



**REPUBLIC OF NAURU  
GOVERNMENT GAZETTE  
PUBLISHED BY AUTHORITY**

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No. 114

25<sup>th</sup> August, 2010

Nauru

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G.N.No. 440 / 2010

**PUBLIC SERVICE ACT 1998  
SECTION 15 – VACANCY**

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer to the following position:

**CHIEF SECRETARY DEPARTMENT**

POSITION : CARETAKER

SALARY LEVEL : \$ 3,915 pa (1.1)

RESPONSIBLE TO : SUPPORT SERVICE OFFICER & CARETAKER SUPERVISOR

- General inside and outside cleaning of offices
- Assisting at State Functions
- Other duties as directed by the Support Service Officer

**KNOWLEDGE, SKILLS & EXPERIENCE**

- Must be robust and able to work under instructions as required
- Willingness to work after office hours
- Possess positive attitude

Applications should be lodged in writing stating name, age, qualifications and curriculum vitae provided to the Chief Secretary's Office or the Director of Human Resources & labour no later than 6<sup>th</sup> September, 2010.

Dated this 24<sup>th</sup> day of August, 2010.

**MICHAEL B. CAIN  
ACTING CHIEF SECRETARY**

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No. 114

25<sup>th</sup> August, 2010

Nauru

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G.N.No. 441 / 2010

**PUBLIC SERVICE ACT 1998**  
**SECTION 15 – VACANCY**

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF AUDIT**

POSITION : Auditor

SALARY : \$ 6,670 pa (5.3)

**DUTIES:**

The post holder will be a member of an Audit team responsible to the Director of Audit for the Audits of several Government or semi-Government organization, some of a Commercial character. The work will be varied and interesting. He will also be responsible for the carrying out the work relating to the day to day administration of the Department and preparation of the budget estimates etc.

**QUALIFICATIONS:**

Must have a professional accountancy qualification of a recognized association of Accountant/Department Accountancy qualification in a Government Department. He/She must have sufficient maturity and experience and to be able to work independently.

Applications should be lodged in writing stating name, age, qualifications and Curriculum Vitae provided to the Chief Secretary's Office or the Director of Human Resources & Labour no later than 3<sup>rd</sup> September, 2010.

Dated this 25<sup>th</sup> day of August, 2010.

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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No. 114

25<sup>th</sup> August, 2010

Nauru

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G.N.No. 442 / 2010

**PUBLIC SERVICE ACT 1998**  
**SECTION 14(1)**

**NOTICE OF APPOINTMENT ON PROBATION**

It is notified for general information that effective from 9<sup>th</sup> August 2010 the following appointment shall be on probation until confirmed:

**DEPARTMENT OF SPORTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Horacio Cook	E.K –Administrative Officer	\$ 6,670 pa (5.3)

Dated this 19<sup>th</sup> day of August, 2010

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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G.N.No. 443 / 2010

**PUBLIC SERVICE ACT 1998**  
**SECTION 53(1) – RESIGNATION**

It is notified for general information that the following resignation has been accepted:

**DEPARTMENT OF EDUCATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
Chriselba Menke	Caretaker	12 <sup>th</sup> August, 2010

Dated this 19<sup>th</sup> day of August, 2010

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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**PUBLIC SERVICE ACT 1998**  
**SECTION 55(1) – (2)**

**RETIREMENT OF AN OFFICER FROM THE PUBLIC SERVICE**

It is notified for general information that the following officer from the Department of Health & Medical Services be retired from the Public Service with effect from 27<sup>th</sup> July, 2010.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Cedric Kiki	Caretaker	\$ 3,915 pa (1.1)

**RETIREMENT OF AN OFFICER FROM THE PUBLIC SERVICE**

It is notified for general information that the following officer from the Department of Foreign Affairs & Trade be retired from the Public Service with effect from 2<sup>nd</sup> June, 2010.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Natasha Rutana	Administrative Assistant	\$5,919 pa (4.3)

**RETIREMENT OF AN OFFICER FROM THE PUBLIC SERVICE**

It is notified for general information that the following officer from the Department Chief Secretary be retired from the Public Service with effect from 26<sup>th</sup> July, 2010.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Robert Grundler	Caretaker	\$ 3,915 pa (1.1)

Dated this 19<sup>th</sup> day of August, 2010

**MICHAEL B. CAIN**  
**ACTING CHIEF SECRETARY**

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