial/clerical duties;
- ❖ Be responsible in managing staff;
- ❖ Be of sober habits and punctual;
- ❖ Be capable in public relations;
- ❖ Be computer literate;
- ❖ Have excellent customer relation and communication skills;
- ❖ Have a good command of English;
- ❖ Have valid drivers licence; and
- ❖ Be hones, proactive, innovative and efficient.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Director of Human Resources & Labour or the Chief Secretary's Office no later than **5.00pm 5th of August, 2011.**

Dated this 19th day of July, 2011.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 490/ 2011

CORRIGENDUM

In Government Gazette No. 92/ 2011, G.N.No. 474/ 2011, page 13;

DELETE;

SUCCESSION, PROBATE AND ADMINISTRATION ACT 1976

INSERT;

PERSONALTY ESTATE OF THE LATE HAMMERSTEIN DEIYE

DATED this 27th day of July, 2011.

KARA THOMA
ACTING GAZETTE OFFICER
